



FINANCIAL PLANS AND BUDGETS

SUPPORTING INFORMATION

2005/06

2 March 2005

**Gill Steward
Director of Corporate Services**

**Chris Herbert CPFA
Borough Finance Officer**

Contents

		Page Number
Overview Budget Report to Executive	(White)	3
Summary of General Fund Revenue Budget Report to Executive	(Maize)	11
Detailed General Fund Revenue Budget	(Yellow)	
Summary		111
Chief Executive / Corporate Services & Resources		113
Education & Libraries		123
Environment & Leisure		137
Social Services and Housing		167
Summary of Capital Programme Report to Executive	(Lilac)	195
Chief Executive / Corporate Services & Resources		199
Education & Libraries		200
Environment & Leisure		201
Social Services and Housing		202
Housing Improvement Programme		203
Summary of the Housing Revenue Account Report to Executive	(Green)	205

Summary of Overview Report on Budget Proposals to Executive

1 INTRODUCTION

1.1 The Executive agreed at its meeting on 21 December a range of draft budget proposals for 2005/06 for consultation. The draft revenue, capital and housing revenue account budgets represented an integrated package which prioritised five key areas to continue the Councils progress towards achieving its 15 Medium Term Objectives. The key priorities highlighted were to:

- Make Bracknell Forest a better place to live, work and visit by investing an additional;
 - £0.42m on the visual environment (£0.20m in 2005/06)
 - £9.19m on highways, footways and cycleways (£3.23m in 2005/06)
 - £0.15m on local recycling facilities (£0.05m in 2005/06)
 - £7.37m (£2.37m in 2005/06) on updating and improving council owned homes (decent homes) including window replacements of £4.97m
 - £0.43m on regeneration of Bracknell Town Centre (£0.25m in 2005/06)
 - £0.04m support to voluntary sector (all in 2005/06).

(These developments respond to key Medium Term Objectives 2, 3, 6, 11 and 12.)

- Make Bracknell Forest a better place to learn, grow and achieve, through spending;
 - An additional £3.28m on schools next year – the full amount provided by the Government;
 - £13.8m to upgrade and maintain school buildings (including external funding of £9.1m) (£4.61m in 2005/06)
 - £0.98m of library improvements (£0.42m in 2005/06).

(Medium Term Objectives 7, 8, 9 and 10.)

- Making Bracknell Forest a better place for recreation, sports and Leisure facilities;
 - Investing £0.18m in new exhibitions for the Look Out in 2005/06;
 - Investment in the **Infoactive** bus £0.04m (the Council's mobile youth facility) in 2005/06.

(Medium Term Objective 4.)

- Modernising and Improving the services to local people;
 - Support to vulnerable adults and children £0.39m (£0.19m in 2005/06)
 - Reconfiguring children's & adult services £0.1m (including one-off specific grant) in 2005/06.

(Medium Term Objectives 1, 5, 13, 14.)

- Making our services easy to use and access:
 - Continued investment in Information Technology and implementing electronic government £1.77m (£0.735m in 2005/06)
 - Continued invest in improving Customer Contact £0.61m (£0.60m in 2005/06)
 - Making buildings easier to access £0.3m (£0.10m in 2005/06)

(Medium Term Objective 15.)

- 1.2 Full details of the draft budget package were included in the supporting papers considered by the Executive on 21 December.

2 CONSULTATION

- 2.1 During the six week consultation period the draft proposals were scrutinised by the Council's Public Scrutiny Commission. Extracts from the minutes of these meetings and a letter subsequently received from the Chairman of the Scrutiny Commission are attached as Annexe A, which show that Scrutiny Commission broadly supported the draft proposals.
- 2.2 The proposals were also presented to business ratepayers and published on the Council's web site. Business ratepayers were also broadly supportive of the Council's medium-term financial strategy and particularly keen on the plans to redevelop Bracknell town centre. However, they were concerned that adequate steps be taken to ensure sustainability of the town centre during the course of the redevelopment works. This is, of course, a shared objective and is already directly included in two of the action points in the Council's Key Medium Term Objective 1 – to lead the regeneration of Bracknell town centre. It will, however, be a key issue in the coming years.
- 2.3 Over a dozen comments were made through the web site, which were reported separately in detail to Executive Members. These varied greatly in content, but can broadly be categorised into the following main themes:
- 70% of respondents agreed that the Council's financial strategy of making efficiencies and using balances prudently to keep Council Tax at a fair level is sound.
 - Of those who disagreed, 67% suggested that Council Tax could be higher than the current level.
 - Only 12% of respondents would reduce Council Tax rather than spend more on Council services.
 - Respondents were broadly supportive of all priority investment areas with the exception of spending on "Making our services easy to use and access", which was only supported by 36%.
 - Most support was received for proposals to "modernise and improve the services to local people" (85% in favour).
- 2.4 Headteachers and Governing Bodies were consulted on and agreed with proposed changes to the Local Management of Schools formula. The Schools' Forum considered the Executive's proposals relating to schools' and LEA expenditure at its meetings in December and January. The Forum agreed relative priorities within the proposed additional funding of £3.28m for schools and was supportive of the pressures and economies relating to the LEA. The Education capital programme proposals were noted.. In addition, written representations were received from a small number of other interested parties, which were forwarded to the relevant Executive Member and Director for their consideration.
- 2.5 A separate consultation meeting was held between the Parishes and representatives from the Council. This meeting focussed on the proposal to reduce the number of grit bins located in the Borough and to transfer the responsibility for public conveniences located in the Borough to the Parish Councils, with the exception of those located in Bracknell Bus Station.
- 2.6 A separate meeting with the Senior Citizens Forum raised concerns over the costs of some of the bus passes.
- 2.7 Other consultation undertaken included discussions with Unison and South Hill Park regarding specific budget proposals.

2.8 The Executive was requested to consider its response to comments made regarding specific budget proposals in determining its final budget plans to be submitted to Council on 2 March.

This matter is being dealt with by: **Andrea Carr**
(extn: 2122)
e-mail: andrea.carr@bracknell-forest.gov.uk

Our Ref: AJC/PSC
Your Ref:

28 January 2005

To: Councillor Paul Bettison

Cc: Executive
Public Scrutiny Commission
Corporate Management Team
Borough Finance Officer

Dear Paul

2005/06 BUDGET CONSULTATION

I am writing to thank you for providing your overview of the Executive's 2005/06 budget proposals to the Public Scrutiny Commission at its meeting held on 21 December 2004. The Commission welcomed the opportunity to consider the proposals as part of the formal budget consultation process and were appreciative of your contribution to the process. In addition to the discussion at the December meeting, further issues and questions subsequently raised by Members as a result of consideration of the proposals were discussed by the Commission at its following meeting, held on 13 January 2005.

The approach adopted in respect of the budget consultation and the role of scrutiny in that process were generally welcomed by the Commission as a positive and informative opportunity to contribute to the budget setting process.

Although the Commission does not seek any substantive changes to the budget proposals, I have taken this opportunity to attach extracts from the minutes of the last two meetings of the Commission relating to consideration of the draft budget in order to give you a flavour of the related issues discussed and Members' views on the proposals.

With best wishes



Councillor Michael Sargeant
Chairman, Public Scrutiny Commission

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE PUBLIC SCRUTINY
COMMISSION HELD ON 21 DECEMBER 2004**

1. 2005/06 Budget Consultation (Item 4)

The Commission were invited to consider the Council's draft budget for 2005/06 (as outlined in the Chief Executive's report to the Executive, 21 December). In outlining the proposals, Chris Herbert, the Borough Finance Director, highlighted the key sources of funding (government grants, council tax, rents and borrowing). He explained that the council had historically used its balances to bridge any funding gaps and to support future spending plans, whilst retaining some £3-4m in reserves.

Prior to taking council tax rises into account, Bracknell faced a budget gap of around £11m over 3 years. If the council were able to set council tax increases of around 6% a year this pressure would have been greatly reduced. However the government's recommended level of council tax increase was limited to 3.8% and they had threatened the use of capping powers for rises above low single figures. In addition, although the council expected to receive a cash increase in total external funding of around £4.7m (an increase of 7.1%), the nature of the finance settlement still left around £41m to be raised through council tax. This would have been equivalent to a 14% council tax increase.

To tackle this, the Executive had approved a package of proposals to reduce the budget gap. The strategy was to focus on key service pressures and priorities whilst also seeking economies and efficiencies elsewhere. They comprised a package of savings (£2.5m) and redirection of resources to enable further investment (£1.2m). There was also a reduction of around £1m in the capital programme.

Gill Steward, Director of Corporate Services and Resources, reiterated that the overall approach to the budget package had not just been to make the minimum level of savings required to meet the budget gap but to make additional savings to enable further improvement and investment to be made in priority services. In line with the council's Medium Term Objectives, five key areas had been prioritised in the core budget package to:

- Make Bracknell Forest a better place to live, work and visit;
- Make Bracknell Forest a better place to learn, grow and achieve;
- Making Bracknell Forest a better place for recreation, sports and leisure facilities;
- Modernise and improve the services to local people;
- Make our services easy to use and access.

The Chairman invited Cllr Bettison, the Leader of the Council, to provide an overview of the proposals from his perspective. Cllr Bettison emphasised the need for prudence despite the seeming generosity of the government's financial settlement. Some of this had been to bridge the shortfall in funding to local government the previous year (particularly in education funding) and there were no guarantees that this would be reflected in settlements in future years. Not only was the current settlement more complex than in previous years but the government had already indicated that this was likely to be a trend for the future.

Cllr Bettison emphasised that although prudent, the budget was still good news for local people. It included around:

- £0.5m investment in the visual environment;
- £10m for highways, paths and cycleways;
- £150k on additional recycling facilities (which were being taken up enthusiastically by local residents);
- £7.5m to update and improve council houses (including £5m for window

- replacements);
- Investing in vitally important town centre regeneration;
- Additional support to the voluntary sector.

He concluded by noting that Bracknell Forest was consulting more widely on its budget proposals than other councils and encouraged people to have their say as part of that process.

In discussion, Members raised issues including:

- The prospects for future council tax rises under a Conservative government, to which the Leader responded that given the traditional relationships between central and local government he would anticipate that this issue would continue to provide many challenges;
- Whilst it was difficult to identify specific additional funding for the council, of the extra £1bn that it had been quoted that the government was providing for local government, Bracknell Forest might anticipate receiving around £0.5m;
- The methodology for determining council housing rent increases. The council had little flexibility in determining rent increases as it had to comply with Government targets to achieve parity between rents for council housing and that of Registered Social Landlords over a 10 year period;
- The form in which the budget proposals were presented for public consultation. Gill Steward explained that in the past the council had published all of the figures in the budget proposals. Although commendably transparent, this was still very complex. The approach this year was therefore to publish a summary of the proposals indicating how they matched with the council's key priorities. Members noted that there were opportunities for people to put forward alternative suggestions, including areas for reduced spending. The Leader was keen for any proposals for additional spending to be accompanied by suggestions for how they could be met through savings;
- Progress against LPSA (Local Public Service Agreement) targets and measures to target deprivation across the borough. The Leader agreed that Members should do all that they could to encourage take-up of free school meals including through cashless catering schemes. This was one of the measures used by the government to assess relative levels of deprivation. Gill Steward reminded the Commission that the council was coming to the end of the first round of LPSAs (as reported through Quarterly Operations Reports) and anticipated meeting around 2/3 of the agreed targets. This would equate to around £300k in government grants. Work was also already underway on negotiating the second LPSA round and she was confident that it would be possible to achieve even more this time;
- The potential impact on safety and on LPSA targets to reduce road traffic accidents of proposed economies through reduced cutting of grass verges. Chris Herbert explained that only non-critical areas would be left longer between cuts. Critical verge sight lines would continue to be maintained for the safety reasons noted.
- The level of council spend that was effectively committed by statute and hence the degree of flexibility for variation in the budget. Chris Herbert informed the Commission that this was not precisely defined, although the council was subject to many audit requirements covering a wide range of statutory and non-statutory functions, activities and processes. However looking back over recent years, the

council had on average been able to identify around £4-5m of expenditure that could be re-invested elsewhere.

In conclusion, the Chairman thanked Members and officers present for their contributions. He also encouraged all Members to reflect on the detail of the budget proposals, where necessary seeking clarification on detail from Executive Members and feeding in views as part of the formal consultation process. There was a further opportunity for the Commission to return to budget issues when it next met in January.

Summary of 2005/06 General Fund Revenue Budget Report to Executive

1 INTRODUCTION

- 1.1 At its meeting on 21 December 2004, the Executive considered the overall position facing the Council in setting a budget for 2005/06. At that time, the impact of the significant changes to local authority funding introduced by the Government in the Provisional Local Authority Finance Settlement were still being assessed at a local and national level.
- 1.2 At a headline level, the Council's provisional 2005/06 Formula Spending Share was set at £111.204m, compared with the 2004/05 FSS of £104.353m. This equated to an increase of 6.6% (£6.852m) in cash terms, but 6.1% (£6.438m) after adjusting for funding transfers, most significantly relating to Social Services.
- 1.3 The level of Government grant support increased by 7.8% (£5.107m), although the Government's school passporting requirements meant that £3.281m of this had to be given to schools, leaving £1.826m for all other services. Importantly the Government's model showed that spending at the FSS level would only be possible through a 16% increase in Council Tax. This means, in practice, that the FSS is not effectively cash backed. As such, the Executive noted that it was only relevant for Education spending in the light of the Council's policy of "passporting" the increase in the schools FSS, i.e. increasing schools budget allocations by this amount. As indicated above, the increase in the schools FSS was £3.281m (7.0%).
- 1.4 In this broad context, the Executive published its draft budget proposals that were consulted on during January with the public, business ratepayers and the Council's Scrutiny Commission.
- 1.5 The final Local Government Finance Settlement was announced on 29 January. The Council's Formula Spending Share decreased by £0.014m compared with the initial provisional figure and was finally set at £111.190m. This represented a cash increase of 6.6% compared to the 2004/05 FSS, and an increase of 6.1% after adjusting for the funding changes introduced in the Settlement. The following table shows the key components of the FSS and the percentage change from the adjusted 2004/05 base position.

Table 1: Analysis of Final FSS

	£'000	% change
Education	56,048	6.6
Personal Social Services	23,456	7.0
Highway Maintenance	5,118	4.2
Other Services	23,332	2.5
Capital Financing	3,246	23.6
Total	111,190	6.1

- 1.6 The funding of the Council's FSS settlement is set out in table 2 below. This shows that the amount of Revenue Support Grant that the Council will receive has been set at £33.998m, a decrease of £0.137m on the provisional settlement.

Table 2: Financing of the Council's Final FSS for 2005/06

	Final Settlement	
	£'000	%
Revenue Support Grant	33,998	31
National Non-Domestic Rates	36,699	33
Government's Assumed Council Tax	40,493	36
Total (= FSS)	111,190	100

- 1.7 Council Tax income at the level shown in the table above is based on the Government's model. It would only be achieved in Bracknell Forest by levying a Band D tax level of £973.39, which would represent an increase of 17% compared with the current level (£834.75). This increase is higher than that originally shown on the Government's model due to the reduction in Revenue Support Grant received in the final settlement.
- 1.8 In November the Government published an Amendment Report to the 2003/04 FSS / RSG settlement figures. While this is standard practice, the impact was significantly greater than in any previous year, principally due to errors in the population data used in parts of Manchester and London which was acknowledged by the Office for National Statistics. As a result, Bracknell Forest has lost £0.241m of grant in 2003/04, which the Government will top slice from the 2005/06 Revenue Support Grant as published in the final settlement.

2 BUDGET PROPOSALS

- 2.1 The draft budget proposals included changes to the Commitment Budget which were agreed by the Executive in December (Annexe A), a suggested approach to be adopted for inflation, pay awards and fees and charges together with identified corporate and service pressures and economies. The draft proposals for 2005/06 are summarised in table 3.

Table 3: Draft Budget Proposals

Department	Commitment Budget 2005/06	Grant / Funding Transfers	Inflation (to be allocated)	Service Pressures / Economies	Draft Budget 2005/06
	£'000	£'000	£'000	£'000	£'000
Chief Executive/Corporate Services & Resources	6,953			-89	6,864
<i>Education & Libraries</i>					
- Schools				3,281	3,281
- Education & Libraries (non schools)				-373	-373
Total Education & Libraries	65,068			2,908	67,976
Environment & Leisure	25,475	45		-594	24,926
Social Services & Housing	26,271	505		180	26,956
Non Departmental budgets	-22,329	-170		340	-22,159
Inflation (up to)			2,300		2,300
Total	101,438	380	2,300	2,745	106,863

3 DEVELOPMENTS FOLLOWING 21 DECEMBER EXECUTIVE MEETING

3.1 Consultation

3.1.1 The Executive's draft budget proposals were subjected to a process of consultation following their publication in December. Details of responses to the consultation are set out in the Budget Overview report.

3.1.2 The Executive considered its response to comments made regarding specific budget proposals in determining its final budget plans to be submitted to Council. In this respect, it decided to

- reverse the proposed saving relating to Health & Safety (£0.030m) support following concerns expressed by Unison;
- defer the proposal to cease the provision of grit bins (£0.020m) until the 2006/07 financial year to allow more detailed discussions with the Town and Parish Councils over the coming year;
- include match funding to the Home Office Thames Valley Police to cover the cost of providing six Police Community Support Officers (£0.025m). This is in direct response to the interest shown in the scheme by Parish and Town Councils and will ensure that there is full targeted coverage across the Borough;
- retain the Council's membership of ACTVaR (Association of Councils of the Thames Valley Region) (£0.011m) in view of the disappointing performance of the Western Corridor and Blackwater Valley Steering Group in responding to the emerging South East Plan.
- include one-off Council support for South Hill Park, which is detailed in section 7.4.1.
- review the potential use of the Smartcard to mitigate the financial impact on residents of the proposal to introduce car park charges at the Look Out.

These changes have added £0.086m to the 2005/06 budget proposals.

3.2 Inflation

3.2.1 The Executive established a broad framework for the calculation of an appropriate inflation provision at its December meeting. This included making allowance for the non-teaching pay award at 2.95% and the teachers' award at 2.5% from April plus a further 0.75% from September, limiting inflation on non pay expenditure where possible and increasing fees and charges by around 3.0%, in line with the likely impact of inflation on expenditure items. Each Department calculated an inflation allowance on this basis and the individual calculations were reviewed by the Borough Finance Officer to ensure consistency and equity. The key elements of the proposed inflation provision are set out in the sections below. Under the Executive's budget proposals inflation on schools' expenditure is provided for within the overall increase in schools' expenditure, which matches the increase in the Schools' FSS.

a) Pay and Prices

In the context of the Council's overall financial position, the Executive proposed to limit the overall provision for inflation on prices as an economy, although it was recognised that some exceptions would be necessary to reflect actual increases that would not be containable without real service reductions. The following guideline increases have been applied in the calculation of the proposed inflation provision:

- Pay awards – 2.95%
- General RPI – 3.4%
- Supplies & Services (except for those budgets which are committed or relate to external income generating activities) - nil
- Training –one off allocation of £5,000 per department in recognition of the impact of cash freezes in training budgets over the last few years
- Repairs & Maintenance (undertaken by BFS) - 4.5%. These costs are linked to specific Building Indices
- Landscaping (undertaken internally) – 3.4%. These costs are linked to RPI
- Vehicles recharge (undertaken internally) – 4.5%.
- Major Gas/Electricity contracts – based on estimated consumption
- Highway Maintenance – 7.15%. This reflects a realistic assessment of price inflation for such work
- Payments to private residential and nursing homes - 4.0%. This reflects likely increases in the costs of placements
- Home to School Transport - 4.78%. This reflects the difficulties in attracting transport providers and is based on national transport related inflation indices.

b) Fees and Charges

The Executive expected that, on average, increases in fees and charges would be 3%, to reflect the average impact of inflation on expenditure calculated as above. Most increases followed the guidance, however some significant variances have been identified which reflect market conditions. Proposed fees and charges are attached as Annexe B.

3.2.2 Taking all the above factors into account, the recommended inflation provision totals £2.205m. This is £0.095m below the original estimate and £0.111m below the likely impact of inflationary pressures on costs and has primarily been achieved by limiting inflation on supplies and services budgets. The split between departments is shown in table 4.

Table 4: Inflation Allocations

Department	2005/06 Inflation
	£'000
Chief Executive/Corporate Services & Resources	415
Education & Libraries (non schools)	271
Environment & Leisure	660
Social Services & Housing	851
Non departmental	8
Total	2,205

3.3 Other Revisions to Draft Budget Proposals

3.3.1 Inevitably, in the two months since the Executive published the draft budget proposals, more current information became available that meant some of the figures included in the original proposals needed to be updated. Details are set out in paragraphs a) to l) below, with the net impact being a reduction of £0.467m from the original proposals. The updated draft proposals published by the Executive, including the amendments highlighted in section 7.1 above and in the paragraphs below, are attached as Annexe C.

- a) **Adult Services – Client Placements/Delayed discharges**
The original budget proposals contained a pressure of £0.240m to reflect the increased cost pressures in the early part of the year and the need to place clients quickly to avoid the penalty fines resulting from delayed discharges from hospital. Evidence from recent months showed that the Council had been effective in managing the process. Based on this and a further analysis of costs, this pressure was revised downwards by £0.150m.
- b) **Access & Systems Capacity Grant**

The Council received confirmation of the Social Services Specific Grants for 2005/06 which showed an increase on 2004/05 of £0.633m. Included within this was £0.208m additional grant in relation to Access and Systems Capacity. Of this, £0.070m related to items already included in the Council's plans and this could be used to continue to support the current investment being made in the services. It was proposed that the remaining £0.138m be used to fund additional one-off expenditure to improve services for elderly clients including support to Berkshire Community Equipment Store (£0.060m) and funding for Learning Disability Development Managers (£0.025m).
- c) **Town Centre Management**

A sum of £0.1m was included with the draft capital proposals for support to the Town Centre Projects. The details of this planned expenditure were reviewed in light of the overall scheme and it was determined to be more appropriate that this should be funded from the revenue budget rather than the capital programme. The capital programme has been reduced accordingly.
- d) **Schools Recruitment Strategy Manager**

The original proposals included a pressure of £0.015m as the expected loss of grant for this post from the Teacher Training Agency. It has now been confirmed that the Council will lose the entire grant of £0.050m due to its success in addressing teacher recruitment. However, this success has been directly due to the funding of the teacher recruitment post. Therefore, an additional £0.035m was added to the budget proposals to continue this post.
- e) **Joint Strategic Planning Unit**

Following discussions with the other five Berkshire unitary authorities relating to the future of the Joint Strategic Planning Unit it has been agreed that the Royal Borough of Windsor & Maidenhead will develop proposals based on a cost of £0.08m per authority. This represents a saving of £0.060m, compared with £0.090m in the draft proposals.

f) Waste PFI

It was originally anticipated that the joint waste PFI contract with Wokingham and Reading, would start during 2004/05. Based on the original affordability calculation a saving of £0.159m was built into the 2004/05 commitment budget. The letting of the contract has taken longer than expected and therefore the saving of £0.159m will not be achieved in 2004/05. The Environment & Leisure Department have put in place measures to manage this shortfall in 2004/05 but these cannot be sustained into 2005/06. Consequently it is necessary to add £0.159m to the budget to cover costs of the current services as an interim measure.

g) Licensing Income

The draft budget proposals highlighted that there was likely to be additional licensing income as a result of recently published revised charges. Officers have now identified that the additional income generated will be £0.030m.

h) Home to School Transport

Home to School transport is a demand led budget. The latest pattern of placements has changed resulting in additional transport costs which will reduce the saving originally identified (£0.150m) by £0.050m.

i) Schools FSS

The final settlement figures revised the increase in the schools FSS to £3.277m, a small reduction of £0.004m on the draft budget proposals. By "passporting" the full increase in schools FSS allocations, spending on schools will increase by £3.277m. This represents an increase in spending of 7.0%.

j) Children's Fund

The volatile nature of Children's services and the small numbers of children and families involved exposes the Council to a high risk of cost pressures. In Bracknell Forest a small change in the number of placements for Looked After Children and children with Special Educational Needs can be financially significant. Given the volatility of the situation, any potential change in placements was not reflected in the 2005/06 budget build as it could not be accurately quantified. The Executive acknowledged that it would be prudent to make a one-off contribution to an earmarked reserve for any unexpected increase in demand that might arise in 2005/06 or in subsequent years. Approval to withdraw from this reserve would be given by the Chief Executive and Corporate Management Team, following consultation with the relevant Executive Member.

k) Levies

From 1 April 2005 the Magistrates Courts will be funded directly by central government and therefore the levy from the Magistrates is no longer required and was reflected in the commitment budget. Details relating to the Environment Agency levy for 2005/06 are still awaited. The current budget is £0.082m and provision has been made within the inflation provision for any increase.

l) Business Rates

A review of the allowance for Business Rates in the commitment budget identified a small saving of £0.003m.

3.4 New Budget Proposals

3.4.1 In addition to the changes identified above to proposals included in the draft budget published on 21 December, a number of other issues arose since that date that have been included in the final budget proposals. These are set out in paragraphs a) to b) and in total increase the spending requirement by £0.060m.

a) Interim Assistant Director of Social Services & Housing

The Council's draft CPA Improvement Plan identifies the huge change agenda being faced by Social Services & Housing over the coming months, compounded by a potential inspection of services for adults with physical disabilities in the summer. With the impending departure of the current Assistant Director of Social Services and Housing it is essential that the management capacity within the Department is supported in order to deliver the full change agenda successfully. A one-off budget pressure of £0.050m has been included within the proposals to provide senior support for the modernisation of services.

b) Support to South Hill Park

During the consultation with South Hill Park on the budget, it was highlighted that one of the funding partners for the digital suite was withdrawing its support. The Executive proposed that the Council would match fund, on a one off basis, the funding required for a digital suite at South Hill Park (£0.010m) in 2005/06.

4 OTHER BUDGET ISSUES

4.1 Pension

The Commitment Budget included a pressure of £0.650m to reflect that pension costs were expected to rise by 2% from 1 April 2005 to start the process of recovering the current pension fund deficit. Submission of the triennial valuation report of the pension fund from the Actuary to the Administering Authority (Royal Borough of Windsor & Maidenhead) has been delayed. However, it is expected to show that the employers' contribution rate required over the next three years will increase significantly, although for 2005/06 the maximum increase will be 2% in line with the Council's Commitment Budget.

Changes in accounting standards (FRS17) around the treatment for pension costs require the Council to include within its total cost of services a charge to represent the economic benefits of pensions accrued by its employees. The actual cash contributions to the pension fund need to be replaced in the service expenditure lines with this revised charge (£5.579m). The difference of £0.980m is then reversed out of the budget within the non departmental items to ensure there is no impact on Council Tax. To avoid confusion the FRS17 adjustment was not incorporated into the budget proposals considered by the Executive. However they are included in the supporting information presented to Council.

4.2 Investments

The Council generates significant sums each year from investing its accumulated cash reserves, including capital receipts and revenue balances. The two factors that influence the amount earned are interest rates and the level of cash invested.

The Treasury Management Strategy Document attached as Annexe D sets out the Council's assumptions on the likely level of future interest rates. Based on this, the budget proposals assume a rate of return of 4.75% for 2005/06.

During 2004/05 the Council paid off the remaining debt relating to the former Berkshire County Council (original £33m at 1/4/1998). Interest savings on repaying the debt are compensated for by the loss of interest on investments used to repay the debt. However, if this original debt was still outstanding a provision would have to be made of £1m for the principle repayments. The repayment of the debt has, therefore, made a significant contribution to maintaining the Council's finances and has been reflected in the Commitment Budget (£0.300m).

The Local Government Act has introduced a revised framework for capital expenditure and financing, underpinned by CIPFA's Prudential Code for Capital Finance in Local Authorities. The Code requires the Council to set a number of prudential indicators relating to affordability, capital investment and treasury management. These indicators are set out in Annexe 2 of the Treasury Management Strategy Document and these are also included separately on the agenda as Annexe A to the Council Tax Resolution.

New capital expenditure of £12.742m in 2005/06 has been proposed by the Executive. As such, there will be a loss of potential interest of £0.294m resulting from this expenditure and this has been built into the revenue budget.

Taken together with the funding of the Housing Revenue Account investment programme and the projected use of capital receipts the Council will generate interest of £1.36m. After the transfers required to the HRA and the Collection Fund and the recommended use of resources this will result in expenditure of £0.337m in the General Fund.

4.3 Capital Charges

- 4.3.1 Capital charges are made to service departments in respect of the assets used in providing services and comprise a charge for depreciation and a capital financing charge. These charges are included in the base budget figures and are important as they represent the opportunity cost to the Council of owning fixed assets. They must therefore be considered as part of the overall cost of service delivery, particularly when comparisons are made with costs in other organisations. It is also important that these costs should be recognised when setting the level of fees and charges.
- 4.3.2 Unlike debt charges, however, capital charges represent accounting entries and not cash expenditure. The Council is therefore able to reverse the impact of these charges "below the line", i.e. outside service department costs, thereby reducing the budget requirement. This means that the charges do not affect the level of Council Tax or the resources available to individual services. Overall capital charges are £19.102m in 2005/06, a decrease of £0.870m from the current year.
- 4.3.4 Changes to capital charges affect internal services recharges (see below) and were not incorporated into the budget proposals considered by the Executive. However they are included in the supporting information presented to Council.

4.4 Internal Services Recharges

- 4.4.1 Members' decisions regarding the above issues will determine the level of expenditure on all services in 2005/06. Due to their corporate nature, some services do not relate to a single service department, e.g. finance, IT, building surveyors, health and safety advisers. The budgets for these services are changed only by the specific proposals impacting on the departments responsible for providing them (mainly Corporate Services & Resources and Environment & Leisure). However, all such costs must be charged to the services that receive support from them.
- 4.4.2 Following the re-organisation of the Council's Departments in 2004/05 the recharges for internal services have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice".
- 4.4.3 The impact of these recharges for internal services is neutral across the Council as a whole, since the associated budgets are also transferred to the services receiving the charges. However, where recharges to ringfenced accounts, specifically the Housing Revenue Account and capital, are changed from year to year, this results in a cash profit or loss to the General Fund. In 2005/06 recharges from General Fund services to the HRA and capital will not change overall.

4.5 Statement by the Borough Finance Officer

- 4.5.1 Under the Local Government Act 2003, the Borough Finance Officer (being the Council's Section 151 Officer) must report to Members each year at the time they are considering the budget and Council Tax on:
- a) The robustness of estimates; and
 - b) The adequacy of reserves.
- 4.5.2 The new arrangements formalise the detailed risk assessment that is normally undertaken each year as part of the budget preparations and is included in the Council's Corporate Risk Register. This identifies a number of key risk areas to the Council including loss of key personnel, failure of a major contractor, the impact of demographic or socio-economic changes and a major incident within the Borough. The budget includes resources sufficient to enable the Council to monitor these key risks and where possible to minimise their effects on services in accordance with the actions set out in the register. These risks are linked to a further identified key risk, being the possibility of a significant reduction in available resources, through either reduced funding, higher costs or as a result of changes in legislation. Specific risk reduction measures that are in place include the following:
- Budget Setting Process
 - Production and regular monitoring of a robust medium-term financial strategy
 - Regular analysis of budgets to identify legislative, demographic, essential and desirable service pressures / enhancements
 - Detailed consideration of budgets by officers and Members in informal Budget Review Groups to identify potential budget proposals
 - Robust scrutiny of budget proposals prior to final agreement
 - Ensuring adequacy and appropriateness of earmarked reserves

- Budget Monitoring
 - Robust system of budgetary control with regular reporting to CMT and Members
 - Taking corrective action during the year to ensure the budget is delivered every year (as in 2000/01)
 - Specific regular review by Group Accountants of particularly volatile budget areas

4.5.3 The Borough Finance Officer will request regular updates from Group Accountants on the most volatile budget areas which could place the overall budget most at risk. These have been identified as the following:

- **Income** - specifically in Leisure facilities, Building Control and Planning Fees, Car Parks, Family Tree Nursery and Supporting People grant, licensing income;
- **Demographics** – SEN placements, adult and child client placements and impact of new housing developments, delayed discharges;
- **Major schemes / initiatives** – Town Centre redevelopment, Waste Management PFI, major school redevelopment proposals, stock options;
- **Inflation** – the provision is based on estimates of inflationary pressures at the current time;
- **Treasury Management / Investments** – return on investments is affected by cashflow and the level of the repo rate
- **Uninsured losses** – the Council’s insurances cover foreseeable risks, however some risks are uninsurable, including former County Council self-insured liabilities and mandatory excesses
- **Contractual Issues** – disputes, renewal of major contracts

4.5.4 The above measures lead the Borough Finance Officer to conclude that the budget proposals have been developed in a sound framework and are therefore robust. However, the Executive recognised that not all adverse financial issues can be foreseen looking fifteen months ahead, e.g. the impact of a particularly severe winter. It was therefore prudent to include, as in previous years, a contingency sum within the budget proposals. On the basis of recent experience, the Borough Finance Officer recommended maintaining the contingency at the current level of £0.4m.

4.5.5 The Executive was aware of two significant but commercially confidential claims in the order of £2m. Ordinarily this would impact on the Council’s available general reserves as no specific funds had been set aside to cover these. However, the Council will receive a significant rate refund to one of its properties as a result of a successful appeal and this will be backdated to 1995. This major success will result in a one-off income in the region of £1.3m. In addition, the Council expects to receive LPSA1 reward grant over the next two years. This is likely to be in the order of £0.75m to £1m. It was proposed that the income from these sources be aside as a provision against the estimated liabilities. On this basis, it is still reasonable to maintain a minimum level of reserves of £4m.

5 Total Expenditure

5.1 Table 5 shows expenditure for each Department, assuming that the Executive's proposals are agreed.

Table 5: Draft Budget Requirement 2005/06

Department	2005/06 Draft Proposals	Changes Identified	Allocate Inflation / Common Issues	New Proposals	Sub-Total (Executive Proposals)	Changes to Capital Charges & Recharges & FRS17	Final Budget Proposals
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive/Corporate Services & Resources	6,864	111	415		7,390	-1,464	5,926
Education & Libraries	67,976	81	271	10	68,338	598	68,936
Environment & Leisure	24,926	209	660		25,795	623	26,418
Social Services & Housing	26,956	-195	851	50	27,662	1,001	28,663
Non Departmental / Common	-22,159	347	8	13	-21,791	-758	-22,549
Inflation	2,300	-95	-2205		0	0	0
Total	106,863	458	0	60	107,394	0	107,394

6 FUNDING THE BUDGET PROPOSALS

6.1 As indicated above, the proposals within this report would set the Council's planned expenditure at £107.394m. This is significantly below the FSS level, but £2.199m above the income that would be generated before any increase in Council Tax. This gap needed to be bridged by some combination of the following three options:

- a) an increase in Council Tax;
- b) a contribution from the Council's Revenue balances;
- c) further expenditure reductions or deletion of service developments.

6.2 Council Tax / Expenditure Reductions

6.2.1 In terms of options, each 1% increase in Council Tax in 2005/06 would generate £0.347m of additional revenue to reduce the budget gap. A rise of around 6.3% would, however, be required if the Council decided to bridge the funding gap outlined above purely by raising the level of Council Tax. This compares with an increase of 17% that would be necessary to fund expenditure at the Government's assumed level. The Minister for Local Government, however, has made it clear that the Government will use its capping powers to deal with "excessive" budget increases and that he expects average Council Tax rises of less than 5% next year.

6.2.3 Balances need to be used carefully if the Council is to maintain its successful medium term strategy particularly in the context of the significant contractual claims the Council is currently facing. It is estimated that these are in the order of £2m. However legal proceedings are still at an early stage and there is a risk that the sum could increase. The amount that could be used is dealt with below. However it was clear that an increase in Council tax at or about the level of general inflation was not possible, even with the substantial reductions included in the overall package.

6.3 Use of Balances

- 6.3.1 The Council needs to maintain reserves to aid cashflow and to protect itself from fluctuations in actual expenditure and income. An allowance for cashflow is reasonably easy to calculate. However, an allowance for variations against planned expenditure is more difficult. The Borough Finance Officer has indicated above that he considers a minimum level of £4.0m to be prudent.
- 6.3.2 In deciding the level of any contribution from balances, the Executive had regard to the level of balances available. The Council's general balances at 31 March 2005 are expected to be £7.5m, before consideration is given to budget performance in the current year. In this respect, the Council is currently on target to be within budget and therefore general reserves are estimated to be around £7.5m by 31 March 2004, subject to the final 2004/05 out-turn position. However, until the contractual claims are resolved, the Executive was advised that it would not be prudent to approve release of a significant part of the £3.5m available.
- 6.3.3 The Council therefore has a degree of flexibility in setting the budget and associated Council Tax levels for 2004/05. However, as indicated above, the Executive recognised that the impact of using balances in support of revenue expenditure would be a loss of investment income. In addition, the Executive also realised that the only sustainable long term strategy is to budget at the level that can be funded by resources generated in the year if the long planned "soft landing" is to be achieved over the next two to three years. In the light of this, it was agreed that £0.550m of the available general reserves should be used in support of the revenue budget in 2004/05.

7 COLLECTION FUND

- 7.1 The Collection Fund is the account which holds all revenues produced from local taxes and pays to each Local Authority the cash required to cover its precepts. Any surplus/deficit on this Fund must be added to the calculation of the Budget Requirement for the next year. It is estimated that there will be a deficit balance of £0.048m on the Council's Collection Fund at the end of the financial year. Of this £0.06m relates to the Thames Valley Police Authority, £0.02m relates to the Royal Berkshire Fire Authority and the remainder to the Council.

8 COUNCIL TAX 2005/06

- 8.1 The following table outlines the Council's budget requirement based on the figures shown in this report. The resulting Council Tax for Bracknell Forest Borough Council for Band D was recommended to be £875.70. This compares with the current year's figure of £834.75.

PROVISIONAL BUDGET SUMMARY STATEMENT
Subject to amendment in the light of final budget decisions

Line		2004/05	2005/06
		£'000	£'000
	Bracknell Forest's Expenditure		
1	Corporate	6,927	5,926
2	Education & Libraries	61,601	68,936
3	Environment & Leisure	20,658	26,418
4	Leisure Services	9,353	0
5	Social Services & Housing	26,601	28,663
6	Restructuring	(500)	0
7	Sub-Total	124,640	129,887
8	Non Departmental Expenditure		
9	Contingency provision	400	400
10	Housing Revenue Account	(3,859)	(3,516)
11	Reading Borough Council – Debt	886	0
12	Levying Bodies	247	81
13	Interest	(350)	337
14	LPSA Grant		
15	Other income	(33)	(62)
16	Contribution from Capital Resources	(100)	0
17	Capital Charges	(19,972)	(19,102)
18	Sub-Total	101,859	107,394
19	Movement in General Fund Balances	(1,794)	(550)
20	Bracknell Forest's Budget Requirement	100,065	106,844
21	Less - External Support		
22	National Non-Domestic Rates	(30,624)	(36,522)
23	Revenue Support Grant	(35,103)	(33,934)
24	Collection Fund Adjustment	254	40
25	Bracknell Forest's Total Requirement on the Collection Fund	34,592	36,429
26	Collection Fund		
27	Bracknell Forest's Requirement	34,592	36,429
28	divided by the Council Tax Base ('000)	41.44	41.60
29	Council Tax at Band D		
30	Bracknell Forest	£834.75	£875.70
31	Thames Valley Police Authority	£121.00	£126.28
32	Royal Berkshire Fire Authority	£43.79	£46.16
33	Parish Councils (average)	£48.52	£51.06
34	Average Total Council Tax at Band D	£1,048.06	£1,099.20

Following the re-organisation of the Council's Departments in 2004/05 budgets have been moved to reflect the revised responsibilities. In addition, the recharges for internal services (Corporate Support costs and Service Management and Support Services costs) have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice". As a result of these changes, budgets for 2005/06 and 2004/05 are not directly comparable.

Commitment Budget 2005/06 to 2007/08

	2004/05 £'000	2005/06 £'000	2006/07 £'000	2007/08 £'000
Chief Executive / Corporate Services & Resources				
Approved Budget	6,927	7,149	6,953	6,938
Financial Services - impact of Best Value review and new system implementation		-50	0	
Customer Contact Centre		60	-15	-105
Bracknell Town Centre redevelopment		-136	0	
Website/IT Capacity		25		
Licencing		20		
Electricity & Gas		25		
Council Tax Benefit Grant		-140		
Net Inter Departmental Virements	222			
Chief Executive / Corporate Services & Resources Adjusted Budget	7,149	6,953	6,938	6,833
Education & Libraries				
Approved Budget	61,601	65,274	65,068	65,058
Advice to schools on developments in 14-19 provision		-15	-10	0
Suitability surveys (school sites)			20	-20
Music Festival		-10	10	-10
LPSA Target - Secondary School attendance		-38	-30	
LPSA Target - Library Users		-143	0	
Net Inter Departmental Virements	3,673			
Education & Libraries Adjusted Budget	65,274	65,068	65,058	65,028
Environment & Leisure				
Approved Budget	30,011	25,469	25,475	25,677
Landfill Tax		150	150	150
Waste Disposal PFI (revised)		0	280	135
Waste Disposal PFI - consultants costs		-100	0	
Car Parks - recovery of income loss allowed for in 2002/03		-50	0	
LPSA Target - Recycled / composted household waste		-40		
Former DSO salaries		70	0	
Leisure income		-110	-70	0
Visual environment		13	12	
Licencing		0	45	
Local Transport Plan		-50	-25	
Planning IT System		-8		
Local Development Framework		150	-200	
Lily Hill Park		13	10	
Income loss during capital works at BSLC		-60		
Electricity & Gas		38		
Forest care - contribution to HRA		-30		
Landscaping-contribution from HRA		20		
Net Inter Departmental Virements	-4,542			
Environment & Leisure Adjusted Budget	25,469	25,475	25,677	25,962

Commitment Budget 2005/06 to 2007/08

	2004/05 £'000	2005/06 £'000	2006/07 £'000	2007/08 £'000
Social Services & Housing				
Approved Budget	26601	26,785	26,271	26,214
Learning Disability Residential Placements		-60		
Preserved Rights - shortfall in Government funding		-25		
Home Care Service - ongoing transfer of service to independent sector		-44		
Older People - reduction in placements through Commissioning process / use of home care services		-87		
Physical Disability - reduction in placements through Commissioning process / use of home care services		-26		
Children's independent placements		-100		
Homelessness - reduction in bed and breakfast placements		-5		
Housing Benefits - additional income		-10		
Strategy, Commissioning & Resources - supplies and services and staffing budgets		-30		
LPSA Target - Preventable hospitalisation / delayed discharge		-50		
LPSA Target - Exam results of over 16s in care		-92		
LPSA Target - Drug Treatment programmes		-30		
LPSA Target - Re-offending rate in young offenders		-26		
LPSA Target - Domestic Violence		-16	-17	
Forest care - contribution to HRA		70	-40	
Post of Head of Children's & Families		17		
Net Inter Departmental Virements	184			
Social Services & Housing Adjusted Budget	26,785	26,271	26,214	26,214
Total Commitments Service Departments	124,677	123,767	123,887	124,037
Non Departmental / Common				
Approved Budget	-23,281	-22,799	-22,329	-20,976
Debt repayments (principal and interest)		-886	0	0
Interest Receipts		425	0	0
Business Rates revaluation / transitional relief		-162	0	0
Loss of negative subsidy		343	703	703
Further increase in pension contributions - valuation		650	650	650
Contribution from capital resources		100		
Net Inter Departmental Virements	482			
Non Departmental / Common Adjusted Budget	-22,799	-22,329	-20,976	-19,623
Total Commitment Budget	101,878	101,438	102,911	104,414
Net Movement		-440	1,473	1,503

PROPOSED FEES & CHARGES 2005/06

CORPORATE SERVICES & RESOURCES

Description	Current Fee (Exc VAT)	Proposed fee (Exc VAT)	Increase
	£.p	£.p	%
<u>LEGAL FEES FOR PROPERTY TRANSACTIONS</u>			
Licence to Assign	£200.00	£206.00	3.0
Deed of Variation of Lease	£105.00	£108.00	2.9
Letter/Deed of Postponement	£40.00	£42.00	5.0
Sale of Small Land Areas / Sale of garages / Freehold reversions	£220.00	£227.00	3.2
New Leases	£250.00*	£258.00*	3.2
Renewal of Lease	£130.00	£134.00	3.1
Charges not prepaid, when invoice requested	£13.00	£13.50	3.8
Section 106 Agreements - £100 per hour, £350 minimum charge	-	£350.00	-
<u>ELECTORAL REGISTRATION SALE OF REGISTERS</u>			
Street Index	£10.00	£11.00	10.0
Request for a confirmation letter – Fee (1 hour)	£35.00	£36.00	2.9
Certificate of Current Register	£11.00	£11.50	4.5
<u>REGISTRATION BIRTHS, DEATHS AND MARRIAGE</u>			
Licensing of Premises as venues for marriages:-			
Licence (three years)	£900.00	£927.00	3.0
Attendance of Superintendent Registrar at approved premises:-			
Monday-Friday	£200.00	£210.00	5.0
Saturday	£250.00	£260.00	4.0
Sunday	£300.00	£310.00	3.3
Syrett Suite Marriage Room Bookings:-			
Saturday pm	£175.00	£175.00***	0.0
Sunday / Bank Holidays	£250.00	£250.00***	0.0
Attendance of Celebrant at other ceremonies Monday – Sunday:-			
Syrett Suite	£180.00	£180.00***	0.0
Approved Premises	£130.00	£130.00***	0.0

* With discretion for the Borough Solicitor to increase if time-recorded costs exceed £250.

** 18% reduction for NLIS searches.

*** New charging structure introduced in January 2005.

Annexe B (i)

Description	Current Fee (Exc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
<u>COUNCIL PUBLICATIONS</u>			
<u>Agendas/Minutes, etc</u>			
Council agenda/minutes – Charge per Annum (Based on 8 per Annum)	£105.00	£108.00	2.9
Executive Agenda – Charge per Annum (based on 11 per Annum)	£140.00	£144.00	2.9
Planning & Highways Committee – Charge per Annum (Based on 12 per Annum)	£170.00	£175.00	2.9
Any other Committee or Sub Committee Agendas Charge per Annum (Based on 5 per annum)	£88.00	£91.00	3.4
Charge per Single Copy	£18.00	£18.50	2.8
Part Extract (any Committee) including Background	£5.50	£6.00	9.1
Papers - Administration Fee			
Photocopying Charge (A4 or A3)	£0.30	£0.35	16.7
<u>Other Publications</u>			
Annual Reports, etc	No Charge	No Charge	
Planning Publications Copies of Ordnance Survey	As	As	
Sheets for use in Planning	Necessary	Necessary	
Copies of Ordnance Survey Sheets for use in Planning	OS royalty charge plus	standard copying fee	
<u>STANDARD OTHER CHARGES</u>			
These are chargeable in addition or as default to recover actual costs for services			
Invoice Charge	£13.50	£14.00	3.7
Hourly Rate	£35.00	£36.00	2.9
Minimum Charge	£15.50	£16.00	3.2

Traditional Education Department Proposed Fees and Charges

	2004/05	Increase	2005/06	2004/05	Increase	2005/06
<u>Family Tree Nursery - placement fees</u>						
	5 months - 3 years old			Over 3 years		
Full time						
weekly	£179.30	4.29%	£187.00	£168.90	4.26%	£176.10
monthly	£777.00	4.25%	£810.00	£732.00	4.23%	£763.00
Part time						
1 day - weekly charge	£39.60	5.56%	£41.80	£37.00	5.68%	£39.10
- monthly charge	£171.60	5.54%	£181.10	£160.33	5.55%	£169.23
2 days - weekly charge	£79.20	5.05%	£83.20	£74.00	5.00%	£77.70
- monthly charge	£343.20	5.01%	£360.40	£320.66	5.02%	£336.76
3 days - weekly charge	£118.80	4.55%	£124.20	£111.00	4.68%	£116.20
- monthly charge	£514.80	4.51%	£538.00	£482.00	4.50%	£503.70
4 days - weekly charge	£158.40	3.98%	£164.70	£148.00	4.26%	£154.30
- monthly charge	£686.40	4.01%	£713.90	£643.00	4.01%	£668.80
Sessional rate						
2 sessions - weekly charge	£44.90	5.35%	£47.30	£42.60	5.40%	£44.90
- monthly charge	£194.40	5.50%	£205.10	£184.40	5.53%	£194.60
3 sessions - weekly charge	£67.30	5.05%	£70.70	£63.80	5.02%	£67.00
- monthly charge	£291.60	5.01%	£306.20	£276.60	5.03%	£290.50
4 sessions - weekly charge	£89.70	4.57%	£93.80	£85.00	4.59%	£88.90
- monthly charge	£388.80	4.50%	£406.30	£368.80	4.50%	£385.40
5 sessions - weekly charge	£112.15	4.06%	£116.70	£106.00	4.43%	£110.70
- monthly charge	£486.00	4.01%	£505.50	£461.00	4.01%	£479.50

The Family Tree Nursery business plan requires inflation plus 1.5% fee increases for four years to cover the loss of DfES pump priming grant which is currently used to subsidise the cost of placements.

Annexe B (ii)

	2004/05	Increase	2005/06	2004/05	Increase	2005/06
--	----------------	-----------------	----------------	----------------	-----------------	----------------

Post 16 travel saving scheme

Contribution to costs of travel	£390.00	7.69%	£420.00			
---------------------------------	---------	-------	---------	--	--	--

The proposed rate reflects the anticipated cost increase to the Council in providing post 16 transport.

Education Centre room hire

	Whole day			Half day		
Newbury	£220.00	3.18%	£227.00	£115.00	3.48%	£119.00
Albion / Bedford	£140.00	3.57%	£145.00	£75.00	4.00%	£78.00
Donnington	£140.00	3.57%	£145.00	£75.00	4.00%	£78.00
Sandys	£140.00	3.57%	£145.00	£75.00	4.00%	£78.00
Cromwell	£140.00	3.57%	£145.00	£75.00	4.00%	£78.00
	Twilight					
Newbury	£80.00	3.75%	£83.00			
Albion / Bedford	£55.00	3.64%	£57.00			
Donnington	£55.00	3.64%	£57.00			
Sandys	£55.00	3.64%	£57.00			
Cromwell	£55.00	3.64%	£57.00			

Library Service Proposed Fees and Charges

	Current Unit	Proposed Unit	Current 2004/05	Proposed 2005/06	Incr/Decr
Overdue Charges Per Loan Period					
Adult Books, inc multimedia/mixed media Max Per item	Daily	Daily	0.12 4.80	0.15 5.00	25.00% 4.17%
Childrens Books borrowed by adults Max Per item	Daily	Daily	0.05 0.50	0.05 0.50	0.00% 0.00%
Childrens Books borrowed by Children	Daily	Daily	0.05	0.00	-100.00%
Spoken Word Cassettes / CDs Max Per item	Daily	Daily	0.12 4.80	0.15 5.00	25.00% 4.17%
Music CDs Max Per Item	Daily	Daily	0.12 4.80	0.15 5.00	25.00% 4.17%
DVDs	Daily	Weekly	0.60	2.00	233.33%
DVDs New Titles (i.e. approx 3 months) Max Per Item	Daily	Weekly	0.60 12.00	2.50 12.00	316.67% 0.00%
Videos	Daily	Weekly	0.60	1.50	150.00%
Videos New Titles (i.e. approx 3 months) Max Per Item	Daily	Weekly	0.60 12.00	2.00 12.00	233.33% 0.00%
Play Station Games Max Per Item	Daily	Weekly	0.60 12.00	2.50 12.00	316.67% 0.00%
CD Roms	Daily	Weekly	0.60 12.00	1.50 12.00	150.00% 0.00%

Annexe B (ii)

Loan Charges		Loan Period			
Childrens Spoken Word Cassettes & CDs		3 weeks	Free	Free	N/A
Adult Spoken Word Cassettes 1-2 Tapes		3 weeks	1.00	1.25	25.00%
Adult Spoken Word Cassettes 3-6 Tapes		3 weeks	1.25	1.50	20.00%
Adult Spoken Word Cassettes 7+ Tapes		3 weeks	1.50	1.75	16.67%
Adult Spoken Word CDs 1-2 Disks		3 weeks	1.50	1.25	-16.67%
Adult Spoken Word CDs 3-6 Disks		3 weeks	1.75	1.50	-14.29%
Adult Spoken Word CDs 7 + Discs		3 weeks	2.00	1.75	-12.50%
CD Roms		1 week	1.50	1.50	0.00%
Music CDS Single Disks		3 weeks	1.50	1.50	0.00%
Music CDS 2 or more Disks		3 weeks	2.00	2.00	0.00%
Play Station Games		1 week	2.50	2.50	0.00%
Videos		1 week	1.50	1.50	0.00%
Videos New Titles (i.e.approx 3 months)		1 week	2.00	2.00	0.00%
DVDs		1 week	3.00	2.00	-33.33%
DVDs New Titles (i.e. approx 3 months)		1 week		2.50	N/A
Requests					
Books/Periodical Articles					
All items held in BFBC Libraries		Per Item	Free	Free	N/A
Requests to other Authorities		Per Item	1.50	2.00	33.33%
British Library Requests (1st 10 items)		Per Item	2.50	2.50	
British Library Requests (subsequent books)		Per Item	6.20	6.20	
British Library Requests (subsequent periodicals)		Per Item	3.80	3.80	
British Library Urgent Service		Per Item	16.70	16.70	
British Library Urgent Service (Student Concession)		Per Item	12.00	12.00	
Other Charges					
Printing (Mono or Colour)	A4 page	A4 page	0.10	0.15	50.00%
Scan & Print by customer	A4 page	A4 page	0.10	0.15	50.00%
Scan & Print by staff	A4 page	A4 page	1.00	1.75	75.00%
Fax - UK First Page	1st page	1st page	1.00	1.25	25.00%
Fax - UK Additional Pages	A4 page	A4 page	0.50	0.75	50.00%
Fax - EU First Page	1st page	1st page	2.50	2.75	10.00%
Fax - EU Additional Pages	A4 page	A4 page	1.00	1.25	25.00%
Fax - Rest of World First Page	1st page	1st page	3.50	4.00	14.29%
Fax - Rest of World Additional Pages	A4 page	A4 page	2.50	2.75	10.00%
Scan & Print on Photo Quality Paper	A4 page	A4 page	2.50	2.75	10.00%
Floppy disk		Each	0.50	0.50	0.00%
CD Rom		Each	0.50	0.75	50.00%
Guest Internet Use	Half Hour	Half Hour	1.00	2.00	100.00%

Annexe B (ii)

Youth Centre Charges	Current 2004/05	Proposed 2005/06	% Increase
Young Peoples Attendance Fee Per Session	0.50 - 1.00	0.50 - 1.00	0%
Youth & Community Groups – Not for Profit Basis			
Hall	4.90 – 8.25	5.05 - 8.50	3%
Meeting Room	5.00 – 10.00	5.15 - 10.30	3%
Private & Commercial			
Hall	8.75 – 25.15	9.00 - 25.90	3%
Meeting Room	6.00 – 12.60	6.20 - 13.00	3%

LEISURE SCALE OF CHARGES 2005/06

	Current 2004/05 £	Proposed 2005/06 £	% Increase
Cultural & Visual Environment			
Westmorland Park			
Football Pitch (with changing rooms) exc VAT*			
Senior Pitch	51.50 +VA ⁻	53.05 +VAT	3.0
Senior Pitch for Junior Use	25.75 +VA ⁻	26.50 +VAT	2.9
Junior Pitch	16.50 +VA ⁻	17.00 +VAT	3.0
*Clubs hiring the pitches for 10 or more consecutive bookings maybe exempt from VAT			
Tennis Association			
Family Membership	50.50	52.00	3.0
Adult Membership	25.25	26.00	3.0
Junior Membership	13.90	14.30	2.9
Hall Hire			
Per Hour	7.40	7.60	2.7
School Visits (by Local Schools)			
On a Countryside Site per Visit	15.45	15.90	2.9
At The Look Out per Visit (Summer Term)	24.70	25.45	3.0
Hire of Equipment	11.65	12.00	3.0
Other Organisations eg Brownies			
Talk / Walks etc per Session	10.30	10.60	2.9
Other Walks and Talks	as appropriate	as appropriate	
Sales			
Sale of Logs - Trailer Load Unsplit	38.10	39.25	3.0
Sale of Woodchips - Trailer Load	48.40	49.85	3.0
	Current 2004/05 £	Proposed 2005/06 £	% Increase
The Look Out			
Admission			
Adult	4.80	4.95	3.1
Under 16 / Students / 60+ / Disabled	3.20	3.30	3.1
Saver Ticket	12.80	13.20	3.1
School Children	2.90	3.00	3.5
Under 4s Group Bookings	2.90	3.00	3.5
45 minute visit special needs	1.95	2.00	2.6
Adult after 4pm	2.40	2.50	4.2
Under 16 / Students / 60+ / Disabled, after 4pm	1.60	1.65	3.1
Saver Ticket after 4pm	6.40	6.60	3.1
Parent & Toddler	3.90	4.00	2.6
Birthday Parties			
Hot menu	9.15	9.40	2.7
Cold menu	8.65	8.90	2.9
Self catering	5.15	5.30	2.9
Self catering - no room hire	4.65	4.80	3.2
Loyalty Card			
Adult	19.20	19.80	3.1
Under 16	12.80	13.20	3.1
Family	51.20	52.75	3.0
Commercial Hire			
Whole Day	163.55	168.50	3.0

Half Day	81.75	84.20	3.0
Per Hour	39.35	40.55	3.1
Evening hire, per hour	51.75	53.30	3.0
Discovery Terms	1.40	1.50	7.1

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

	Current 2004/05 £	Proposed 2005/06 £	% Increase
Downshire Golf Complex			
Membership			
Family in Area	41.55	42.80	3.0
Adult in Area	24.40	25.15	3.1
Under 16 / 60+ in Area	11.55	11.90	3.0
Family out Area	56.50	58.20	3.0
Adult out Area	38.10	39.25	3.0
Under 16 / 60+ in Area	18.55	19.10	3.0
Adult Temporary Membership	1.30	1.35	3.9
Under 16 / 60+ in Area	0.90	0.95	5.6
Main Course			
Adult Summer - Weekday	16.70	17.20	3.0
Adult Summer - Weekend & BH	22.70	23.40	3.1
Adult Winter - Weekday	13.20	13.60	3.0
Adult Winter - Weekend & BH	20.20	20.80	3.0
Under 16 Summer - Weekday	6.10	6.30	3.3
Under 16 Summer - Weekend & BH	10.10	10.40	3.0
Under 16 Winter - Weekday	5.10	5.25	2.9
Under 16 Winter - Weekend & BH	9.10	9.35	2.8
60+ Summer - Weekday	9.70	10.00	3.1
60+ Winter - Weekday	8.75	9.00	2.9
Limited Time			
Summer Rate - Weekday	11.70	12.50	6.8
Summer Rate - Weekend	12.70	13.10	3.2
Winter Rate - Weekday	9.20	9.50	3.3
Winter Rate - Weekend	10.70	11.00	2.8
9 Holes			
Summer Rate – Weekday Only	8.70	8.95	2.9
Winter Rate – Weekday Only	6.75	6.95	3.0
Season Tickets			
In Area	525.00 *	540.00 *	2.9
Out of Area	550.00 *	565.00 *	2.7
Pitch & Putt			
Adults	3.70	3.80	2.7
Under 16	1.85	1.90	2.7
Family (2 adults & 2 under 18's)	7.80	8.05	3.2
Driving Range			
20 balls	1.10	1.15	4.6
50 balls	2.70	2.80	3.7

Customers will in addition pay the applicable annual or temporary membership charge to the activity price shown for main course green fees.

* Includes membership. If a customer has already purchased a leisure membership elsewhere, this price will be adjusted accordingly.

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Leisure Saver Pass Prices

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme

Main Course Exclusions Monday-Friday after 5pm.

Adult Summer - Weekday	3.00	3.00
Adult Winter - Weekday	3.00	3.00
Under 16 Summer - Weekday	1.50	1.50
Under 16 Winter - Weekday	1.50	1.50

Driving Range Exclusions Monday-Friday after 5pm.

20 balls	0.30	0.30
50 balls	0.80	0.80

Pitch & Putt

Adults	1.10	1.10
Under 16	0.50	0.50
Family (2 adults & 2 under 18's)	2.30	2.30

Since the Leisure Saver Pass scheme is only being introduced in January 2005 the prices will not be reviewed until April 2006.

	Current 2004/05 £	Proposed 2005/06 £	% Increase
Edgbarrow & Sandhurst Sports Centres			
Memberships			
Family In Area	41.55	42.80	3.0
Adult In Area	24.40	25.15	3.1
Under 16 / 60+ In Area	11.55	11.90	3.0
Family Out Area	56.50	58.20	3.0
Adult Out Area	38.10	39.25	3.0
Under 16 / 60+ Out Area	18.55	19.10	3.0
Adult Temporary Membership	1.30	1.35	3.9
Under 16 / 60+ Temporary Membership	0.90	0.95	5.6
Indoor Activity - Adult			
Badminton	6.80	7.00	2.9
5-a-side Football	27.05	27.85	3.0
Cricket Nets	27.05	27.85	3.0
Archery	27.05	27.85	3.0
Main Hall	27.05	27.85	3.0
Small Hall / Bar	17.10	17.60	2.9
Squash	5.05	5.20	3.0
Indoor Activity - Under 16 / 60+			
Badminton	4.50	4.65	3.3
5-a-side Football	18.35	18.90	3.0
Cricket Nets	18.35	18.90	3.0
Archery	18.35	18.90	3.0
Main Hall	18.35	18.90	3.0
Small Hall / Bar	15.20	15.65	3.0
Squash	3.85	3.95	2.6
Outdoor Activity - Adult			
Small Synthetic Pitch(SSC)	27.75	28.60	3.1
Large Tarmac	21.95	22.60	3.0
Synthetic Pitch	45.00	46.35	3.0
1/2 Synthetic Pitch	26.75	27.55	3.0
Netball Court	8.35	8.60	3.0
Tennis Court (ESC)	3.20	5.50 *	71.9
Tennis Court (SSC)	5.50	5.50	0.0
Outdoor Activity - Under 16 / 60+			
Small Synthetic Pitch(SSC)	16.20	16.70	3.1
Large Tarmac	14.50	14.95	3.1
Synthetic Pitch	26.00	26.80	3.1
1/2 Synthetic Pitch	15.25	15.70	3.0
Netball Court	5.60	5.75	2.7
Tennis Court (ESC)	1.75	3.85 *	120.0
Tennis Court (SSC)	3.85	3.85	0.0
Body Logic Fitness Room			
Casual Use	4.00	4.10	2.5

Monthly Direct Debit	28.55	29.40	3.0
Annual	299.95	299.95	0.0
Induction (free monthly/annual payees)	11.75	12.10	3.0
Fitness Test	11.75	12.10	3.0
Personal Programme Card	5.90	6.05	2.5
Personal Training Session	17.00	17.50	2.9

Body Logic Fitness Room - Student / 60+

Casual Use	2.80	2.90	3.6
Monthly Direct Debit	18.95	19.50	2.9
Annual	199.95	199.95	0.0
Induction (free monthly/annual payees)	10.50	10.50	0.0
Fitness Test	10.50	10.50	0.0
Personal Programme Card	5.40	5.40	0.0
Personal Training Session	16.00	16.50	3.1

Temporary membership charges apply where the person taking part in the activity is not a member of the centre .

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

* The tennis courts at Edgbarrow have now been resurfaced and therefore the price has been increased in line with the charge at Sandhurst.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Leisure Saver Pass Prices

Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme

Edgbarrow Sports Centre

Badminton - Adult	2.00	2.00
- Under 16	1.30	1.30
Fitness Suite - Adult	1.20	1.20
- Student / 60+	0.80	0.80
Induction - Adult	3.50	3.50
Induction - Under 16 / 60+	3.00	3.00
Fitness Test - Adult	3.50	3.50
Fitness Test - Under 16 / 60+	3.00	3.00
Personal Training Card - Adult	1.70	1.70
Personal Training Card - Under 16 / 60+	1.50	1.50
Squash - Adult	1.50	1.50
Squash - Under 16	1.10	1.10

Sandhurst Sports Centre

Badminton - Adult	2.00	2.00
- Under 16	1.30	1.30
Fitness Suite - Adult	1.20	1.20
- Student / 60+	0.80	0.80
Induction - Adult	3.50	3.50
Induction - Under 16 / 60+	3.00	3.00
Fitness Test - Adult	3.50	3.50
Fitness Test - Junior/OAP	3.00	3.00
Personal Training Card - Adult	1.70	1.70
Personal Training Card - Under 16 / 60+	1.50	1.50

Since the Leisure Saver Pass scheme is only being introduced in January 2005 the prices will not be reviewed until April 2006.

	Current 2004/05	Proposed 2005/06	% Increase
Coral Reef World	£	£	
Adult	5.85	6.05	3.4
Under 16	4.10	4.20	2.4
Family (2 adults and 2 under 16's)	16.90	17.40	3.0
Under 4's	Free	Free	
Sauna World (includes access to Coral Pools)	8.25	8.50	3.0

Sunbed in Sauna World (In addition to Sauna World Pr	3.70	3.80	2.7
Sunbed in Coral Pools	8.25	8.50	3.0
Early Bird Swim & Sauna	3.50	3.60	2.9
- Season Ticket 1 month	41.20	42.45	3.0
- Season Ticket 3 months	115.35	118.80	3.0
Spectator	1.80	1.85	2.8
The following Off Peak charges			
Adult	3.30	3.40	3.0
Under 16	3.30	3.40	3.0
Over 50	3.30	3.40	3.0
Parent & Toddler (1 adult and 2 pre-school children)	3.30	3.40	3.0
Sauna World	5.95	6.15	3.4
Over 50 Sauna	5.55	5.70	2.7
Sunbed in Coral Pools	5.65	5.80	2.7

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Off Peak is defined as: Monday - Friday 10.30 a.m. - 3.30 p.m. (during school term time)

Bracknell Sport & Leisure Centre			Current 2004/05	Proposed 2005/06	% Increase
			£	£	
Membership					
Family In Area			41.55	42.80	3.01
Adult In Area			24.40	25.15	3.07
Under 16 / 60+ In Area			11.55	11.90	3.03
Family Out Area			56.50	58.20	3.01
Adult Out Area			38.10	39.25	3.02
Under 16 / 60+ Out Area			18.55	19.10	2.96
Temporary Membership					
Adult			1.30	1.35	3.85
Under 16			0.90	0.95	5.56
Facility Hire per hour					
Badminton Court Per Hour		Peak	6.95	7.15	2.88
		Off Peak Adult	5.40	5.55	2.78
		Off Peak Under16 / 60+	4.50	4.65	3.33
Badminton Court 30 Minutes		Peak	3.50	3.60	2.86
		Off Peak	2.70	2.80	3.70
Table Tennis Table		Peak	3.20	3.30	3.12
		Off Peak Adult	3.00	3.10	3.33
		Off Peak Under16 / 60+	2.60	2.70	3.85
Main Hall		Peak	58.00	60.00	3.45
		Off Peak	45.20	47.00	3.98
Main Hall (Half)		Peak	32.00	33.00	3.13
		Off Peak	22.90	24.00	4.80
3M Hall		Peak	35.75	37.00	3.50
		Off Peak	28.00	29.00	3.57
Meeting Room		Per Hour	11.20	15.00	33.93
Squash Court (40 mins)		Peak	5.45	5.60	2.75
		Off Peak Adult	4.40	4.55	3.41
		Off Peak Under16 / 60+	3.50	3.60	2.86
Pool Complex for Swimming Galas:					
Clubs etc. Inside Borough			240.00	247.50	3.13
Clubs etc. Outside Borough			298.70	307.65	3.00
Grass Pitch per game		Adult	44.75	47.00	5.03
		Under 16	22.40	24.00	7.14
Synthetic Pitch per hour		Half Pitch	47.40	49.00	3.38
			27.80	29.00	4.32
Athletic Arena per hour					
Clubs etc. Inside Borough		Weekday	26.95	28.00	3.90
		Weekend / Bank Holiday	44.75	46.00	2.79
Clubs etc. Outside Borough		Weekday	33.05	34.50	4.39
		Weekend / Bank Holiday	52.20	54.00	3.45
Activity Charges					
Swimming	Per session	Family (2+2)or (1+3)	6.40	6.60	3.12
		Adult	2.20	2.25	2.27
		Under 16 / 60+	1.55	1.60	3.23
	6 months	Under 5	Free	Free	
		Adult	133.30	137.30	3.00
Early Bird	Per session	Under 16 / 60+	66.65	68.65	3.00
		Adult	3.20	3.30	3.12
	3 months	Adult	52.90	54.50	3.02
	3 months	60+	33.05	34.05	3.03
	6 months	Adult	80.00	82.50	3.13
6 months	60+	49.60	51.10	3.02	
Sauna Suite (Forest Spa Health Suite)	Per session	Peak Adult	6.50	6.70	3.08
		Off Peak Adult	5.75	5.90	2.61
		Off Peak 50+	4.80	5.10	6.25
Sauna & sunbed combo	Per session	Peak	8.55	8.80	2.92

Sunbed (300)	20 min 20 min	Off Peak	7.45	7.70	3.36
		Peak Adult	7.15	7.35	2.80
		Off Peak Adult	5.60	5.75	2.68

		Current 2004/05 £	Proposed 2005/06 £	% Increase	
Fitness Room (Bodyworks)	Per session	Peak	5.25	5.4	2.86
		Off Peak	4.50	4.7	3.33
		Student peak	3.10	3.2	3.23
		Student off peak	2.05	2.1	2.44
		50+ (Restricted Times) *	2.00	2.2	10.00
		60+ (Restricted Times) *	1.80	2.0	11.11
Platinum Card	12 Months	Single Adult Peak	516.00	528.0	2.33
		Single Adult Off Peak	336.00	348.0	3.57
		Per Couple Peak	804.00	828.0	2.99
		Per Couple Off Peak	540.00	552.0	2.22
Platinum Card	Per Month	Single Adult Peak	43.00	44.0	2.33
		Single Adult Off Peak	28.00	29.0	3.57
		Per Couple Peak	67.00	69.0	2.99
		Per Couple Off Peak	45.00	46.0	2.22
Platinum Card		Joining Fee	25.00	25.0	0.00
Fitness Test			15.00	15.5	3.33
Fitness Re-test			10.00	10.3	3.00
Blood pressure check			2.00	2.0	0.00
Programme review			8.00	8.3	3.75
Body Stat			5.00	5.0	0.00
GP Referral			2.90	3.0	3.45
Crèche	Per child 1 hour		1.75	1.8	2.86
	Per child 1.5 hours		2.70	2.8	3.70
Athletics Training (Use of Track)	Per session	Adult	1.10	1.2	9.09
		Under 16	0.55	0.6	9.09
Equipment Hire Charges					
Racquet			1.10	1.2	9.09
Table Tennis Bat			1.10	1.2	9.09
Sauna Towel Hire			1.10	1.2	9.09
Leisure Saver Scheme					
Availability, all normal advertised public opening times unless otherwise stated. NB no pre booking is permitted under this scheme					
Badminton	- Peak	2.00	2.00		
	- Off Peak Adult	1.60	1.60		
	- Off Peak Under 16 / 60+	1.30	1.30		
Fitness Suite	Exclusions Monday-Friday after 5pm	1.50	1.50		
	- Peak				
	- Off Peak	1.30	1.30		
	- Fitness Test	4.50	4.50		
	- Fitness Retest	3.00	3.00		
	- Blood Pressure Check	0.60	0.60		
	- Programme Review	2.40	2.40		
	- Body Fat Analysis	1.50	1.50		
	- Circuits	1.40	1.40		
- Under 16 Sessions	0.90	0.90			
Spa	Exclusions Monday-Friday after 5pm				
	- Peak Adult	1.90	1.90		
	- Off Peak Adult	1.70	1.70		
- Off Peak 50+	1.40	1.40			
Sunbed	- Peak Adult	2.10	2.10		
	- Off Peak Adult	1.60	1.60		
Squash	- Peak Adult	1.60	1.60		
	- Off Peak Adult	1.30	1.30		
	- Off Peak Under 16	1.00	1.00		
Swimming	- Adult	0.60	0.60		
	- Under 16	0.40	0.40		
Table Tennis	- Peak Adult	0.90	0.90		
	- Off Peak Adult	0.90	0.90		
	- Off Peak Under 16	0.70	0.70		
Track	- Adult	0.30	0.30		
	- Under 16	0.10	0.10		

* Restricted times are as follows: Monday - Friday 6.30am - 9.00am
Monday 2.00pm - 3.30pm
Tuesday 9.30am - 12.00pm
Thursday 2.00pm - 4.00pm
Friday 12.00pm - 2.00pm

Since the Leisure Saver Pass scheme is only being introduced in January 2005 the prices will not be reviewed until April 2006.

Disabled people will be charged the lowest junior rate applicable to a given activity. Where no junior rate applies the charge is the adult rate less 30%. If a helper is required this person will be admitted free.

Full time students and those in possession of a Connexions card will pay the Under 16 rate where applicable.

Off Peak is defined as: Monday - Friday 9.00 a.m. - 5.00 p.m.

Temporary membership charges apply where the person taking part in the activity is not a member of the centre .

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

Easthampstead Park Conference Centre

	Current 2004/05 £	Proposed 2005/06 £ Excluding VAT	% Increase
Day Executive Service	46.40	48.18	3.8
Day Standard Service	37.00	38.19	3.2
Activity Day	50.50	52.29	3.5
Bed & Breakfast Single En-suite	44.50	46.18	3.8
Shared En-suite Per Person	79.90	82.25	2.9
Standard Single	53.75	55.64	3.5
Half Day Executive Service	43.20	43.77	1.3
Half Day Standard Service	36.90	37.31	1.1
Meals: Dinner	28.55	29.38	2.9
Breakfast - Full English	17.05	17.04	-0.1
Breakfast - Continental	7.40	7.40	0.0
Lunch	4.35	4.70	8.1
Sandwiches	11.75	12.34	5.0
Tea/Coffee	3.05	3.11	2.0
	1.60	1.65	3.1
Room Hire:			
Downshire (Day or part day)	1,057.50	1,116.25	5.6
Downshire (Evening)	558.13	587.50	5.3
Lecture Room (Day or part day)	323.13	323.13	0.0
Lecture Room (Evening)	129.25	129.25	0.0
Syndicate room	129.25	129.25	0.0
Grounds Hire:	1,762.50	1,762.50	0.0
Special Weekend Rate:			
Standard singles only	135.10	141.00	4.4
Functions Bed & Breakfast:			
Single En-suite	56.00	58.00	3.6
Twin/Double En-suite	75.00	78.00	4.0
Family Room for 3, With En-Suite		97.00	
Family Room for 4, With En-Suite		118.00	
Standard Single	39.50	39.50	0.0
Education Centre:			
Lunch	11.75	12.34	5.0
Buffet	6.35	6.58	3.6
Sandwiches	3.05	3.11	2.0

Where not specifically identified and where applicable courses/retail/catering/birthday parties/commercial bookings are charged at market rates.

**HORSESHOE LAKE WATERSPORTS CENTRE
MAXIMUM PRICES – 2005 SEASON**

		Non Borough Schools/Youth Groups	Borough School Groups	
School/Youth Groups (per pupil hour)		9.95	6.40	
		Non Borough Schools/Youth Groups	Borough School Groups	
Course Fees (per pupil hour)	Under 16	11.75	9.35	
	Adult	14.05	10.60	
Casual Hire (per craft hour)	Kayak Canoeir	5.80	5.30	
	Open Canoeing	9.35	8.45	
	Oppie Sailing	10.60	9.50	
	Topper Sailing	11.75	10.60	
	Laser Sailing	14.05	12.65	
	Wayfarer Sailing	17.55	15.75	
Annual Season Tickets	Sailing (single handed)			
		Under 16	82.00	73.85
		Adult	140.50	126.50
		Family	234.15	158.05
	Sailing (Crew Boats)			
		Under 16	117.05	105.40
		Adult	175.60	158.05
		Family	234.15	210.75
	Windsurfing			
		Under 16	70.30	63.25
		Adult	117.05	105.40
	Kayak Canoeing			
		Under 16	58.55	52.70
		Adult	82.00	73.85
	Open Canoeing			
		Under 16	70.30	63.25
		Adult	82.00	73.85
	Day Tickets	Canoe/Windsurfing	23.40	18.75
Sailing (single-handed craft)		29.30	23.45	
Sailing (crew boat)		40.95	31.80	
Annual Craft Storage	Canoe/Windsurfin	46.75	37.50	
	Single handed dinghy	70.30	56.20	
	Crew boat dinghy	140.50	112.40	

Prices at all sites include VAT where applicable unless otherwise stated.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

BUILDING REGULATIONS

1. Where FULL PLANS are submitted, the charges for Building Regulations are normally submitted in two stages:-

Stage One: (The Plan Charge) - on submission of the application

Stage Two: (The Inspection Charge) - following the first site inspection.

You must pay the first charge when depositing the application; the second charge is payable on demand from the Council after the first relevant site inspection has been carried out. All subsequent inspections are free of any charge.

2. Where a BUILDING NOTICE is submitted instead of full plans, the full charge is payable at the time of submission.

The Regulations provide for the amount of charges to be calculated in different ways, depending on the nature of the work shown on the deposited plans. The following schedule is intended to assist you in determining the amount of charges required for your proposal. It is an attempt to simplify complex Regulations and there may be a few occasions when the charges will vary from those listed. Should you submit an incorrect amount you would be advised.

CHEQUES TO BE MADE PAYABLE TO BRACKNELL FOREST BOROUGH COUNCIL

A PROPOSAL

Domestic Plan Charge (Full Plans)			
Domestic extension not exceeding 10 sq m floor area	121.70	127.66	4.9
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	121.70	127.66	4.9
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	121.70	127.66	4.9
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £26,000. If the cost of the works are over £26,000 please use table overleaf (minimum fee)	144.68	127.66	-11.8
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	121.70	127.66	4.9
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	121.70	127.66	4.9
Conversion of garage (including part conversion) into habitable use providing the cost of works is less than £5,000. If the cost of works are over £5,000 please use table overleaf	0.00	182.98	
Domestic Inspection Charge (Full Plans)			
Domestic extension not exceeding 10 sq m floor area	110.64	153.19	38.5
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	227.23	255.32	12.4
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	346.38	382.98	10.6
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £26,000. If the cost of the works are over £26,000 please use table overleaf (minimum fee)	200.00	255.32	27.7
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	0.00	0.00	
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	114.89	127.66	11.1
Conversion of garage (including part conversion) into habitable use providing the cost of works is less than £5,000. If the cost of works are over £5,000 please use table overleaf	0.00	0.00	

Domestic Charge (Building Notice)			
Domestic extension not exceeding 10 sq m floor area	232.34	280.85	20.9
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	348.94	382.98	9.8
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	468.09	510.64	9.1
Loft conversion Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £21,000. If the cost of the works are over £21,000 please use table overleaf (minimum fee)	344.68	382.98	11.1
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	121.70	127.66	4.9
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	236.60	255.32	7.9
Conversion of garage (including part conversion) into habitable use providing the cost of works is less than £5,000. If the cost of works are over £5,000 please use table overleaf	0.00	182.98	
OTHER WORK - including:- a) Domestic extensions over 60 sq m floor area b) Alterations to domestic building(s) (other than the formation of room(s) in roof space)	Charges based on 100% of full estimated cost SEE TABLE HEADED CHARGES FOR OTHER WORK		
REPLACEMENT GLAZING			
Domestic:	59.57	59.57	
Non-Domestic:	Charged on estimated cost (see table headed charges for other work)		

NB

Work for the benefit of disabled persons may be exempt from charges

Floor areas are measured internally

If there is more than one domestic extension in any application then the floor areas must be added together up to a maximum of 60 sq m

Full estimated cost means the full cost of the works shown in the plans, but excludes professional fees and VAT. If an estimate is not submitted the estimate will be based on the RICS Building Cost Information Service

Regularisation charges are calculated on the basis of 120% of the net Building Notice Charge.

B CHARGES FOR OTHER WORK

Plan Charge (Full Plans)			
Table A Where the estimated cost is (£)			
0 - 1,000	54.98	0.00	
1,001 - 2,000	110.00	0.00	
0 - 2000	0.00	110.00	
2,001 - 5,000	181.49	182.98	0.8
5,001 - 6,000	191.40	191.40	0.0
6,001 - 7,000	201.31	201.31	0.0
7,001 - 8,000	211.20	211.20	0.0
8,001 - 9,000	221.09	221.09	0.0
9,001 - 10,000	231.00	231.00	0.0
10,001 - 11,000	240.89	240.89	0.0
11,001 - 12,000	250.81	250.81	0.0
12,001 - 13,000	260.71	260.71	0.0
13,001 - 14,000	270.60	270.60	0.0
14,001 - 15,000	280.50	280.50	0.0

15,001 - 16,000	290.41	290.41	0.0
16,001 - 17,000	300.30	300.30	0.0
17,001 - 18,000	310.20	310.20	0.0
18,001 - 19,000	320.09	320.09	0.0
19,001 - 20,000	330.01	330.01	0.0
20,001 - 21,000	84.71	84.71	0.0
21,001 - 22,000	86.90	86.90	0.0
22,001 - 23,000	89.11	89.11	0.0
23,001 - 24,000	91.30	91.30	0.0
24,001 - 25,000	93.51	93.51	0.0
25,001 - 26,000	95.70	95.70	0.0
26,001 - 27,000	97.91	97.91	0.0
27,001 - 28,000	100.10	100.10	0.0
28,001 - 29,000	102.31	102.31	0.0
Table B Where the estimated cost is (£)			
29,001 - 30,000	104.50	104.50	0.0
for each additional £1,000 (or part) up to £100,000 add	2.20	2.20	0.0
100,001 - 101,000	258.49	0.00	
for each additional £1,000 (or part) up to £1,000,000 add	0.97	0.00	
100,001 - 250,000	0.00	258.49	
for each additional £1,000 (or part) up to £250,000 add	0.00	0.97	
For estimated costs above £250,000 or if you wish to discuss our Levels of Service please phone the Building Control Manager on 01344 351124			
1,000,001 - 1,001,000	1,124.75	0.00	
for each additional £1,000 (or part) up to £10,000,000 add	0.76	0.00	
10,000,001 - 10,001,000	7,931.00	0.00	
for each additional £1,000 (or part) add	0.55	0.00	
Inspection Charge (Full Plans)			
Table A Where the estimated cost is (£)			
0 - 1,000			
1,001 - 2,000			
0 - 2000			
2,001 - 5,000			
5,001 - 6,000			
6,001 - 7,000			
7,001 - 8,000			
8,001 - 9,000			
9,001 - 10,000			
10,001 - 11,000			
11,001 - 12,000			
12,001 - 13,000			
13,001 - 14,000			
14,001 - 15,000			
15,001 - 16,000			
16,001 - 17,000			
17,001 - 18,000			
18,001 - 19,000			
19,001 - 20,000			
20,001 - 21,000	254.10	254.10	0.0
21,001 - 22,000	260.71	260.71	0.0
22,001 - 23,000	267.30	267.30	0.0
23,001 - 24,000	273.91	273.91	0.0
24,001 - 25,000	280.50	280.50	0.0
25,001 - 26,000	287.11	287.11	0.0
26,001 - 27,000	293.70	293.70	0.0
27,001 - 28,000	300.31	300.31	0.0
28,001 - 29,000	306.90	306.90	0.0
Table B Where the estimated cost is (£)			
29,001 - 30,000	313.50	313.50	0.0
for each additional £1,000 (or part) up to £100,000 add	6.60	6.60	0.0
100,001 - 101,000	775.50	0.00	
for each additional £1,000 (or part) up to £1,000,000 add	2.89	0.00	
100,001 - 250,000	0.00	775.50	
for each additional £1,000 (or part) up to £250,000 add	0.00	2.89	
For estimated costs above £250,000 or if you wish to discuss our Levels of Service please phone the Building Control Manager			

1,000,001 - 1,001,000	3,374.25	0.00	
for each additional £1,000 (or part) up to £10,000,000 add	2.27	0.00	
10,000,001 - 10,001,000	23,793.00	0.00	
for each additional £1,000 (or part) add	1.65	0.00	
Building Notice Charge (Building Notice)			
Table A Where the estimated cost is (£)			
0 - 1,000	54.98	0.00	
1,001 - 2,000	110.00	0.00	
0 - 2000	0.00	110.00	
2,001 - 5,000	181.49	182.98	0.8
5,001 - 6,000	191.40	191.40	0.0
6,001 - 7,000	201.31	201.31	0.0
7,001 - 8,000	211.20	211.20	0.0
8,001 - 9,000	221.09	221.09	0.0
9,001 - 10,000	231.00	231.00	0.0
10,001 - 11,000	240.89	240.89	0.0
11,001 - 12,000	250.81	250.81	0.0
12,001 - 13,000	260.71	260.71	0.0
13,001 - 14,000	270.60	270.60	0.0
14,001 - 15,000	280.50	280.50	0.0
15,001 - 16,000	290.41	290.41	0.0
16,001 - 17,000	300.30	300.30	0.0
17,001 - 18,000	310.20	310.20	0.0
18,001 - 19,000	320.09	320.09	0.0
19,001 - 20,000	330.01	330.01	0.0
20,001 - 21,000	338.81	338.81	0.0
21,001 - 22,000	347.61	347.61	0.0
22,001 - 23,000	356.41	356.41	0.0
23,001 - 24,000	365.21	365.21	0.0
24,001 - 25,000	374.01	374.01	0.0
25,001 - 26,000	382.81	382.81	0.0
26,001 - 27,000	391.61	391.61	0.0
27,001 - 28,000	400.41	400.41	0.0
28,001 - 29,000	409.21	409.21	0.0
Table B Where the estimated cost is (£)			
29,001 - 30,000	418.00	418.00	0.0
for each additional £1,000 (or part) up to £100,000 add	8.80	8.80	0.0
100,001 - 101,000	1,034.00	0.00	
for each additional £1,000 (or part) up to £1,000,000 add	3.86	0.00	
100,001 - 250,000	0.00	1,034.00	
for each additional £1,000 (or part) up to £250,000 add	0.00	3.86	
For estimated costs above £250,000 or if you wish to discuss our Levels of Service please phone the Building Control Manager			
1,000,001 - 1,001,000	4,499.00	0.00	
for each additional £1,000 (or part) up to £10,000,000 add	3.03	0.00	
10,000,001 - 10,001,000	31,724.00	0.00	
for each additional £1,000 (or part) add	2.20	0.00	

C FULL PLAN APPLICATIONS - DWELLINGS UP TO 500M2 AND FLATS UP TO THREE STOREYS

Number of Dwellings (Plan Charge)			
1	150.00	150.00	0.0
2	205.00	205.00	0.0
3	270.00	270.00	0.0
4	335.00	335.00	0.0
5	405.00	405.00	0.0
6	475.00	475.00	0.0
7	495.00	495.00	0.0
8	515.00	515.00	0.0
9	535.00	535.00	0.0
10	540.00	540.00	0.0
11	545.00	545.00	0.0
12	550.00	550.00	0.0
13	555.00	555.00	0.0
14	560.00	560.00	0.0
15	565.00	565.00	0.0

16	570.00	570.00	0.0
17	575.00	575.00	0.0
18	580.00	580.00	0.0
19	585.00	585.00	0.0
20	590.00	590.00	0.0
21	600.00	600.00	0.0
for each additional dwelling up to 30 add	10.00	10.00	0.0
31	700.00	700.00	0.0
for each additional dwelling add	5.00	5.00	0.0
Number of Dwellings (Inspection Charge)			
1	377.00	377.00	0.0
2	522.00	522.00	0.0
3	663.00	663.00	0.0
4	766.00	766.00	0.0
5	848.00	848.00	0.0
6	953.00	953.00	0.0
7	1,018.00	1,018.00	0.0
8	1,187.00	1,187.00	0.0
9	1,356.00	1,356.00	0.0
10	1,541.00	1,541.00	0.0
11	1,688.00	1,688.00	0.0
12	1,834.00	1,834.00	0.0
13	1,982.00	1,982.00	0.0
14	2,103.00	2,103.00	0.0
15	2,249.00	2,249.00	0.0
16	2,395.00	2,395.00	0.0
17	2,541.00	2,541.00	0.0
18	2,687.00	2,687.00	0.0
19	2,800.00	2,800.00	0.0
20	2,974.64	2,974.64	0.0
21	3,011.00	3,011.00	0.0
for each additional dwelling up to 30 add	102.00	102.00	0.0
31	3,940.00	3,940.00	0.0
for each additional dwelling add	75.00	75.00	0.0

D REGULARISATION CERTIFICATES

Type of Work			
Detached garage or car port (or both) not exceeding 40 sq m in floor area and to be used in common with an existing building and which is not an exempt building	145.20	153.19	5.5
Detached garage or car port (or both) not exceeding 40-60 sq m in floor area and to be used in common with an existing building and which is not an exempt building	283.20	306.38	8.2
Domestic extension not exceeding 10 sq m floor area	278.80	337.02	20.9
Domestic extension exceeding 10 sq m but not exceeding 40 sq m floor area	418.72	459.57	9.8
Domestic extension exceeding 40 sq m but not exceeding 60 sq m floor area	561.70	612.76	9.1
Loft conversion	413.61	459.57	11.1
Any extension or alteration of a dwelling consisting of one or more rooms in a roof space providing the cost of the works is less than £26,000. If the cost of the works are over £26,000 please use table overleaf (minimum fee)			
Window Replacement	71.48	71.48	0.0
Estimated Cost £			
0 - 2000	132.00	132.00	0.0
2,001 - 5,000	217.78	217.78	0.0
5,001 - 6,000	229.67	229.67	0.0
6,001 - 7,000	241.57	241.57	0.0
7,001 - 8,000	253.44	253.44	0.0
8,001 - 9,000	265.30	265.30	0.0
9,001 - 10,000	277.20	277.20	0.0
10,001 - 11,000	289.07	289.07	0.0
11,001 - 12,000	300.97	300.97	0.0
12,001 - 13,000	312.84	312.84	0.0

13,001 - 14,000	324.72	324.72	0.0
14,001 - 15,000	336.60	336.60	0.0
15,001 - 16,000	348.49	348.49	0.0
16,001 - 17,000	360.35	360.35	0.0
17,001 - 18,000	372.23	372.23	0.0
18,001 - 19,000	384.11	384.11	0.0
19,001 - 20,000	396.01	396.01	0.0
20,001 - 21,000	406.57	406.57	0.0
21,001 - 22,000	417.13	417.13	0.0
22,001 - 23,000	427.69	427.69	0.0
23,001 - 24,000	438.25	438.25	0.0
24,001 - 25,000	448.81	448.81	0.0
25,001 - 26,000	459.37	459.37	0.0
26,001 - 27,000	469.14	469.14	0.0
27,001 - 28,000	480.49	480.49	0.0
28,001 - 29,000	491.05	491.05	0.0
29,001 - 30,000	501.61	501.61	0.0
30,001 - 100,000	£501.61 plus £10.56 for every £1,000 (or		

NOTE: The following minimum charges apply:

Where an extension to a dwelling, the total floor area of which exceeds 60m², including means access and work in connection with that extension the sum of the Regularisation charge must not be less than £660.01 net.

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

CAR PARKING**A CAR PARKING**

SEASON TICKETS			
Charles Square and High Street mscps			
5 day annual	714.89	740.43	3.6
5 day quarterly	238.30	246.81	3.6
6 day annual	757.45	791.49	4.5
6 day quarterly	251.06	263.83	5.1
Replacement season ticket	21.28	25.53	20.0
Lorry Park			
Pre-paid Tickets 6 months	210.21	212.77	1.2
Pre-paid Tickets 12 months	398.30	404.26	1.5
DAILY CHARGES-Multi-Storey			
Charles Square and High Street mscps (mon-sat inclusive)			
0-2hrs	0.43	0.43	0.0
2-4hrs	0.85	0.85	0.0
4-6hrs	2.55	2.55	0.0
6-8hrs	2.98	0.00	
6-7hrs	0.00	2.98	
7-8hrs	0.00	3.40	
8-9hrs	3.40	0.00	
9-10hrs	3.83	0.00	
8-10hrs	0.00	4.26	
Over 10hrs	4.26	5.11	20.0
Lost ticket	4.26	5.11	20.0
DAILY CHARGES Pay & Display			
High Street car park - Saturday only all day	0.85	0.00	
High Street car park - Saturday 0-5hrs	0.00	0.85	
High Street car park - Saturday Over 5hrs	0.00	2.13	
Lost ticket	0.85	2.13	150.6
Albert Road car park-mon-sat inclusive			
0-2hrs	0.43	0.43	0.0
2-4hrs	0.85	0.85	0.0
4-6hrs	1.45	1.70	17.2
6-8hrs	1.87	2.13	13.9
over 8 hrs	2.30	2.55	10.9
Old Manor car park (mon-sat inclusive)			
40 mins	0.26	0.26	0.0
Charles Square loop road			
40 mins	0.34	0.34	0.0
Easthampstead House (sat only)			
0-2hrs	0.43	0.43	0.0
2-4hrs	0.85	0.85	0.0
LORRY PARK (mon-fri)			
0-2hrs	0.43	0.43	0.0
0-24hrs	1.70	1.70	0.0
EXCESS CHARGES in pay & display car parks and lorry park			
Non display of ticket	55.00	60.00	9.1
Non display of ticket if paid within 7 days	25.00	30.00	20.0
Time expired on ticket	45.00	60.00	33.3
Time expired on ticket if paid within 7 days	15.00	30.00	100.0
Visitor Passes	4.26	4.26	0.0
Administration per 200 visitors passes	25.53	25.53	0.0
Service Yard 'E' permits	210.21	221.28	5.3

Season Tickets sold on a non-refundable basis

Lost ticket charge multi-storey car parks is the all day charge

All car parks are free on Sundays and Bank Holidays

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

CEMETERY & CREMATORIUM**A CEMETERY & CREMATORIUM**

PURPOSE OF CHARGE: to recover costs.

CEMETERY			
For the interment of the body of: a person aged 16 years or over	460.00	495.00	7.6
a child 3 years to 16 years	90.00	90.00	0.0
a stillborn child, foetus or child under 3 years	0.00	0.00	
a child or person in a grave in respect of which an exclusive right of burial has been granted of a greater depth than 4 feet, the charge for every additional two feet will be	125.00	135.00	8.0
For the interment of a cremation urn or casket	185.00	200.00	8.1
Additional charge for casket shaped grave for a child or person aged 3 years or over	160.00	173.00	8.1
The whole of the foregoing fees and charges will be doubled in the case of any person who, at the time of death, was not a Bracknell Forest Borough Council Tax payer or inhabitant of the area administered by Bracknell Forest Borough Council or in the case of a stillborn child of which, at the time of death neither of the parents was a Bracknell Forest Borough Council Tax payer or inhabitant or who had not resided at any time within the Borough during the 12 months preceding his or her death. In the event of the body of child being buried in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.			
For the exclusive right of burial for a period of 75 years including the preparation of the deed of grant	515.00	555.00	7.8
To purchase a grave in reserve for a period of 10 years, with the right to renew for a further period	515.00	555.00	7.8
The whole of the foregoing fees and charges will be doubled in the case of any person who, at the time of death, was not a Bracknell Forest Borough Council Tax payer or inhabitant of the area administered by Bracknell Forest Borough Council or in the case of a stillborn child of which, at the time of death neither of the parents was a Bracknell Forest Borough Council Tax payer or inhabitant or who had not resided at any time within the Borough during the 12 months preceding his or her death. In the event of the body of child being buried in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.			
Right to erect memorial tablet 24" by 12" with one name on inscription	88.00	95.00	8.0
Additional inscription of each name	38.00	40.00	5.3
Transfer of grant of exclusive right of burial	56.00	56.00	0.0
Indemnity loss of grant of exclusive right of burial	21.00	21.00	0.0
Exhumation of a stillborn child up to 3 years or of a child or person over 3 years or of cremated remains at 4 feet	POA	POA	
CREMATORIUM			
For the cremation of the body of: a person aged 16 years or over 0900-1030	300.00	325.00	8.3
a person aged 16 years or over 1100-1530	325.00	350.00	7.7
a stillborn child, foetus or child under 16 years	0.00	0.00	
Body parts	110.00	110.00	0.0
Cremation fee includes Medical Referee fee, use of chapel etc., provision of music whether organ or recorded, disposal of cremated remains in the Gardens of Remembrance and provision of polytainer for cremated remains. In the event of the body of child being cremated in the same coffin as the body of its parents, no fees shall be payable in respect of the burial of that child.			

Cremation Urns	65.00	70.00	7.7
Package and dispatch to an address in the UK by Securicor	68.00	73.00	7.4
Use of Chapel only for memorial service includes organ or recorded music	146.00	158.00	8.2
Service of double or additional length, including organ or recorded music, per half hour in addition to usual cremation or interment fee	146.00	158.00	8.2
For disposal of cremated remains when cremation has taken place elsewhere	100.00	108.00	8.0
Retention of cremated remains on temporary deposit per month after first month for a maximum of three months	39.00	42.00	7.7
Certified extract from the Register of Cremation	37.00	40.00	8.1
The charges for funerals are increased by 50% on a Saturday and 100% on a Sunday.			
Memorial Fees			
Entries in The Book of Remembrance			
2 line entry	40.85	44.26	8.3
5 line entry	58.72	63.83	8.7
8 line entry	74.89	80.85	8.0
5 line entry with floral emblem	98.72	106.38	7.8
8 line entry with floral emblem	107.23	114.89	7.1
5 line entry with badge, bird, crest or shield	112.34	120.85	7.6
8 line entry with badge, bird, crest or shield	130.21	140.43	7.8
8 line entry with coat of arms	134.47	144.68	7.6
Copy of an entry from The Book of Remembrance in a folded remembrance card			
2 line entry	31.49	34.04	8.1
5 line entry	41.70	45.11	8.2
8 line entry	45.11	48.51	7.5
5 line entry with floral emblem	87.66	93.62	6.8
8 line entry with floral emblem	89.36	96.17	7.6
5 line entry with badge, bird, crest or shield	93.62	101.28	8.2
8 line entry with badge, bird, crest or shield	102.13	109.79	7.5
8 line entry with coat of arms	112.34	120.85	7.6
Memorial Leather Panel			
Prepare and display for a 10 year period	170.21	182.98	7.5
Renewal of period of display for a further 10 years	83.40	83.40	0.0
Replacement of memorial leather panel	86.81	99.57	14.7
Refurbished panel	25.53	25.53	0.0
Babies' Garden of remembrance Plaque			
Prepare and display for a 10 year period	170.21	182.98	7.5
Renewal for further 10 years	83.40	83.40	0.0
Roses			
Rose standard with plaque for a 10 year period	221.28	238.30	7.7
Renewal of standard rose for a further 10 years	126.81	126.81	0.0
Rose bush with plaque for a period of 10 years	190.64	207.66	8.9
Renewal of bush rose for a further 10 years	96.17	96.17	0.0
Additional plaque on existing rose standard/bush	94.47	111.49	18.0
Cast bronze plaque	42.55	46.81	10.0
Memorial Garden Seats			
A commemorative bench with plaque for a 10 year period	510.64	595.74	16.7
Replacement plaque for memorial garden seat	133.62	133.62	0.0
Renewal of commemorative bench with plaque for a further 10 year period	317.45	317.45	0.0
Cast bronze plaque	42.55	46.81	10.0
Cremated Remains Desk Tablet (with flower holder)			
Additional inscription per line (maximum of 3)	85.11	93.62	10.0
Second and final interment (includes inscription)	255.32	255.32	0.0

Granite 2000			
Prepare and display a blue pearl tablet with three lines on inscription for a ten year period	263.83	289.36	9.7
Prepare and display a blue pearl tablet with three lines on inscription for a twenty year period	485.11	523.40	7.9
Additional lines (max three)	12.77	12.77	0.0
Memorial Vase			
Prepare and display for 10 year period	268.09	289.36	7.9
Prepare and display for 20 year period	485.11	523.40	7.9
Replacement plaque (including inscription)	131.91	131.91	0.0
Sanctum 2000® Cremated Remains (with flower holder)			
Prepare and display for 10 year period, an inscribed table for two sets of remains including 4 lines of inscription	595.74	646.81	8.6
Prepare and display for 20 year period, an inscribed table for two sets of remains including 4 lines of inscription	782.98	841.70	7.5
Prepare and display for 30 year period, an inscribed table for two sets of remains including 4 lines of inscription	936.17	1,008.51	7.7
Prepare and display for 50 year period, an inscribed table for two sets of remains including 4 lines of inscription	1,276.60	1,378.72	8.0
Additional inscription per letter	4.26	4.26	0.0
Second & final interment (not including inscription)	140.43	140.43	0.0

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

ENGINEERS**A REQUESTS FOR ENGINEERING INFORMATION AND TECHNICAL ADVICE**

Standard per hour		60.00	65.00	8.3
Difficult per hour		75.00	80.00	6.7
Complex per hour		120.00	130.00	8.3
Rechargeable works including accident damage	All works to be recharged at actual cost, works and staff cost, plus 15% administration - minimum charge	350.00	350.00	0.0
Developer's Design Guide		25.00	25.00	0.0

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

ENVIRONMENTAL HEALTH**A ABANDONED VEHICLES****PURPOSE OF CHARGE: contribution towards costs.**

Removal (prescribed fee)	105.00	Set by regulation	
Daily storage (prescribed fee)	12.00	Set by regulation	
Enforcement disposal costs (prescribed fee)	50.00	Set by regulation	
Voluntary disposal at cost	25.00	At cost	
Enforcement invoice costs	51.50	53.00	2.9

B UNTAXED VEHICLES**PURPOSE OF CHARGE: contribution towards costs.**

Clamped or removed (1st 24 hours)	0.00	80.00	
Clamped or removed (After 24 hours)	0.00	160.00	
Storage (£15 per day after 1st 48 hours)	0.00	15.00	
Surety Fee	0.00	120.00	

C DRAINS, SEWERS AND CESSPOOLS**PURPOSE OF CHARGE: to recover costs.**

Private blocked drain			
Mon-Fri 8am - 5pm	102.13	105.19	3.0
Mon-Fri 4.30pm - 8am and Sat	144.68	149.02	3.0
Abortive call charge	59.57	61.36	3.0
Cesspools			
Emptying	At cost	At cost	
Emergency	59.57	61.36	3.0
Invoice charges (where requested waived if paid within 30 days)	20.43	21.02	2.9
The fees for drainage are discounted;			
(i) by 75% where the principal occupant is in receipt of an income related benefit, i.e. family credit. Housing benefit, council tax benefit or income support,			
(ii) by 50% where the premises are occupied by persons whose principal source of income is a state retirement pension.			

D ENVIRONMENTAL HEALTH SERVICES**PURPOSE OF CHARGE: to recover costs.**

Miscellaneous			
Individual copy from Food Register	13.00	14.00	7.7
Complete copy of Food Register(reflects commercial value)	237.00	244.00	3.0
Statement of Facts	170.00	175.00	2.9
Immigration reports for Home Office	94.00	97.00	3.2
Certificate for surrender of unsound food (per hour)	66.00	68.00	3.0
Pool sampling	Internal recharge to leisure	Internal recharge to leisure	

Part B Environmental Protection Act (Annual Subsistence Charge)			
Standard Process		837.00	Set by regulation
Service Stations		128.00	Set by regulation
Waste Oil Burners under 0.4MW		128.00	Set by regulation
Odourising of natural gas		309.00	Set by regulation
Mobile screening and crushing plant		831.00	Set by regulation
Private Sector Housing Enforcement Action		0.00	300.00
Licence to Sell Game: Annual Licence			
Premises	Initial	34.00	34.00
	Renewal	34.00	34.00
Butchers Shop (max permitted fee)	Initial	100.00	Set by regulation
	Renewal	100.00	Set by regulation

E ENVIRONMENTAL PROTECTION ACT, PRESCRIBED FEES

The following fees and charges in respect of Prescribed Processes became effective from 1 April 2003. Please contact Environment for information in respect of fees and charges where an operator is applying for, or holds multiple authorisations for the carrying on of a crushing and/or screening process by means of mobile plant:

LAPC Fees and Charges			
Initial application fee for authorisation		1,342.00	Set by regulation
Except:			
i) Where the process comprises one or more waste oil burning appliances under 0.4MWth		126.00	Set by regulation
ii) Tanks at a service station		126.00	Set by regulation
Mobile Screening and Crushing Plant		1,342.00	Set by regulation
For the third to seventh applications		803.00	Set by regulation
For the eighth and subsequent applications		406.00	Set by regulation
Substantial Changes (Sections 10 and 11 of the Act)		856.00	Set by regulation
Except:			
i) Where the process comprises one or more waste oil burning appliances under 0.4MWth		84.00	Set by regulation
ii) Where the process relates to the unloading of petrol into storage tanks at a service station		84.00	Set by regulation
iii) Where the change is to implement an upgrading plan		126.00	Set by regulation
Annual Subsistence Charge		837.00	Set by regulation
Except:			
i) Where the charge is paid in quarterly instalments (four instalments)		867.00	Set by regulation
ii) Where a person holds only one such authorisation for carrying on by means of a mobile plant, a crushing or screening process		831.00	Set by regulation
For the third to seventh authorisations		499.00	Set by regulation
For the eighth and subsequent authorisations		252.00	Set by regulation
iii) Where the process relates to the odourising of natural gas		309.00	Set by regulation
iv) Where the process comprises one or more waste oil burning appliances under 0.4MWth		128.00	Set by regulation
v) Where the process relates to the unloading of petrol into storage tanks at a service station		128.00	Set by regulation

Annual Subsistence Charge for Process transferring to LA-IPPC Standard Process	896.00	Set by regulation	
Where the charge is paid in quarterly instalments	926.00	Set by regulation	
Environment Agency Fee for Discharge to Controlled Waters (Where Relevant)			
Application	742.00	Set by regulation	
Annual Subsistence	Variable	Set by regulation	
Substantial Variation	747.00	Set by regulation	
Transfer	76.00	Set by regulation	
Partial Transfer	225.00	Set by regulation	
Surrender	225.00	Set by regulation	
Local Authority Element 2003/04			
Application	1,889.00	Set by regulation	
Annual Subsistence (Plus £30 if payment is by quarterly instalments)	1,087.00	Set by regulation	
Substantial Variation	1,112.00	Set by regulation	
Transfer	192.00	Set by regulation	
Partial Transfer	569.00	Set by regulation	
Surrender	569.00	Set by regulation	

F TRAINING

PURPOSE OF CHARGE: to recover costs.			
Food Hygiene/Health and Safety Courses (per person)			
Basic course	46.46	48.00	3.3
Delegates from business outside the Borough	51.72	53.00	2.5
Resit fee	21.04	22.00	4.6
Replacement certificates	14.03	15.00	6.9
One-off specialist courses/seminars	At cost	At cost	

G CONTAMINATED LAND ENQUIRY FEES

Initial Enquiry			
Domestic:			
Telephone based enquiry (requiring telephone call back)	0.00	20.00	
Letter/fax enquiry (requiring letter/fax back)	0.00	30.00	
Commercial:			
Telephone based enquiry (requiring telephone call back)	0.00	40.00	
Letter/fax enquiry (requiring letter/fax back)	0.00	50.00	
Further Information			
Domestic:			
Additional telephone call	0.00	5.00	
Additional letter/fax	0.00	10.00	
Commercial:			
Additional telephone call	0.00	15.00	
Additional letter/fax	0.00	20.00	

H ENVIRONMENTAL INFORMATION

The Environmental Regulations 2004			
Environmental Information Enquiries	0.00	Set corporately	

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

ENVIRONMENTAL SERVICES**A TRADE WASTE****PURPOSE OF CHARGE: market rates to recover costs.**

Trade Waste Disposal (per tonne)*	60.57	64.94	7.2
Weigh Only	9.23	10.00	8.3
Minimum Charge	10.25	10.64	3.8
Minimum Charge - Bulky loads (less than one tonne)	163.20	170.64	4.6
Minimum charge for account customers using the service in any given calendar month	20.06	20.68	3.1
Lift bottle bank at commercial premises	17.80	Not Required	
* Charge includes landfill tax at £18 per tonne 2005/2006			

B SPECIAL REFUSE COLLECTION SERVICE**PURPOSE OF CHARGE: to recover costs.**

Bulky household refuse (excluding DIY material) Up to 3 items excluding a freezer/fridge	22.74	23.40	2.9
Collection of fridge or freezer where part of a bulky collection	9.05	9.36	3.4
Collection of fridge or freezer where not part of a bulky collection	22.74	23.40	2.9
Over 3 items (minimum charge 1 hour)	29.87	30.77	3.0
Sacked refuse - up to 6 sacks	11.76	12.13	3.1
Per additional sack	1.17	1.21	3.4
The waste collection charges are discounted; by 50% where the principal occupant is in receipt of an income related benefit, i.e. family credit, housing benefit, council tax benefit or income support, by 50% where the premises are occupied by persons who qualify for state retirement pension			
Provision of garden composter	15.74	15.74	0.0
Replacement of Wheeled bin - admin charge	9.05	10.85	19.9

C TREE PRESERVATION ORDERS

Cost of Tree Preservation Orders (TPO)	6.15	6.50	5.7
--	------	------	-----

D SHOPPING TROLLEYS**PURPOSE OF CHARGE: to recover costs.**

Return of dumped supermarket trolley	23.07	23.83	3.3
Cost if collected	8.24	8.51	3.3

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

LOCAL LAND CHARGES**A LOCAL LAND CHARGES**

PURPOSE OF CHARGE: to recover costs.

Fees for official search of Register and Standard Enquiries			
Domestic	130.00	130.00	0.0
Non Domestic (18% reduction for NLIS searches)	150.00	150.00	0.0
Additional Parcel (eg Garage)			
Garage	13.00	13.00	0.0
Non Garage	25.00	25.00	0.0
Optional Enquiries (each enquiry)	10.00	10.00	0.0
Added Enquiries (each enquiry)	20.00	20.00	0.0
Personal Search	11.00	11.00	0.0
Personal Search (to include copies of the register)	13.00	13.00	0.0
Cancellation Administration Fee	35.00	35.00	0.0
Commons Registration Searches	14.00	14.00	0.0
Copying Charges			
Per Application	10.00	0.00	
Per Application	0.00	5.00	
Additional research fee to cover 1-3 applications	0.00	25.00	

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

PLANNING**A PLANNING APPLICATIONS**

Outline Application			
All types (except B1,B4,B6,D1 and D2) Each 0.1 ha (or part) of site area	Maximum	5,500.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
Full Application			
1. Alteration or extension of, or within the curtilage of an existing dwelling unit including the erection of boundary enclosures and buildings for purposes ancillary to the enjoyment of the dwelling as such			
One dwelling unit	Maximum	110.00	Set by regulation
	Charge per Unit	110.00	Set by regulation
Two or more dwelling units	Maximum	220.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
2. Erection of new dwelling units			
Each Dwelling	Maximum	11,000.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
3. Development (other than dwelling units, agricultural buildings, or glasshouses, or buildings in the nature of plant or machinery) where the floor space created is:			
a) Nil or not more than 40 sq metres (each application)	Maximum	110.00	Set by regulation
	Charge per Unit	110.00	Set by regulation
b) 40 sq metres to 75 sq metres (each application)	Maximum	220.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
c) More than 75 sq metres (each 75 sq M or part)	Maximum	11,000.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
4. Erection, alteration or replacement of plant or machinery (each 0.1 hectare (or part) of site area	Maximum	11,000.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
5. Agricultural buildings (excluding glasshouses)			
a) Up to 465 sq metres (each application)	Maximum	40.00	Set by regulation
	Charge per Unit	40.00	Set by regulation
b) 465 sq metres to 540 sq metres (first 540 sq m)	Maximum	220.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
c) More than 540 sq metres (each 75 sq m of excess (or part)	Maximum	11,000.00	Set by regulation
	Charge per Unit	220.00	Set by regulation
6. Glasshouses on land used for the purpose of agriculture (75% external area must be glass or translucent material), full or outline			
a) Up to 465 sq metres (floor area of building proposed)	Maximum	40.00	Set by regulation
	Charge per Unit	40.00	Set by regulation
a) More than 465 sq metres (floor area of building proposed)	Maximum	1,235.00	Set by regulation
	Charge per Unit	1,235.00	Set by regulation

Approval of Reserved Matters				
All types of development are now charged at the rate appropriate for a full application for that development until scale maximum has been reached. After that each submission is liable to a flat rate fee of £220.00 (each dwelling unit)	Maximum	11,000.00	Set by regulation	
	Charge per Unit	220.00	Set by regulation	
(cat B3, B5) (If non residential, amount of floor space)	Maximum	11,000.00	Set by regulation	
	Charge per Unit	Various	Set by regulation	
(cat B6) (If non residential, amount of floor space)	Maximum	1,235.00	Set by regulation	
	Charge per Unit	Various	Set by regulation	
Operations, Etc other than Building Works				
1. Construction of car parks, service roads or other means of access incidental to the existing use of the land in a single undertaking (each application)	Maximum	110.00	Set by regulation	
	Charge per Unit	110.00	Set by regulation	
2. Winning or working of minerals (each 0.1 hectare or part)	Maximum	16,500.00	Set by regulation	
	Charge per Unit	110.00	Set by regulation	
3. Operations connected with exploratory drilling for oil or natural gas (each 0.1 hectare or part)	Maximum	16,500.00	Set by regulation	
	Charge per Unit	220.00	Set by regulation	
4. Any other operations not covered by A,B,C,D1 to D3 (each 0.1 hectare or part)	Maximum	1,100.00	Set by regulation	
	Charge per Unit	110.00	Set by regulation	
5. Application to determine whether prior approval required for development under Parts 6,7,24 or 31 of Schedule 2 of General Permitted Development Order (each application)	Maximum	40.00	Set by regulation	
	Charge per Unit	40.00	Set by regulation	
Uses of Land				
1. Change of use of a building to use as one or more dwelling units (each additional dwelling unit)	Maximum	11,000.00	Set by regulation	
	Charge per Unit	220.00	Set by regulation	
2. Material change of use of land or buildings (including the siting of a caravan/mobile home for residential purposes) (each application)	Maximum	220.00	Set by regulation	
	Charge per Unit	220.00	Set by regulation	
3. Continuance of use of a building or land or retention of a building or works or land without compliance with previous condition (section 73 application). This includes renewables of temporary permission where the time limit for beginning the development has not expired and the development has not begun (each application)	Maximum	110.00	Set by regulation	
	Charge per Unit	110.00	Set by regulation	
4. Use of land for the disposal of refuse or waste or storage of minerals in the open (each 0.1 hectare or part)	Maximum	16,500.00	Set by regulation	
	Charge per Unit	110.00	Set by regulation	
5. Application for the use of land as playing field or operation ancillary to that use (except erecting buildings) by, or on behalf of, a club, society or other organisation not established for making a profit and whose objectives include the provision of facilities for sport or recreation (each application)	Maximum	220.00	Set by regulation	
	Charge per Unit	220.00	Set by regulation	

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

STREETCARE**A HIGHWAY ADOPTIONS****PURPOSE OF CHARGE: to recover costs**

Road Adoptions			
Deposit/minimum fee	1,000.00	1,000.00	0.0
Surety deposit (cash element of total surety value)	2,000.00	2,000.00	0.0
Formal declarations (outside section 38)	100.00	1,000.00	900.0
Re-inspection and additional work (per hour)	60.00	60.00	0.0
Section 38/Section 278 fees			
Up to 100,000	10% of value	10% of value	
100,001 to 250,000	9% of value	9% of value	
250,001 to 500,000	8% of value	8% of value	
Over 500,000	7% of value	7% of value	
Vehicle Access Crossings			
Construction of crossing - actual	Actual cost	Actual cost	
Administration fee including NRSWA duties	350.00	500.00	42.9

B CONCESSIONARY FARES

Twelve month full-fare bus pass	45.00	46.00	2.2
Discounted Twelve month full-fare bus pass	25.00	26.00	4.0
Six-monthly full-fare bus pass	25.00	25.00	0.0
Discounted Six-monthly full-fare bus pass	12.50	14.00	12.0
Half-fare bus pass	0.00	0.00	
Replacement Pass	5.00	5.00	0.0
New annual Senior Citizen Railcard (with any increases made by SWT during the year to be passed on)	5.00	5.00	0.0
Renewal of Disabled Person's Railcard	3.10	3.10	0.0
Twelve month full-fare bus pass for over 75's	10.00	0.00	
Twelve month full-fare bus pass for over 76's	0.00	10.00	

C TRAFFIC SURVEY DATA

Junction count data (per site)	0.00	370.00	
Automatic Traffic Counter Site, per report (per site)	0.00	110.00	

D COMMUTED SUMS IN RESPECT OF ADDITIONAL HIGHWAY MAINTENANCE COSTS

For some time we have normally only required relatively small commuted sums to cover maintenance of such items as soakaways, drainage specials and non-standard lamp columns which we have the power to do under the 1980 Highways Act, Sections 38 and 278.

From 1st April 2005, where a proposal is otherwise acceptable in principle, it is proposed that additional commuted sum payments in respect of adopting the following should be applied:

additional areas exceeding highway design standards and which are not required for the safe functioning of the highway

materials outside our normal specifications

non-usual and/or additional street furniture

landscaping, including trees

Commuted sum payments would also be required in the event that we eventually accept in principle maintenance responsibilities for 'sustainable' drainage systems.

This change is necessary to give us greater flexibility to adopt non-standard layouts and materials without placing undue burdens either on our maintenance budget or Council Tax payers. It should be noted, however, that even where a commuted sum payment is offered we may still resist adoption of a particular proposal where it is not acceptable in principle, including on highway safety grounds; where it would be inappropriate for us to do so, e.g. street art, play areas; or where materials are of an unacceptable or inappropriate specification.

Non-Standard Lighting Equipment	A sum equal to the extra cost per column compared with a standard column plus the cost of repainting every 5 years over a 15 year period if equipment originally installed with a painted
Traffic Signals	A sum equal to the replacement cost of the equipment and annual maintenance over a 15
Traffic Signals (Illuminated)	Energy consumption and maintenance over a 15 year period
Highway Drainage Soakaways	A sum equal to £1,000.00 per cubic metre of storage capacity within the whole system
Highway Drainage Pump Installations	A sum equal to twice the cost of replacement pumps and annual maintenance over a 15 year
Highway Structures	A sum equal to 25% of the construction cost of the structure
Additional areas of carriageway within an existing public highway (per sq m)	0.00 12.00
Non-Standard paving materials	A sum equal to the excess maintenance costs
Traffic Regulation Orders and Public Consultations	Full costs incurred in making these orders or alterations to existing orders, whether or not the order is successfully made
Traffic Calming Measures	A sum equal to the annual maintenance costs over a 15 year period
Trees and Tree Grilles	A sum equal to the replacement cost and annual maintenance costs over a 15 year period
Landscape	A sum equal to the annual maintenance costs over a 15 year period
Street Furniture	A sum equal to the replacement cost of the equipment and periodic maintenance over a 15

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

TRADING STANDARDS**A BRACKNELL MARKET****PURPOSE OF CHARGE: to recover costs.**

Charges per foot run - internal			
Non VAT registered stallholders	2.62	2.62	0.0
VAT registered stallholders	3.04	3.04	0.0
Charges per foot run - external			
Non VAT registered stallholders	2.35	2.35	0.0
VAT registered stallholders	2.71	2.71	0.0
Charity Stall	0.00	0.00	

B DOG CONTROL**PURPOSE OF CHARGE: includes prescribed fee, transportation and officer costs.**

Return of Stray Dog			
Prescribed fee	58.00	Set by regulation	
Daily kennel fees plus any vet fees	At cost	At cost	
Transportation/Officer costs	40.00	41.20	3.0
Dog Fouling	50.00	Set by regulation	

C PEST CONTROL (call out and/or treatment charges)**PURPOSE OF CHARGE: contribution towards overall costs.**

Rats (per visit, minimum of 2 visits)			
Means Tested	3.40	3.70	8.8
State Pension	6.81	7.45	9.4
Normal	13.62	14.89	9.3
Mice, human flees, body lice and bed bugs			
Means Tested	9.36	9.62	2.8
State Pension	18.09	18.64	3.0
Normal	36.17	37.28	3.1
Wasps (first nest)			
Means Tested	7.23	7.57	4.7
State Pension	14.47	15.19	5.0
Normal	28.94	30.38	5.0
Wasps (subsequent nest treated during same visit)			
Means Tested	2.55	2.68	5.1
State Pension	5.11	5.36	4.9
Normal	10.21	10.72	5.0
Other Pests(For which the Council provides a service)			
Means Tested	9.57	9.79	2.3
State Pension	19.15	19.74	3.1
Normal	38.30	39.45	3.0
Pest treatment in commercial premises	At cost	At cost	

D WEIGHTS AND MEASURES

PURPOSE OF CHARGE: to recover costs.			
The charge for examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment (per hour)			
1) Automatic or totalising weighing machines	56.00	58.45	4.4
2) Equipment designed to weigh loads in motion	56.00	58.45	4.4
3) Weighing or measuring equipment tested by means of statistical sampling	56.00	58.45	4.4
4) The establishment of calibration curves for templets	56.00	58.45	4.4
5) Templets graduated in millimetres	56.00	58.45	4.4
6) Testing or other services in pursuance of a Community obligation other than EC initial or partial verification	56.00	58.45	4.4
7) Bulk fuel measuring equipment following a Regulated 65 or 66 occurrence	56.00	58.45	4.4
8) Other tests - miscellaneous	55.00	58.45	6.3
Where additional costs are incurred in providing the service because of the need to obtain specialised equipment, extra costs will be levied to meet the individual circumstances of each case on a full cost recovery basis.			
Weights *			
1) Exceeding 5Kg or 10lb or not exceeding 500mg or 2CM2	6.30	6.50	3.2
2) Other weights	4.80	4.95	3.1
Measures *			
Linear measures not exceeding 3m or for each scale	7.00	7.25	3.6
Capacity measures without divisions not exceeding 1 litre	5.00	5.15	3.0
Cubic ballast measures (other than brim measures)	124.60	128.70	3.3
Liquid Capacity measures for making up and checking average quantity packages.			
Templets	19.70	20.35	3.3
Per scale-first item	34.50	35.65	3.3
Second and subsequent items	13.30	13.75	3.4
Weighing Instruments			
Not exceeding 1 tonne	44.70	46.20	3.4
Exceeding 1 tonne to 10 tonne	72.30	74.70	3.3
Exceeding 10 tonne	151.30	156.30	3.3
Instruments incorporating remote display and/or remote printing facilities: A fee equal to 150% of the full fee which would otherwise be payable. When supplying specialist equipment an additional fee may be charged hourly, daily or per appointment.			
Measuring Instruments for Intoxicating Liquor			
Not exceeding 150ml	12.30	12.70	3.3
Other	14.20	14.65	3.2
Measuring Instruments for Liquid Fuel and Lubricants			
1) Container type (unsubdivided)	51.40	53.10	3.3
2) Petrol Pumps - Number of meters tested in one unit	83.90	86.65	3.3
1 meter			
2 meters	135.40	139.85	3.3
3 meters	186.80	193.05	3.3
4 meters	238.30	246.25	3.3
5 meters	289.80	299.45	3.3
6 meters	341.30	352.65	3.3
7 meters	392.80	405.85	3.3
8 meters	444.30	459.05	3.3
Ancillary equipment			
a) Electronic console equipment (when tested alone) per hour	56.60	58.45	3.3
b) Credit Card Acceptors (additional fee)	56.60	58.45	3.3

Road Tanker Measuring Equipment (>100 Litres)				
1) Meter measuring system	Wet hose type with two testing liquids	180.00	185.95	3.3
	Dry hose type with two testing liquids	200.00	216.95	8.5
2) Dipstick measuring systems	Initial dipstick	14.20	14.65	3.2
	Spare dipstick	14.20	14.65	3.2
	Replacement dipstick (including examination of compartment)	31.10	32.15	3.4
* For the purposes of the above, the fees and charges are reduced by 30% for any second or subsequent item.				

E MISCELLANEOUS

Miscellaneous				
Administrative charge for provision of a certificate containing results of errors found on testing		28.00	29.25	4.5
Minimum charge for the attendance of an authorised officer (i.e. excluding verifications carried out at the premises of the manufacturer or the Trading Standards Service). In the specified circumstances this fee overrides any fee listed above which is less than £56		59.00	58.45	-0.9
Charge for delayed or aborted appointments £ per hour, pro-rata to the nearest 15 minutes. Per hour		59.00	58.45	-0.9
Poisons Act				
Initial registration		26.00	26.65	2.5
Re-registration		16.00	16.00	0.0
Change in details of registration		11.00	11.00	0.0
Performing animals				
Registration of trainers and exhibitors for entertainment		21.00	21.65	3.1

F LICENSING AND REGISTRATION

PURPOSE OF CHARGE: to recover the cost of processing applications and monitoring compliance with conditions.

Theatre, Public & Private Entertainment Licences: Annual Licences				
Permitted No; a) 1 - 99	Initial	355.00	365.00	2.8
	Renewal	216.00	223.00	3.2
Permitted No; b) 100 - 499	Initial	427.00	440.00	3.0
	Renewal	268.00	276.00	3.0
Permitted No; c) 500 - 999	Initial	639.00	658.00	3.0
	Renewal	402.00	414.00	3.0
Permitted No; d) 1,000 - 1,999	Initial	906.00	933.00	3.0
	Renewal	556.00	573.00	3.1
Permitted No; e) 2,000 or more	Initial	1,174.00	1,209.00	3.0
	Renewal	695.00	716.00	3.0
Permitted No; f) 2,000 or more (festival)		2,348.00	2,418.00	3.0
For b,c,d,e,f officer time will be assessed in respect of the likely monitoring demand and charged at the appropriate hourly rate in addition to the licence fee over and above the standard fee.		plus fees calculated at the rate of £57 per hour	plus fees calculated at the rate of £58 per hour	
Music in the Street	Initial	59.00	61.00	3.4
	Renewal	59.00	61.00	3.4
Transfer of a Licence	Initial	61.00	63.00	3.3
	Renewal	61.00	63.00	3.3
Variations of Licences	Initial	85.00	89.00	4.7
	Renewal	85.00	89.00	4.7
Replacement/Duplicate copy of Licence	Initial	61.00	63.00	3.3
	Renewal	61.00	63.00	3.3

Occasional Licence	Fee charged based on estimate of officer time involved. Initial charge of £340 with further charge as appropriate.	340.00	340.00	0.0
(No fee is payable in respect of entertainment licences at church halls, chapel halls or other buildings occupied in connection with a place of public religious worship or at village halls, parish or community halls or similar buildings - although a licence is still required. The fees in respect of theatres and public entertainment licences where the entertainment is of an educational, charitable or other like character or purpose are waived)				
Cinemas: Annual Licence				
Single Screen	Initial	577.00	594.00	2.9
	Renewal	340.00	350.00	2.9
Multi Screen	Initial	600.00	600.00	0.0
Maximum Permitted Fee	Renewal	600.00	600.00	0.0
Video Juke Box	Initial	258.00	266.00	3.1
	Renewal	144.00	148.00	2.8
Occasional Licence (per month or part of)	Initial	150.00	155.00	3.3
	Renewal	114.00	117.00	2.6
Transfer of a Licence Prescribed fee	Initial	160.00	160.00	0.0
	Renewal	160.00	160.00	0.0
Sex Establishment Premises: Annual Licence	Initial	1,700.00	1,751.00	3.0
	Renewal	906.00	933.00	3.0
Dangerous Wild Animal Premises: Annual Licence	Initial	294.00	303.00	3.1
	Renewal	170.00	175.00	2.9
Riding Establishment: Annual Licence				
Premises	Initial	330.00	340.00	3.0
	Renewal	170.00	175.00	2.9
Per Horse	Initial	24.00	0.00	-100.0
	Renewal	22.00	0.00	-100.0
Provisional Licence	Initial	191.00	197.00	3.1
	Renewal	97.00	100.00	3.1
Animal Boarding Establishment: Annual Licence				
1 - 30 animals	Initial	258.00	266.00	3.1
	Renewal	150.00	155.00	3.3
31 - 60 animals	Initial	304.00	313.00	3.0
	Renewal	165.00	170.00	3.0
61 (or more) animals	Initial	371.00	382.00	3.0
	Renewal	201.00	207.00	3.0
Dog Breeders: Annual Licence				
Premises	Initial	320.00	330.00	3.1
	Renewal	141.00	145.00	2.8
Pet Shops: Annual Licence				
Premises	Initial	320.00	330.00	3.1
	Renewal	141.00	145.00	2.8
Late Night Café: Annual Fee				
Premises (fee apportioned if application made during the calendar year)		160.00	165.00	3.1
Skin Piercing/Electrolysis: Single Payment				
Premises		129.00	133.00	3.1
Person		27.00	28.00	3.7
Gaming Machine Permits				
Low Tariff Machine (each) Maximum fee		32.00	32.00	0.0
High Tariff Machine (total) Maximum permitted fee		250.00	250.00	0.0
Lotteries/Amusements	Initial	35.00	35.00	0.0
	Renewal	17.50	17.50	0.0

Street Traders' Fees			
Week (minimum charge) (New)	52.00	54.00	3.8
1 month (including 1 assistant)	196.00	202.00	3.1
3 months (including 1 assistant)	464.00	478.00	3.0
6 months (including 1 assistant)	768.00	791.00	3.0
Additional Trading Assistant	28.00	29.00	3.6
Fireworks Regulations 2004			
Regulation 9 yearly licence fee for the sale of fireworks outside dates specified in Regulation 9	0.00	500.00	

G PETROLEUM LICENCES (7460 N160A)

PURPOSE OF CHARGE: to recover the cost of processing applications and monitoring compliance with conditions.

Replacement of lost petroleum licences	22.00	23.00	4.5
Petroleum storage enquiries per hour (minimum charge of 1 hour)	55.00	56.00	1.8
Provision under which a maximum fee is payable			
Petroleum (Consolidation) Act 1928 c.32 (section licence to keep petroleum spirit of quantity:			
not exceeding 2,500 litres	36.00	Set by regulation	
exceeding 2,500 litres but not exceeding 50,000 litres	51.00	Set by regulation	
exceeding 50,000 litres	102.00	Set by regulation	
Petroleum (Transfer of Licences) Act 1936 c.27			
Section 1 (4) Transfer of petroleum spirit licence	8.00	Set by regulation	
Motor salvage operator and scrap metal dealer combined licence Copy of Register			
Motor salvage operator and scrap metal dealer combined licence	70.00	72.00	2.9
1st copy	7.00	7.00	0.0
Subsequent copies per sheet	0.15	0.15	0.0

H EXPLOSIVES FEES

PURPOSE OF CHARGE: to recover the costs

Provision under which a maximum fee is payable			
Explosives Act 1875 c.17			
Section 15 A Store Licence	75.00	Set by regulation	
Section 18 Renewal of a store licence	75.00	Set by regulation	
Section 21 Registration and renewal of registration of premises for keeping of explosives with a local authority	13.00	Set by regulation	
Provision under which a maximum fee is payable			
Fireworks Regulations 2004			
Regulation 9 yearly licence fee for the sale of fireworks outside dates specified in Regulation 9	0.00	500.00	

I HACKNEY CARRIAGES

PURPOSE OF CHARGE: Contribution towards costs

Hackney Carriage Fees: Annual Fee			
Vehicle;			
Licensing (annual fee)	175.00	180.00	2.9
Licence plate (annual fee)	17.00	18.00	5.9
Inspection	45.00	46.00	2.2
Re-inspection	20.00	21.00	5.0

Private Hire Fees				
Vehicle;				
Licensing (annual fee)		175.00	180.00	2.9
Licence plate (annual fee)		17.00	18.00	5.9
Home to School (annual fee)		74.00	76.00	2.7
Inspection		45.00	46.00	2.2
Re-inspection		20.00	21.00	5.0
Operator Licence				
Licence fee	1 - 5 vehicles	107.00	110.00	2.8
	6 - 20 vehicles	213.00	219.00	2.8
	more than 20 vehicles	320.00	330.00	3.1
Driver's Licence				
Dual badge - initial fee		80.00	82.00	2.5
Renewal		58.00	60.00	3.4
Renewal - non-continuous		80.00	82.00	2.5
Lost badge		13.00	13.00	0.0
Renewal (3 years)		124.00	128.00	3.2
Renewal (3 years) - non-continuous		150.00	155.00	3.3
Home to school		24.00	25.00	4.2
Other Charges				
Business				
Transfer of hackney carriage or private hire business		64.00	66.00	3.1
Admin fee for change of address only of business		22.00	0.00	-100.0
Vehicles				
Admin fee for change of vehicle		47.00	48.00	2.1
Admin fee for change of address only of vehicle		17.00	0.00	-100.0
Drivers				
Knowledge Test Retest after failure		21.00	22.00	4.8
First Aid Training for drivers		18.00	18.00	0.0
CRB Criminal Records check		33.00	Set by regulation	
Admin fee for change of address only		16.00	0.00	
Administration				
Combined admin fee for change of address of both vehicle and driver concurrently		22.00	0.00	-100.0
Meter Retest after failure		19.00	20.00	5.3
Backing Plate for Licence		13.00	14.00	7.7

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

MISCELLANEOUS**A MISCELLANEOUS CHARGES**

Invoice Administration Charges			
Trade Waste	20.50	21.28	3.8
Returned Cheques & Miscellaneous Income	20.50	21.28	3.8
Rechargeable Works	105.00	108.09	2.9
Sale of local plans/planning briefs	Fixed At Publication	Fixed At Publication	
Sale of minutes	Set corporately	Set corporately	
Solicitor enquiry fees			
per file	10.00	10.30	3.0
per hour	55.00	56.68	3.1
Photocopying			
Per copy	0.30	Set corporately	
Copies of maps			
Per map	10.00	10.30	3.0
OS Royalty charge			
Per copy	19.95	Set nationally	

CHARGES TO SERVICE USERS 2005/06

SOCIAL SERVICES	2004/2005 Charge	2005/2006 Charge	Basis of change
Adult Services			
Homecare – hourly rate	£9.45 per hour	£9.73 per hour	Inflationary increase (3%) only
Non residential care (excluding meals) – maximum weekly charge	75 % of the standard residential home payment	75 % of the standard residential home payment	
Meals (per meal) (Meals on Wheels, Luncheon Clubs, Day Centres & Sheltered Housing)	£2.50 per meal	£2.58 per meal	Inflationary increase (3%) only

The charges below are either subject to statutory guidance or are related to benefit levels. The Council therefore has little or no discretion in these areas

Residential Accommodation (adults)	Up to the cost of the placement, subject to financial assessment	Up to the cost of the placement, subject to financial assessment	
Respite Care			
First 4 weeks in a year (per week)	Benefit/ Allowance received less Personal Allowance	Benefit/ Allowance received less Personal Allowance	
Subsequent periods	Up to the cost of the placement, subject to financial assessment	Up to the cost of the placement, subject to financial assessment	

CHARGES TO SERVICE USERS 2005/06

SOCIAL SERVICES	2004/2005 Charge	2005/2006 Charge	Basis of change
Children's Services			
Children Looked After (Parental Contribution)			
Aged 0 – 4 years	£67.70	£69.73	Inflationary increase (3%) only
Aged 5 – 10 years	£83.90	£86.42	Inflationary increase (3%) only
Aged 11 – 15 years	£104.55	£107.69	Inflationary increase (3%) only
Parent/Family on Income Support	Nil	Nil	
Residential Short Break Care			
Fee per meal	£2.90	£2.99	Inflationary increase (3%) only

CHARGES TO SERVICE USERS 2005/06

HOUSING SERVICES		2004/2005 Charge	2005/2006 Charge	Basis of change
Forestcare Community Alarms				
Lifeline Rental and Monitoring	Per week - BFBC - Others	£3.50 (£2.98) £4.00 (£3.40)	£3.50 (£2.98) £4.11 (£3.50)	No proposed increase for Bracknell clients Inflationary increase (3.00%) only
Lifeline Monitoring Only	Per week - BFBC - Others	£2.75 (2.33) £3.30 (2.81)	£2.82 (£2.40) £3.40 (£2.89)	Inflationary increase (3.00%) only
Extra/Lost Pendants	Flat Charge	£50.00	£35.00	Decrease to reflect true cost
	Per week	£0.59	£0.59	No proposed increase
Keyholder Service	Per Week BFBC only	£4.90 up to 12 visits. Extra visits at £5.40	£5.05 up to 12 visits. Extra visits at £5.56	Inflationary increase (3.00%) only
Supra Safe	Flat Charge	£38.25	£49.50	Increase to reflect true cost
	Installation	£7.35	£13.75	
	Per week	£0.30	£0.32	Inflationary increase (3.00%) only
Lone Workers	Flat Charge	£30.00	£31.50	Increase of 5.00% as no increase 2004/05
<p>Figures in brackets exclude VAT. These apply only to users signing a declaration confirming they meet the definition in the Chronically Sick and Disabled Persons Act 1970 or are disabled through illness, injury or congenital abnormality. All other services provided by Forestcare will also be subject to the inflationary increase of 3%. However the weekly charges for Flood Detectors, Fall Detectors and (PIRs) Sensors are to remain at £1.00, Smoke Alarms to remain at £0.79</p>				
Homelessness				
Bed and Breakfast		£122.90	No proposed increase	
Private Sector Leasing		£122.90	No proposed increase	
Small Landsales – Administration Fee				
	Flat Charge	£120.00	£124.00	Inflationary increase (3.00%) only
Sheltered Housing – Guest Rooms				
	Per Night	£5.90	£6.00	Inflationary increase (3.00%) only

Annexe B (iv)

Rents – Accommodation for Learning Disability Clients			
Glenfields – Bedsits	£83.07	No proposed increase	Average rent levels in the private sector have not significantly increased (as advised by local Rent Officer)
Glenfields – 1 bed flats	£89.96		
60 Braybrooke Road	£57.20		
2 Stuart House	£57.20		
Waymead bedroom	£52.50		
Waymead bedsit	£60.00		
150/151 Holbeck	£60.00		

Supporting People Charges			
Waymead Flats	£306.21	No proposed increase	No increase in Supporting People Grant
150/151 Holbeck	£332.28		

Electricity/Gas fuel Charges			
Glenfields – Bedsits	£1.65	£1.75	Increased by electricity inflation rate of 6.04%
Glenfields – 1 bed flats	£2.07	£2.20	
60 Braybrooke Road	£4.80	£5.10	
2 Stuart House	£4.00	£4.25	
Waymead bedroom	£4.25	£4.50	
Waymead bedsit	£4.75	£5.05	
150/151 Holbeck	£4.25	£4.50	

Annexe B(iv)

CHARGES TO OTHER LOCAL AUTHORITIES 2005/06

SOCIAL SERVICES	2004/2005 Charge	2005/2006 Charge
Children Looked After		
Respite Care	£290 per night	£299 per night
Older people		
Residential Charges	£404 per week	£416 per week
Respite Care	£58 per night	£60 per night
Day Care	£36 per day	£37 per day
People with Physical/Sensory Disabilities		
Day Care	£49 per day	£50 per day
People with Learning Disabilities		
Day Care		
• Standard Care	£28 per day	£29 per day
• Special Needs	£82 per day	£85 per day
Residential Care	£886 per week	£912 per week
Self Care Flats and Houses	£434 to £1,529 per week depending on unit	£447 to £1,575 per week depending on unit
Transport – All client groups		
Transport to and from Day Centres	Dependant on distance, up to £5 per journey.	Dependant on distance, up to £5 per journey.

Basis of Change: Inflationary Increase (3%) only

Corporate Services & Resources and Chief Executive's Office Budget Proposals

	2005/06 £'000	2006/07 £'000	2007/08 £'000
<p>Procurement The Council has already made significant progress in developing its procurement function. There has also been an increasing demand from across the Council for a wide range of advice and assistance as awareness of the benefits of a professional procurement function grows.</p> <p>A strengthened procurement team involving professional officers will provide a comprehensive 'hands on' consultancy service to individual departments handling large or complex procurements. This will provide significant support to departmental staff struggling with unfamiliar processes, ensuring the optimum blend of departmental and professional procurement expertise is deployed in each case. Moreover it will allow staff more time to concentrate on direct service deliver.</p>	89		
<p>Customer Services - CRM Having established Customer Services in the current year, the service will need to develop to cover all the Council's services and a strategy will need to be agreed on how and when this will occur. Resources are required to develop routines and procedures, promote the service and manage the consolidation of services.</p>	75		
<p>Town Centre Redevelopment The Council set aside a reserve which was supplemented by contributions from BRP, however those funds will be insufficient to fund all of the resources required to support the Town Centre Redevelopment. There will be both capital and revenue requirements over the next few years to support this scheme. This covers costs such as negotiations and scheme development.</p>	170		
<p>IT support in IT infrastructure (Desktop) With the expansion of IT based systems throughout the Council which are designed to meet the requirements of IEG4 then additional support (particularly server based support and desktop) is required. It is estimated that an additional two posts will be required over the next two years.</p>	45	45	
<p>Disaster Recovery The Council has over 100 servers not all of which are covered by a disaster recovery plan however they are all automatically and regularly backed up with off site storage of backups. With the consolidation of all servers into the new server farm in Time Square then there is an urgent need to provide adequate and relevant disaster recovery.</p>	40		

Annexe C (i)

	2005/06 £'000	2006/07 £'000	2007/08 £'000
Grant to voluntary organisations Increased support to voluntary organisations.	40		
Departmental Efficiency Plan Introduce zero base budgets for all Heads of Service Budgets and to derive efficiencies from joint service funding, renegotiated contracts and deleting low priority tasks.	-92		
DSB savings Undertake a review of all staffing structures to where possible introduce flatter structures with the objective of maximising efficiency and to clarify roles and responsibilities.	-70		
Chief Executive's Office savings Reduce cost of smartcard by £30k following tendering.	-30		
Reduction in External Audit Fees External Audit fees will continue to reduce in 2005/06 because of the Council's improved CPA rating (GOOD) together with changes in grant authorisation process where grants under £50k are no longer audited.	-60		
Increasing income targets The DCS&R is setting challenging targets to generate additional income from external sources. This is based on selling spare capacity, promoting increased use of services and managing cash flow, in particular ensuring payment to suppliers is in accordance with their terms.	-60		
Procurement Savings The investment in additional procurement staff is intended to derive savings through more efficient and effective procurement. However it will take time to deliver significant savings as there are existing contracts in place. It is estimated that over the next 3 years, up to £342k savings could be achieved. This amounts to approximately 1.5% of the Council expenditure excluding schools and employees. The net saving to be generated is therefore £253k.	-57		
Capital Dis-investment The Council is endeavouring to realise the potential in its substantial property holdings. As at 31st March 2003 our property assets (excluding council houses) were valued at £286,557,000, with non operational assets accounting for £19,593,000. The aim is to generate additional capital receipts which can be used to generate further interest to support the revenue budget or finance further capital investment.	-25	-25	

Annexe C (i)

	2005/06 £'000	2006/07 £'000	2007/08 £'000
<p>Additional Capital Scheme Funded from Revenue Savings/Additional Income</p> <p>The transfer of the SmartCard managed service to a new supplier will require initial start up costs to be incurred. These include the purchase of servers and the development of interfaces with the supplier's card management system. These start up costs can be capitalised and the additional capital financing costs met by a reduction in the SmartCard revenue budget. The estimated cost of the capital works of £175,000 has been included in the proposed 2005/2006 capital programme, with the financing costs to be met from revenue savings</p>	-18		
Net Proposed Budget Movement	47	20	0

Education and Libraries Budget Proposals (non-Schools Block)

	2005/06	2006/07	2007/08
	£'000	£'000	£'000
<p>Schools Passporting Based on the final settlement the full increase in the Schools FSS will be "passporting" to school budget. Spending on schools will increase be £3.77m (7% increase).</p>	3,277		
<p>Raising Achievement in Schools The Teacher Training Agency currently provides a £50k grant to fund a Schools Recruitment Strategy Manager and associated costs. It is expected that with effect from April 2005 the grant will be removed.</p>	50		
<p>Review of primary school places in South Bracknell One conclusion of the South Bracknell review of surplus primary places is to amalgamate the Pines Infant and Junior Schools. This is expected to result in staff redundancies and / or early retirements which will result in additional expenditure.</p>	30	-25	
<p>National Grade Structure for Youth Workers The latest national pay agreement for Youth Workers requires salary payments to be in accordance with a new grading structure. The assimilation process will involve some staff receiving higher pay.</p>	10		
<p>Mobile Youth Service The acquisition of the new <i>Infoactive</i> bus for mobile youth work will require additional staffing in order to extend youth work and make efficient use of the facility.</p>	40		
<p>Re-Classification of Budgets Further scrutiny of Regulations governing classification of expenditure items between the Schools Budget and LEA Budget indicates that some items previously held within the LEA Budget need to be transferred. The ability to make the whole transfer in 2005/06 is dependent on the headroom in the Schools Budget FSS but all should be achievable over time.</p>	-163		
<p>Denominational School Transport Funding denominational home to school transport is a non-statutory function that the Council undertakes. A change in policy could not be implemented before September 2006, but a decision to pursue this will need to be taken during this budget round. To stop this will eventually result in savings of £200k, but requires a period of phasing as transport cannot be withdrawn from pupils already in receipt of an award.</p>		-25	-40

Library Service			
A general review of library service provision is planned, of which the following items are expected to be included:			
• Capitalise Library revenue ICT budget	-14		
• Change in provision of mobile library	-30		
• Reset Music and Drama Service budget to actual cost	-7		
• Recruitment and retention initiatives	30	20	
• Review level of book fund	-25		
South Hill Park	-19		
Funding is currently provided to South Hill Park, of which £20k is used to support art projects and £9k is added to the £7k Standards Fund amount to support Park in Schools. These programmes could be deleted or funded directly by schools. Provide one off match funding for the provision of a digital suite.			
SEN Provisions	-20		
A saving of £20k can be made against payments to the local health authority for the provision of specialist SEN related support without affecting service levels.			
School Crossing Patrols	-10		
A £10k saving can be made on vacant school crossing patrols.			
School Improvement	-25		
A budget is retained by the LEA to be targeted at schools with the greatest needs, as assessed by the Department. The reduction proposed will limit the capacity to help schools in challenging circumstances.			
Home to School Transport	-100		
A review of home to school transport contracts, effective September 2004, indicates an efficiency saving against the current budget.			
Advisory Teacher	-25		
A review of use of Advisory Teachers indicates the scope to transfer further costs from the base budget to a post 50% grant funded from the Standards Fund.			
Net Proposed Budget Movement	2,999	-30	-40

Budget Proposals – Environment & Leisure Department

	2005/06 £'000	2006/07 £'000	2007/08 £'000
<p>Emergency Planning (Civil Contingencies) The Government's figures show that an adjustment of £0.045m has been made to the FSS to reflect the removal of specific grant, which is £0.018m lower than the level of grant being received in the current year. As a starting point it is proposed to add this some to the budget to ensure there is no change to the funding available for this service. Some further responsibilities have also been transferred to Councils alongside this funding change, which have yet to be fully assessed and quantified. It is, however, likely that additional resources will be required for this service in 2005/06. This will need to be addressed in the final budget package either specifically or as a priority call against the contingency when details become clearer.</p>	18		
<p>Efficiency Savings Efficiency savings can be realised across the department following reviews of the following budget areas:</p> <ul style="list-style-type: none"> • Mileage allowances – classification of user and journeys travelled • Consultants fees – requirements/delivery of service • Operational procedures/costs – specifically CCTV, on and off street parking and abandoned vehicles services <p>Some short-term support will be necessary to underpin some of the above changes (for example further training) which means that the full impact of the saving will not be realised until 2006/07.</p>	-163	-35	
<p>Environment and Leisure events Reduce Environment and Leisure events.</p>	-10		
<p>Summer Holiday Play Scheme Discontinue providing the summer holiday play scheme programme.</p>	-32		
<p>Planning Delivery Grant There is a strong possibility that the Council will again receive Planning Delivery Grant, although the criteria are not known and the announcement in previous years was not made until immediately prior to the budget being confirmed. In the last 2 years we have been granted £122k based on our Development Control performance. Whilst performance is improving as a result of reorganisation we have yet to meet the required targets. Funding has to date been determined according to a snap shot taken at an unknown period of time. The government have announced that this source of funding will continue to be available for a further 3 years after 2005/06.</p>	-122		

<p>Joint Strategic Planning Unit The Council delivers part of its strategic planning function through a Berkshire wide Joint Strategic Planning Unit. The way this unit will function in future will change and consequently a saving can be made.</p>	-60		
<p>Cemetery & Crematorium Income An Increase in the current 2004/05 fees for burial and cremations by approximately 7.6% would yield additional income after allowing for the normal inflationary increase, assumed to be 3% for this purpose.</p> <p>The savings also include a changed methodology of funding previously agreed for improvements resulting from the best value review of the cemetery and crematorium from revenue to capital.</p>	-45		
<p>Economic Development Grants The Council gives grants for a number of purposes including the promotion of economic development. It is proposed to stop the grants to Bracknell and Wokingham College in respect of the job support scheme and to the Blackwater Valley Enterprise Trust.</p>	-17		
<p>Archaeological Services & SMR Savings can be realised from the retendering of the contract for archeological services.</p> <p>This is now to be provided by Reading Museum.</p>	-8		
<p>Traffic Management An element of the traffic management budget has been utilised for 20mph speed limits, route studies and reactive issues such as Speed Indicator Devices. Some of this work can be undertaken in Local Transport Plan capital although this will slow down work implementation programmes.</p>	-30		
<p>Town Centre Handyman The Bracknell Town Centre handyman is provided through the SITA contract and charged to Amenity Maintenance. This can be ceased and a saving realised.</p>	-10		
<p>Grit Bins Change Winter Maintenance policy in 2005/06 and cease provision of grit bins. Provision of bins often does not meet the objective as salt is used in other areas. Provision is resource intensive at peak time. Deferred for one year.</p>	-20		
<p>Verge Sight Lines Currently dual carriageway central reserves and rural verges are cut 2 to 3 times a year. Reducing the standard to once a year and only cutting sightlines.</p>	-50		
<p>Public Conveniences Transfer public conveniences to Town and Parish Councils with the exception of the Bus Station.</p>	-30		

<p>Capitalisation of Revenue Capitalisation of remaining surface treatment programme on roads and footway resurfacing (£0.150m). Capitalisation of street lighting renewals (£0.030m).</p>	-180	20	20
<p>The Look Out car parking Additional income can be raised through the introduction of car park charging for those not paying to use the exhibition at The Look Out, although in the first year it is expected that this would be offset by operating costs and a temporary dip in income.</p>	0	-40	
<p>Licensing Regulations The draft new licensing regulations due to be implemented next year, which combines liquor and entertainment, has two new key requirements which states that a licensee must be on the premises when licensable activities are taking place, and a Designated Premises Supervisor needs to be appointed who is also a licensee and must be on the premises when licensable activities are taking place. In order to ensure duty management staff at each of the sites affected, Bracknell Sports & Leisure Centre, Coral Reef, Downshire Golf Complex and Edgbarrow Sports Centre, are trained to comply with these new legislation on an ongoing basis they will need to hold a BII AB level 2 National Licensee's Certificate and a personal license. There is also additional training required for all staff serving alcohol and managing entertainments covering areas of drug awareness and licensing law.</p>	10		
<p>Farley Wood maintenance of grounds Maintenance of grounds at Farley Wood Recreation Ground. The estimate is based on the current costs of maintaining this site.</p>	20		
<p>Development Control – I Docs The revenue costs of supporting 'IDocs', the online viewing facility for planning applications, is not funded. The service is an essential part of the delivery of the Development Control function. In 2004/05 this was funded via the Planning Delivery Grant received.</p>	30		
<p>Building Control Income The income levels achieved in 2003/04 and that estimated for the current financial year are below that budgeted for since the volume of work received does not support these income targets.</p>	40		

<p>Planning Department Restructure</p> <p>A minor unavoidable reorganisation of the planning service has resulted in a budget pressure as a consequence of a number of regradings. The review was promoted by market forces and the need to ensure we pay competitive salaries for similar levels of post within neighbouring authorities in relation to the salaries of experienced planning officers. The review found that the grade for the level of responsibility was low following re-evaluation under the JE scheme. There is no need to apply market premium.</p>	25		
<p>Revenue Implications of Capital Schemes</p> <p>PPWiz IT system supports the Environmental Health and Trading Standard Services in Environment and Leisure. It needs to be upgraded to the latest MVM product M3 to enable the e-Government targets for licensing to be achieved.</p> <p>A large number of authorities have now moved onto the new software and Bracknell is in a minority which in itself gives rise to added risk in respect of level of support from the Software company.</p> <p>As part of the upgrade the data on the system will be matched to the Corporate Gazetteer to ensure that data is held against a common address. This will ensure linkage to a future CRM system.</p> <p>Future years include for the development of a GIS internet browser to enable the public to view council asset data (software licenses) and the development of a transport asset management plan, web enablement of Confirm and an electronic accident reporting system (software maintenance).</p>	14	16	
<p>Animal Welfare Duties</p> <p>Funding provision in order to buy in service to undertake statutory Animal Welfare duties.</p> <p>Subsequent to the Foot and Mouth outbreak new legislation was introduced to control the movement of livestock and the spread of disease. Direct funding up to 70% of costs was available for local authorities to bid for to meet these new obligations. BF, Wokingham and Windsor & Maidenhead jointly bid for the services of one officer for the 3 authorities. At present 70% of the cost is funded by DEFRA by a direct grant leaving a deficit of about £12000 to be equally met by each authority. In 2003/04 the pressure was identified and met. In 2004/5 funding was not continued. This needs to be secured on an ongoing basis from 2005/6.</p> <p>In addition new rules for a national database for animal movements has identified that administrative support on 1 day per week is required by the appointed officer. This will need to be funded by the 3 authorities.</p>	5		

<p>Reduction in Additional Income Target (£110,000 to £50,000) Included in the commitment budget for 2005/06 is a sum of £110,000, with a further £110,000 in 2006/7, in additional income within Leisure Services to be achieved over and above inflationary increases. The current income targets are highly challenging and will be further increased in 2005/06 by an inflation allowance. Based on current usage and new investments in the facilities it is unlikely that a further £110,000 can be achieved, it is considered that an additional £50,000 may be achieved. The impact of this is a £60,000 pressure on commitment budget.</p> <p>Depending on the level of future capital investments and/or whether current trading levels can be maintained, the targets set for future above inflationary increases may be achievable but this will need to be reviewed in future years.</p>	60		
<p>Bracknell Town Centre Flowers If the Council wishes to continue with the flowers in the town centre, budget provision will need to be made. The total cost of flowers in the current year was £100k of which £40k is contributed by Bracknell Regeneration Trust with the remaining costs coming from contingency.</p>	60		
<p>Additional Capital Schemes Funded from Revenue Savings/Additional Income The estimated cost of the following capital works has been included in the proposed 2005/2006 capital programme, with the financing costs to be met from revenue savings or additional income.</p> <ul style="list-style-type: none"> - BS&LC / Coral Reef Energy Efficiencies - Proposed Improvements at Easthampstead Crematorium - The Look Out car parking 	-39		
<p>Waste PFI It was originally anticipated that the waste PFI contract would start during 04/05 and based on the original affordability calculation a saving of £0.159m was built into the 2004/05 commitment budget. The delay in the letting of the contact means that the saving will not be achieved for 2004/05 and for 200506.</p>	159		
<p>Additional Licensing Income Additional income following the publication by the Government of revised charges</p>	-30		
<p>Civil Contingencies Funding of £0.045m for Civil Contingencies (Emergency Planning) has transferred from specific to general grant.</p>	45		
<p>Net Proposed Budget Movement</p>	-340	-59	20

Social Services & Housing Budget Proposals

	2005/06 £'000	2006/07 £'000	2007/08 £'000
<p>Social Services Grants Funding of £0.505m has been transferred from specific to general grant for Social Services.</p>	505		
<p>Children's Services – Care Leavers Under the requirement of the Children (Leaving Care) Act 2000 the Authority is liable to provide more support for the accommodation and maintenance costs of 16-18 year olds.</p>	20		
<p>Adult Services – Client Placements/Delayed Discharges Due to ageing population, above inflation cost pressures and the increased pressure to place clients quickly due to the entitlement of hospitals to penalise the Authority for delaying discharges has added to the commitment on this budget.</p>	90		
<p>Adult Services – Charging Policy Due to revising this Policy to ensure charges are fair and consistent all disability related expenditure is disregarded. The consequence of this change means that the Authority's ability to charge has be reduced.</p>	20		
<p>Adult Services – Direct Payments One of the key Government national targets is to increase the number of clients in receipt of Direct Payments. This area was highlighted for development at meeting with the Commission for Social Care Inspection and the Department now intends create the post of Direct Payment Development Worker</p>	30	15	
<p>Social Services & Housing Annual licence costs for SWIFT</p>	50		
<p>Interim Assistant Direct of Social Services & Housing With the huge change agenda being faced by Social Services & Housing over the coming months and the impending departure of the current assistant Director of Social Services and Housing it is felt that the management team should be supported over this difficult time. A one-off budget pressure of £0.050m has been included with the proposals for an interim Assistant Director of Social Services & Housing</p>	50		
<p>Police Community Support Officers Match funding to the Home Office -Thames Valley Police to cover the cost of providing six Police Community Support Officers</p>	25		

<p>Access & Systems Capacity grant The Council has now received confirmation of the Social Services Specific Grants for 2005/06, which show an increase on 2004/05 of £0.633m. Included within this was £0.208m additional grant in relation to Access and Systems Capacity. It is proposed that £0.070m be used to continue to fund the current investment being made in the services and that £0.138m be used to fund additional one-off expenditure.</p>	-70		
<p>Housing – Housing General Fund Savings to be made across a number of non DSB budgets</p>	-15	-20	
<p>Children’s Services – DSB Savings Small staff saving from this Division of Service for next year.</p>	-10		
<p>Children’s Services – non DSB Savings A number of minor savings over non dsb expenditure budgets</p>	-10		
<p>Adult Services – Forest Lodge With withdrawal of RBWM from the provision of Day Services a new service is being negotiated with Berkshire Health Trust which should produce savings over a two year period</p>	-15	-15	
<p>Strategy, Resources and Commissioning The reduction of 5.5 fte post in this section</p>	-135		
<p>Social Service & Housing Savings to be made from better contract procurement and more effective use of IT systems</p>	-50		
<p>Adult Services – Recommissioning There are possible options for savings in Adult Commissioning budgets if a more strategic approach is taken. The impact could be considerable although it would take some time to achieve and require some pump priming, which can be met from the Corporate innovations Fund. A key objective would be to greatly improve the customer experience.</p>	55	-240	-240
Net Proposed Budget Movement	540	-260	-240

Non Departmental Budget Proposals

	2005/06 £'000	2006/07 £'000	2007/08 £'000
Children's Fund	350		
The volatile nature of Children's Services and the small number of children and families involved exposes the Council to a high risk of cost pressures where a small change in the number of placements for Looked After Children and SEN placements can be financially significant. Given the volatility of the situation, any potential increase in placements has not been reflected in the 2005/06 budget build. It would however be prudent to set aside resources into an earmarked reserve for any unexpected increase in demand that might arise in the future.			
Interest on capital programme	294		
Taking together the funding of the Housing Revenue Account investment programme and the proposed General Fund capital programme the Interest loss as a result of the capital programme being higher than the receipts generated in the year is £0.294m.			
Levies	-170		
From 1 April 2005 for the Magistrates Court will be funded directly by Government and therefore budget provision for the levy is no longer required.			
Procurement Savings	-57		
The investment in additional procurement staff is intended to derive savings through more efficient and effective procurement. However it will take time to deliver significant savings as there are existing contracts in place. It is estimated that over the next 3 years, up to £342k savings could be achieved. This amounts to approximately 1.5% of the Council expenditure excluding schools and employees. The net saving to be generated is therefore £253k.			
Capital Dis-investment	-25	-25	
The Council is endeavouring to realise the potential in its substantial property holdings. As at 31st March 2003 our property assets (excluding council houses) were valued at £286,557,000, with non operational assets accounting for £19,593,000. The aim is to generate additional capital receipts which can be used to generate further interest to support the revenue budget or finance further capital investment.			

Annexe C (v)

	2005/06 £'000	2006/07 £'000	2007/08 £'000
Increasing income targets The DCS&R is setting challenging targets to generate additional income from external sources including managing cash flow, in particular ensuring payment to suppliers is in accordance with their terms.	-20		
Net Proposed Budget Movement	372	-25	0

TREASURY MANAGEMENT STRATEGY DOCUMENT

1 INTRODUCTION

- 1.1 The Council has customarily considered an annual Treasury Strategy Statement under the requirement of the CIPFA Code of Practice on Treasury Management, which was adopted by the Council in March 2002. The 2003 Prudential Code for Capital Finance has introduced new requirements for the manner in which capital spending plans are to be considered and approved, and in conjunction with this, the development of an integrated Treasury Management Strategy.
- 1.2 The Prudential Code requires the Council to set a number of Prudential Indicators, certain of which replace the borrowing/variable interest limits previously determined as part of the strategy statement, whilst also extending the period covered from one to three years. This report incorporates the indicators to which regard should be given when determining the Council's treasury management strategy for the next 3 financial years.
- 1.3 The suggested strategy for 2005/06 in respect of the following aspects of the treasury management function is based upon officers' views on interest rates, supplemented with leading market forecasts provided by the Council's treasury advisor.
- 1.4 The strategy covers
- ◆ The current treasury position
 - ◆ Prospects for interest rates
 - ◆ Treasury limits in force that will limit the treasury risk of the Council
 - ◆ The borrowing strategy
 - ◆ The investment strategy
- 1.5 The Council also has regard to the ODPM's Guidance on Local Government Investments and CIPFA's Treasury Management in Public Services: Code of Practice, which requires the preparation of an Annual Investment Strategy. This complements the overall Treasury Management Strategy Document and is attached in Annexe 1.
- 1.6 For the purposes of sound treasury management the debt and investment portfolios need to be considered together. Decisions on both debt and investments will be based on accepted treasury management principles and the contents of this strategy.

2 SUPPORTING INFORMATION

Treasury Limits for 2005/06 to 2007/08

- 2.1 It is a statutory duty under Section 3 of the Local Government Act 2003 and supporting regulations, for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the "Authorised Limit for External Debt".

- 2.2 The Council must have regard to the Prudential Code when setting their “Authorised Limit for External Debt”, which essentially requires it to ensure that total capital investment remains within sustainable limits and, in particular, that the impact upon its future council tax and rent levels is acceptable.

Prudential Indicators for 2005/06 – 2007/08

- 2.3 The following prudential indicators, set out in Annexe 2, are relevant for the purposes of setting an integrated treasury management strategy.

Current Portfolio Position

- 2.4 The Council remains debt free. The Council’s treasury portfolio position at 31st December 2004 is summarised below.

<u>Current Portfolio 31/12/04</u>	
	£m
BFBC Debt	0.00
Total Debt	0.00
Internally Managed Funds	24.65
Externally Managed Funds	16.50
Total Investments	41.15

Borrowing Requirement

- 2.5 Given the level of current investments, the Council does not envisage any long-term borrowing in 2005/06

Prospects for Interest Rates

- 2.6 The Bank of England Repo Rate (Base Rate) currently stands at 4.75%. The Monetary Policy Committee began raising rates back in November 2003, culminating in a 3-stepped rise between May 2004 and August 2004 to its current level of 4.75%. As such rates have remained on hold for over 6 months.
- 2.7 Economic data in the UK over the last 12 months has pointed to above trend growth and favourable monetary and employment conditions. However there is still great concern regarding the impact of an expected slowdown in both household spending and a weakening housing market. Inflation has remained largely benign over the last 12 months and many commentators see little risk of this position changing.
- 2.8 Current risks to the economy stem from home and abroad. Internally the most significant risk is of a disorderly housing market correction, with some commentators still forecasting falls of at least 20% over the coming 24 months. The wider impact on the economy of such a correction would ultimately lead to a quite sharp reduction in interest rates.

- 2.9 A more positive view is one of moderating house prices matched by confident but cautious consumers resulting in the potential; for an increase in inflation above the MPC target, resulting in a further Repo Rate increase during the first 6 months of the year – with a maximum rate of 5.25% within the 18 month horizon.
- 2.10 Global risk, with a major terrorist attack notwithstanding, centres on an overvalued Dollar, oil at \$50 a barrel and a sluggish continental Europe resulting in a risk of falling back into the grip of a recession.
- 2.11 Annex 3 draws together a number of current City forecasts for short term and longer term fixed interest rates, alongside the central view expressed by the Council's treasury advisors. The officers' view is that rates are likely to remain on hold for at least the first 6 months of 2005, with the risk towards the downside. A move down is given a higher probability than an upwards move; however it is the considered opinion of the officers' that any move is likely to be small within the 12 month planning period. As such the overall risk to the investment projections are judged to be manageable.

Capital Borrowings and the Borrowing Portfolio Strategy

- 2.12 It is anticipated that there will be no capital borrowings required during 2005/06.

Investment Strategy

- 2.13 The money market yield curve is currently anticipating a falling base rate for the next year, however the market expectations are not significantly different from the view outlined above. Given this outlook, the strategy will be to continue to manage the Councils cash-flow requirements and to limit investments to within 18 month maturity. As such officers expect to earn an average of 4.75% on its investments over the year.
- 2.14 The average investment balance in 2005/06 is expected to be approximately £32m. A number of transfers must be made from the gross interest earned, the largest being the transfer to the Housing Revenue Account of £1.4m. After deducting fees, transfer to the Collection fund and other costs the net interest budget cost for 2005/06 is projected to be approximately £0.365m
- 2.15 The authority current holds an average of £4.7m in longer-term investments at a rate of 5.3%. New long-term investments are envisaged to be made if longer-term (particularly 1 year rates) interest rates exceed 5.25%. However this strategy will be reviewed, before implementation, in light of the prevailing market conditions.
- 2.16 Investments will be made in accordance with the Annual Investment Strategy attached in Annexe 1.

ANNUAL INVESTMENT STRATEGY 2005/2006

1 Background

- 1.1 This Council has regard to the ODPM's Guidance on Local Government Investments (currently in draft form) and CIPFA's Treasury Management in Public Services : Code of Practice and Cross Sectoral Guidance Notes ("CIPFA TM Code").
- 1.2 This Annual Investment Strategy states which investments the Council may use for the prudent management of its treasury balances during the financial year under the heads of Specified Investments and Non-Specified Investments. These are listed in Appendix 1 (ii).
- 1.3 This Strategy also sets out :
- ◆ The procedures for determining the use of each asset class (advantages and associated risk), particularly if the investment falls under the category of "non-specified investments";
 - ◆ The maximum periods for which funds may be prudently committed in each asset class;
 - ◆ The £ or % limit to be invested in each asset class;
 - ◆ Whether the investment instrument is to be used by the Council's in-house officers and/or by the Council's appointed external fund managers; and, if non-specified investments are to be used in-house, whether prior professional advice is to be sought from the Council's treasury advisors;
 - ◆ The minimum amount to be held in short-term investments (i.e. one which the Council may require to be repaid or redeemed within 12 months of making the Investment).

2 Investment Objectives

- 2.1 All investments will be in sterling. The general policy objective for this Council is the prudent investment of its treasury balances. The Council's investment priorities are
- ◆ the security of capital and
 - ◆ the liquidity of its investments.

The council will aim to achieve the **optimum return** on its investments commensurate with the proper levels of security and liquidity.

- 2.2 The ODPM maintains that the borrowing of monies purely to invest or on-lend and make a return is unlawful and this Council will not engage in such activity.

3 Security of Capital : The use of Credit Ratings

- 3.1 This Council relies on credit ratings published by Fitch Ratings to establish the credit quality of counterparties (issuers and issues) and investment schemes. The Council has also determined the minimum long-term, short-term and other credit ratings it deems to be "acceptable" for each category of investment.

3.2 Monitoring of credit ratings :

- ◆ The Council has access to Fitch credit ratings and is alerted to changes through its use of the Sector website.
- ◆ If a counterparty's or investment scheme's rating is downgraded with the result that it no longer meets the Council's minimum criteria, the further use of that counterparty/investment scheme as a new investment will be withdrawn immediately.
- ◆ If a counterparty is upgraded so that it fulfils the Council's criteria, its inclusion will be considered by the Borough Finance Officer for approval.
- ◆ The Council will establish with its fund manager(s) their credit criteria and the frequency of their monitoring of credit ratings so as to be satisfied as to their stringency and regularity.

4 Investment balances / Liquidity of investments

- 4.1 The minimum percentage of its overall investments that the Council will hold in short-term investments is 60%
- 4.2 Giving due consideration to the Council's level of balances over the next 3 years, the need for liquidity, its spending commitments and provisioning for contingencies, the Council has determined that 40% of its overall fund balances can be prudently committed to longer term investments (i.e. those with a maturity exceeding a year).

5 Investments defined as capital expenditure

- 5.1 The acquisition of share capital or loan capital in any body corporate is defined as capital expenditure under Section 16(2) of the Local Government Act 2003. Such investments will have to be funded out of capital or revenue resources and will be classified as 'non-specified investments'.
- 5.2 A loan or grant by this Council to another body for capital expenditure by that body is also deemed by regulation to be capital expenditure by this Council. It is therefore important for this Council to clearly identify if the loan has made for policy reasons (e.g to the registered social landlord for the construction/improvement of dwellings) or if it is an investment for treasury management purposes. The latter will be governed by the framework set by the Council for 'specified' and 'non-specified' investments.
- 5.3 This Council will not use or allow its external fund managers to use any investment which will be deemed as capital expenditure.

6 Provisions for Credit-related losses

- 6.1 If any of the Council's investments appeared at risk of loss due to default (i.e. this a credit-related loss, and not one resulting from a fall in price due to movements in interest rates) the Council will make revenue provision of an appropriate amount.

7 Investment Strategy to be followed in-house

- 7.1 The money market yield curve is currently anticipating a rising base rate for the next year, however the market expectations are not significantly different from the officers' view outlined in the Treasury Management Strategy. However should market rates increase at the longer end of the curve the Council will follow a strategy of locking in higher rates where cash flow permits.
- 7.2 The authority current holds £4.7m in longer-term investments at a rate of 5.3%. New long-term investments are envisaged to be made if longer-term interest rates exceed 5.25%. However this strategy will be reviewed, before implementation, in light of the prevailing market conditions.

8 External Cash Fund Management

- 8.1 The Council's appointed fund manager manages funds on a discretionary basis. The fund management agreements between the Council and the managers formally document the instruments they can use within pre-agreed limits.

9 End of year Investment Report

- 9.1 At the end of the financial year, the Council will prepare a report on its investment activity as part of its Annual Treasury Report.

10 Money Laundering

- 10.1 This organisation does not accept loans from individuals. All loans are obtained from the PWLB or from authorised institutions under the Banking Act 1987. The authority is aware of the risks associated with money laundering and minimises those risks to the authority through its treasury management practices.

LOCAL GOVERNMENT INVESTMENTS (England)**SPECIFIED INVESTMENTS**

All investments listed below must be sterling-denominated.

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum Credit Rating **	Capital Expenditure?	Circumstance of use	Maximum period
Debt Management Agency Deposit Facility* (DMADF) * this facility is at present available for investments up to 6 months	No	Yes	Govt-backed	NO	In-house	1 year
Term deposits with the UK government or with English local authorities (i.e. local authorities as defined under Section 23 of the 2003 Act) with maturities up to 1 year	No	Yes	High security although LAs not credit rated.	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	1 year
Term deposits with credit-rated deposit takers (banks and building societies), including callable deposits, with maturities up to 1 year	No	Yes	<i>See credit grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	1 year
Certificates of Deposit issued by credit-rated deposit takers (banks and building societies) : up to 1 year. <i>Custodial arrangement required prior to purchase</i>	No	Yes	<i>See credit grid</i>	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	1 year
Gilts : up to 1 year	No	Yes	Govt-backed	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	1 year

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / 'High' Credit Rating criteria	Capital Expenditure?	Circumstance of use	Maximum period
Money Market Funds <i>These funds do not have any maturity date</i>	No	Yes	<i>S & P AAA Rating</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	The period of investment may not be determined at the outset but would be subject to cash flow and liquidity requirements
Forward deals with credit rated banks and building societies < 1 year (i.e. negotiated deal period plus period of deposit)	No	Yes	<i>See Credit Grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	1 year in aggregate
Commercial paper <i>[short-term obligations (generally with a maximum life of 9 months) which are issued by banks, corporations and other issuers]</i> <i>Custodial arrangement required prior to purchase</i>	No	Yes	<i>See Credit Grid</i>	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	9 months
Treasury bills <i>[Government debt security with a maturity less than one year and issued through a competitive bidding process at a discount to par value]</i> <i>Custodial arrangement required prior to purchase</i>	No	Yes	Govt-backed	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	1 year

Monitoring of credit ratings :

All credit ratings will be monitored . If a counterparty or investment scheme is downgraded with the result that it no longer meets the Council's minimum credit criteria, the use of that counterparty / investment scheme will be withdrawn.

Any intra-month credit rating downgrade which the Council has identified that affects the Council's pre-set criteria will also be similarly dealt with.

The Council will establish with its fund manager(s) the frequency of their monitoring of credit ratings so as to be satisfied as to their stringency and regularity.

CREDIT GRID

1. All Local Authorities are to be considered as an approved organisation for investment. However the Borough Finance Officer shall be authorised to exclude certain authorities if circumstances dictate.
2. Any Bank meeting the criteria in the tables shown below will be considered an approved organisation for investment

**Short Term Rating of:
F1+**
Long Term Rating of: AAA

**Short Term Rating of:
F1**
**Long Term Rating of:
AA**

Individual	LEGAL			
	1	2	3	4
A	✓	✓	✓	✓
A/B	✓	✓	✓	
B	✓	✓	✓	
B/C	✓	✓	✓	
C	✓	✓		
C/D	✓			
D				

Individual	LEGAL			
	1	2	3	4
A	✓	✓	✓	
A/B	✓	✓	✓	
B	✓	✓	✓	
B/C	✓	✓		
C	✓	✓		
C/D				
D				

note Long Term Credit Rating AA includes AA+ and AA-

3. Any Building Society with assets in excess of £1bn will be considered as an approved organisation for investment.
4. The Standard Lending List (see attached), as amended from time to time, shall apply in addition to the criteria set out above.
5. Where funds are managed externally the investment manager is limited to £5m in any one institution meeting the guidelines above
6. The internally managed fund is limited to £10m in anyone institution that meets the criteria outlined above.
7. The weighted average duration of the externally managed portfolios may not exceed 3 years

LOCAL GOVERNMENT INVESTMENT (England)

NON-SPECIFIED INVESTMENTS

All investments listed below must be sterling-denominated.

<u>Investment</u>	<u>(A) Why use it?</u> <u>(B) Associated risks?</u>	<u>Share/ Loan Capital?</u>	<u>Repayable/ Redeemable within 12 months?</u>	<u>Security / Minimum credit rating **</u>	<u>Capital Expen- diture?</u>	<u>Circumstance of use</u>	<u>Maximum maturity of investment</u>
Term deposits with credit rated deposit takers (banks and building societies) with maturities greater than 1 year	(A) (i) Certainty of rate of return over period invested. (ii) No movement in capital value of deposit despite changes in interest rate environment. (B) (i) Illiquid : as a general rule, cannot be traded or repaid prior to maturity. (ii) Return will be lower if interest rates rise after making the investment. (iii) Credit risk : potential for greater deterioration in credit quality over longer period	No	No	<i>See Credit grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	<i>5 Years</i>
Certificates of Deposit with credit rated deposit takers (banks and building societies) with maturities greater than 1 year <i>Custodial arrangement required prior to purchase</i>	(A) (i) Although in theory tradable, are relatively illiquid. (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of CD which could negatively impact on price of the CD.	No	Yes	<i>Example : long-term AA-, Individual __, Support 1, 2 or equivalent</i>	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>5 years</i>

<u>Investment</u>	<u>(A) Why use it?</u> <u>(B) Associated risks?</u>	<u>Share/</u> <u>Loan</u> <u>Capital?</u>	<u>Repayable/</u> <u>Redeemable</u> <u>within 12</u> <u>months?</u>	<u>Security /</u> <u>Minimum Credit</u> <u>Rating?</u>	<u>Capital</u> <u>Expenditure?</u>	<u>Circumstance of</u> <u>use</u>	<u>Maximum</u> <u>maturity of</u> <u>investment</u>
Callable deposits with credit rated deposit takers (banks and building societies) with maturities greater than 1 year	(A) (i) Enhanced income ~ Potentially higher return than using a term deposit with similar maturity. (B) (i) Illiquid – only borrower has the right to pay back deposit; the lender does not have a similar call. (ii) period over which investment will actually be held is not known at the outset. (iii) Interest rate risk : borrower will not pay back deposit if interest rates rise after deposit is made.	No	No	<i>See Credit Grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	<i>5 years</i>
UK government gilts with maturities in excess of 1 year <i>Custodial arrangement required prior to purchase</i>	(A) (i) Excellent credit quality. (ii) Very Liquid. (iii) If held to maturity, known yield (rate of return) per annum ~ aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss.	No	Yes	Govt backed	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>10 years including but also including the 10 year benchmark gilt</i>
Sovereign issues ex UK govt gilts : any maturity <i>Custodial arrangement required prior to purchase</i>	(A) (i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum ~ aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of sovereign bond potential for capital loss.	No	Yes	AAA	NO	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>10 years</i>

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expenditure?	Circumstance of use	Maximum maturity of investment
Supranational Bonds <i>Custodial arrangement required prior to purchase</i>	<p>(A) (i) Excellent credit quality. (ii) relatively liquid. (although not as liquid as gilts) (iii) If held to maturity, known yield (rate of return) per annum, which would be higher than that on comparable gilt ~ aids forward planning, enhanced return compared to gilts. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity)</p> <p>(B) (i) 'Market or interest rate risk' : Yield subject to movement during life of bond which could negatively impact on price of the bond i.e. potential for capital loss. (ii) Spread versus gilts could widen</p>	Yes	Yes	AAA or government guaranteed	YES	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>10 years</i>
Floating Rate Notes (FRNs) <i>[Bonds (i.e. debt instruments) with a coupon whose rate varies in line with a market rate of interest and is generally re-set every 3 months]</i> <i>Custodial arrangement required prior to purchase</i>	<p>(A) (i) Additional yield relative to term deposits (e.g. around 0.20% for a 2-year senior debt issue, around 0.30% for a 5-year senior debt issue. Subordinated debt issues will yield higher) (ii) Low volatility : As the coupon is re-set every 3 months, FRNs are less volatile and interest rate risk is minimal.</p> <p>(B) (i) Credit risk : would be aligned to the credit quality of the issuer. Subordinated debt issues may have a lower rating than that of senior debt issues by the same issuer of the FRN. (ii) Exact rate of return not known for the whole of the investment period at the outset of the investment, although it can be estimated.</p>	Yes	Yes	<i>See Credit Grid</i>	YES	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>5 years</i>

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expen- diture?	Circumstance of use	Maximum maturity of investment
Corporate bonds <i>[Bonds other than sovereign bonds]</i>	(A) (i) Liquid, unlike longer-term deposits which are illiquid. (ii) Additional yield (ie. spread) over comparable gilt which is the premium to compensate for credit risk taken. (iii) Diversification into asset class other than gilts. (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of bond which could negatively impact on price of the bond. (ii) 'Spread' may widen post purchase resulting in higher yield (i.e. fall in price). (iii) Credit rating migration to a lower category would also result in the bond's yield rising and impacting on its price.	Yes	Yes	<i>long-term rating : A : for bonds with maturities up to 2 years AA : for bonds with maturities up to 10 years</i>	YES	To be used by external fund managers only subject to the guidelines and parameters agreed with them	<i>10 years</i>
Forward deposits with credit rated banks and building societies for periods > 1 year (i.e. negotiated deal period plus period of deposit)	(A) (i) Known rate of return over period the monies are invested ~ aids forward planning. (B) (i) Credit risk is over the whole period, not just when monies are actually invested. (ii) Cannot renege on making the investment if credit rating falls or interest rates rise in the interim period.	No	No	<i>See Credit Grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	<i>5 years</i>
Deposits with unrated deposit takers (banks and building societies) but with unconditional financial guarantee from HMG or credit-rated parent institution : any maturity	(A) Credit standing of parent will determine ultimate extent of credit risk	No	Yes	<i>See Credit Grid</i>	NO	In-house and by external fund managers subject to the guidelines and parameters agreed with them	<i>1 year</i>

THE PRUDENTIAL CODE FOR CAPITAL FINANCE FOR LOCAL AUTHORITIES

The Local Government Act 2003 has the effect of replacing the current system of Local Government Capital Finance with a new one, known as the 'Prudential Regime' from 1 April 2004. In the Prudential Regime, instead of the historical practice of local authorities only being able to borrow in line with central government prescribed limits, each local authority must decide its own borrowing limits. These must take account of the authority's financial situation, medium term plans and in particular affordability, as funding capital expenditure has an ongoing revenue cost which must be met from either Council Tax or housing rents.

CIPFA has developed a Prudential Code of Capital Finance in Local Authorities which specifies those indicators that the Council must consider and this will become a regular feature of the budget setting process from 2004/05 onwards.

No.	AFFORDABILITY INDICATORS	2005/06	2006/07	2007/08
1	Financing Costs to Net Revenue Stream	%	%	%
(a)	General Fund	0.3	0.5	0.7
(b)	Housing Revenue Account	-16.9	-16.9	-16.9
2	Impact of New Capital Investment	£ p	£ p	£ p
(a)	Cumulative Increase in Council Tax (Band D, per annum)	6.97	21.29	32.28
(b)	Cumulative Increase in housing rent per week	0.00	0.00	0.00
No.	CAPITAL EXPENDITURE INDICATORS	2005/06	2006/07	2007/08
3	Estimates of Gross Capital Expenditure	£'000	£'000	£'000
(a)	General Fund	15,001	15,334	31,103
(b)	Housing Revenue Account	3,865	8,864	14,183
(c)	TOTAL	18,866	24,198	45,286
4	Capital Financing Requirement (as at 31 March)	£'000	£'000	£'000
(a)	General Fund	4,698	9,605	14,924
(b)	Housing Revenue Account	0	0	0
(c)	TOTAL	4,698	9,605	14,924
No.	EXTERNAL DEBT INDICATORS	2005/06	2006/07	2007/08
5	Authorised limit for external debt -	£'000	£'000	£'000
(a)	Borrowing	10,000	15,000	20,000
(b)	Other long term liabilities	0	0	0
(c)	TOTAL	10,000	15,000	20,000
6	Operational boundary -	£'000	£'000	£'000
(a)	Borrowing	0	5,000	5,000
(b)	Other long term liabilities	0	0	0
(c)	TOTAL	0	5,000	5,000

No.	TREASURY MANAGEMENT INDICATORS	2005/06	2006/07	2007/08
7	Upper limit for fixed interest rate exposure Net principal outstanding (borrowing less investment)	% 100	% 100	% 100
8	Upper limit for variable rate exposure Net principal outstanding (borrowing less investment)	% 10	% 10	% 10
9	Upper limit for total principal sums invested for over 364 days Over 12 months (as % of total investments)	% 40	% 40	% 40
10	Maturity structure of new fixed rate borrowing during 2004/05	Upper limit	Lower limit	
(a)	Under 12 months	100%	0%	
(b)	12 months and within 24 months	0%	0%	
(c)	24 months and within 5 years	0%	0%	
(d)	5 years and within 10 years	0%	0%	
(e)	10 years and above	0%	0%	

Notes:

- a) The Council has adopted and complies with the CIPFA Code of Practice for Treasury Management.
- b) The above figures make no allowance for any capital expenditure or financing associated with the redevelopment of Bracknell Town Centre and the Civic Hub in particular. This could have an impact on the future prudential indicators.
- c) Estimates of gross capital expenditure are before deduction of any government grants or earmarked capital receipts (NB Garth Hill College and Brakenhale schemes).
- d) A further report will be made should there be a need to amend significantly any of the prudential indicators.

Independent Forecasts

	Q/E1 2005	Q/E2 2005	Q/E3 2005	Q/E4 2005	Q/E1 2006	Q/E2 2006	Q/E3 2006	Q/E4 2006	Q/E1 2007	Q/E2 2007	Q/E3 2007
Base Rate	5.00%	5.00%	4.75%	4.75%	4.50%	4.50%	4.25%	4.25%	4.25%	4.50%	4.50%
5 yr Gilt Yield	4.75%	4.75%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.75%	4.75%
10 yr PWLB Rate	5.00%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%
25 yr PWLB Rate	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%	4.75%

UBS Economic interest rate forecast (for quarter ends) - January 2005

	Q/E1 2005	Q/E2 2005	Q/E3 2005	Q/E4 2005	Q/E1 2006	Q/E2 2006	Q/E3 2006	Q/E4 2006
Base Rate	4.75%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
10 yr PWLB rate	4.70%	4.60%	4.65%	4.70%	4.70%	4.70%	4.70%	4.70%
25 yr PWLB rate	4.55%	4.55%	4.60%	4.65%	4.65%	4.65%	4.65%	4.65%

Capital Economics interest rate forecast – January 2005

	Q/E1 2005	Q/E2 2005	Q/E3 2005	Q/E4 2005	Q/E1 2006	Q/E2 2006	Q/E3 2006	Q/E4 2006
Base Rate	4.75%	4.50%	4.25%	4.00%	3.75%	3.50%	3.50%	3.50%
5yr gilt yield	4.40%	4.30%	4.20%	4.00%	3.80%	3.60%	3.70%	3.80%
10 yr PWLB rate	4.55%	4.45%	4.45%	4.35%	4.25%	4.15%	4.25%	4.35%
25 yr PWLB rate	4.50%	4.40%	4.50%	4.45%	4.50%	4.50%	4.55%	4.55%

2. SURVEY OF ECONOMIC FORECASTS

HM Treasury – 19.01.2005 summary of forecasts of 25 City and 14 academic analysts for Q4 2004 and 2005. (2006 – 2008 are as at November 2004 but are based on 11 forecasts)

	Repo	Quarter ended		annual average repo rate		
		Q4 2004	Q4 2005	ave. 2006	ave. 2007	ave. 2008
Indep. forecasters BoE Base Rate	4.75%	4.77%	4.71%	4.81%	4.82%	4.76%
Highest base rate	4.75%	5.00%	5.25%	5.50%	5.25%	5.25%
Lowest base rate	4.75%	4.75%	3.90%	4.10%	4.10%	3.80%

GENERAL FUND REVENUE BUDGET

SUMMARY

	2005/06 Budget
	£'000
<u>Services</u>	
Chief Executive/Corporate Services & Resources	5,926
Education & Librarians	68,936
Environment & Leisure	26,418
Social Services & Housing	28,663
Procurement Savings	-57
Sub Total	<u>129,886</u>
<u>Other Expenditure</u>	
Capital Charges	-19,102
Housing Revenue Account	-3,516
Reading Borough Council - Debt	-
Levying Bodies	81
Interest	337
Contingency	400
Other income	-62
Pension interest cost	7,750
Expected return on pension assets	-7,073
Contribution to/from pension reserve	-1,657
Contribution to earmarked reserve	350
Sub Total	<u>107,394</u>
Use of General Fund Balances	<u>-550</u>
Bracknell Forest's Budget Requirement	106,844
<u>Less External Support</u>	
National Non-Domestic Rates	-36,522
Revenue Support Grant	-33,933
Total External Support	<u>-70,455</u>
Collection Fund Adjustment (deficit)	40
Bracknell Forest's Total requirement on the Collection Fund	36,429
Bracknell Forest's Council Tax Base (Band D equivalents)	41,600
Council Tax at Band D	£875.70

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Summary of Services			
Economic Development	0	288	331
Democratic Representation & Management	2,124	2,084	1,947
Corporate Management	1,826	1,799	802
Elections	257	218	254
Local Tax Collection	925	886	1,013
General Grants, Bequests & Donations	320	312	364
Local Land Charges	-78	0	0
Registration Births, Deaths & Marriages	96	89	54
Unapportionable Central Overheads	1,572	1,496	1,200
Central Support Services	-115	-23	-39
	6,927	7,149	5,926

Note:

Following the re-organisation of the Council's Departments in May 2004 budgets have been moved to reflect revised responsibilities. In addition, the recharges for internal services (Corporate Support Services and Service Management and Support Services costs) have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice". As a result of these changes, budgets for 2005/06 and 2004/05 are not directly comparable.

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Economic Development			
Employees	56	53	56
Premises Related Expenditure	532	431	533
Transport -Related Expenditure	2	2	2
Supplies and Services	211	502	211
Third Party Payment	51	49	51
Recharges and Support Services	739	652	739
Capital Charges	549	481	549
Sales	-3	-3	-3
Fees & Charges	-32	-31	-32
Rents	-1,758	-1,681	-1,758
Other Income	0	-167	-17
	347	288	331
	347	288	331

Variation Analysis

Original Budget 2004/05	347
Commitments	-119
Inflation	4
Pressures	0
Economies	0
FRS17 Adjustment	1
Change in Capital Charges	68
Change in Recharges	-58
Change in SMSS Allocations	145
Virements	-59
Original Budget 2005/06	329
	329

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Democratic Representation & Management			
Employees	372	332	358
Transport -Related Expenditure	27	27	28
Supplies and Services	756	756	775
Third Party Payment	7	7	8
Recharges and Support Services	914	914	755
Capital Charges	48	48	23
	2,124	2,084	1,947
	2,124	2,084	1,947

Variation Analysis

Original Budget 2004/05	2,124
Commitments	5
Inflation	32
Pressures	0
Economies	0
FRS17 Adjustment	6
Change in Capital Charges	-25
Change in Recharges	-155
Change in SMSS Allocations	0
Virements	-40
Original Budget 2005/06	1,947
	1,947

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Corporate Management			
Employees	27	0	8
Supplies and Services	371	371	323
Recharges and Support Services	1,428	1,428	471
	1,826	1,799	802

Variation Analysis

Original Budget 2004/05		1,826
Commitments		0
Inflation		12
Pressures		0
Economies		-60
FRS17 Adjustment		8
Change in Capital Charges		0
Change in Recharges		-957
Change in SMSS Allocations		0
Virements		-27
Original Budget 2005/06		802

Elections

Employees	131	91	97
Transport -Related Expenditure	2	2	2
Supplies and Services	31	31	37
Recharges and Support Services	91	91	115
Capital Charges	5	5	5
Sales	-2	-2	-2
	257	218	254

Variation Analysis

Original Budget 2004/05		257
Commitments		2
Inflation		3
Pressures		0
Economies		#REF!
FRS17 Adjustment		2
Change in Capital Charges		0
Change in Recharges		22
Change in SMSS Allocations		7
Virements		-39
Original Budget 2005/06		#REF!

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Local Tax Collection			
Employees	471	431	463
Transport -Related Expenditure	6	6	6
Supplies and Services	196	196	194
Transfer Payments	3,278	3,278	3,434
Recharges and Support Services	524	524	773
Capital Charges	39	39	21
Government Grants	-3,259	-3,259	-3,546
Other Income	-88	-88	-91
Interest	-241	-241	-241
	925	886	1,013
	925	886	1,013

Variation Analysis

Original Budget 2004/05	925
Commitments	-132
Inflation	17
Pressures	0
Economies	-2
FRS17 Adjustment	11
Change in Capital Charges	-17
Change in Recharges	-177
Change in SMSS Allocations	427
Virements	-39
Original Budget 2005/06	1,013
	1,013

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
General Grants, Bequests & Donations			
Supplies and Services	298	289	334
Recharges and Support Services	23	23	30
	320	312	364

Variation Analysis

Original Budget 2004/05			320
Commitments			0
Inflation			5
Pressures			40
Economies			0
FRS17 Adjustment			0
Change in Capital Charges			0
Change in Recharges			-11
Change in SMSS Allocations			18
Virements			-8
Original Budget 2005/06			364

Local Land Charges

Employees	64	0	0
Premises Related Expenditure	2	0	0
Supplies and Services	8	0	0
Recharges and Support Services	228	0	0
Capital Charges	11	0	0
Sales	-391	0	0
	-78	0	0

Variation Analysis

Original Budget 2004/05			-78
Commitments			0
Inflation			0
Pressures			0
Economies			0
FRS17 Adjustment			0
Change in Capital Charges			0
Change in Recharges			0
Change in SMSS Allocations			0
Virements			78
Original Budget 2005/06			0

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Registration Births, Deaths & Marriages			
Employees	72	66	70
Premises Related Expenditure	1	1	1
Transport -Related Expenditure	1	1	1
Supplies and Services	11	11	11
Recharges and Support Services	81	81	44
Sales	-70	-70	-73
	96	89	54
	96	89	54

Variation Analysis

Original Budget 2004/05		96
Commitments		1
Inflation		0
Pressures		0
Economies		0
FRS17 Adjustment		1
Change in Capital Charges		0
Change in Recharges		-45
Change in SMSS Allocations		8
Virements		-7
Original Budget 2005/06		54
		54

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Unapportionable Central Overheads			
Employees	242	328	340
Premises Related Expenditure	32	32	0
Supplies and Services	567	245	253
Third Party Payment	0	135	110
Recharges and Support Services	407	432	236
Capital Charges	327	327	265
Other Income	-4	-4	-4
	1,572	1,496	1,200
	1,572	1,496	1,200

Variation Analysis

Original Budget 2004/05	1,572
Commitments	1
Inflation	15
Pressures	0
Economies	-48
FRS17 Adjustment	1
Change in Capital Charges	-62
Change in Recharges	-203
Change in SMSS Allocations	0
Virements	-76
Original Budget 2005/06	1,200
	1,200

CHIEF EXECUTIVE/CORPORATE SERVICES AND RESOURCES - REVENUE BUDGET

	2004/05 Original Budget	2004/05 Revised Budget	2005/06 Original Budget
Central Support Services			
Employees	5,564	9,686	10,592
Premises Related Expenditure	12	1,534	1,457
Transport -Related Expenditure	62	708	740
Supplies and Services	3,250	4,649	5,117
Third Party Payment	301	309	319
Recharges and Support Services	-10,220	-13,776	-14,361
Capital Charges	1,004	2,806	2,364
Sales	-63	-74	-76
Fees & Charges	0	-5,576	-5,852
Rents	-1	-53	-55
Other Income	-8	-237	-284
	-97	-23	-39

Variation Analysis

Original Budget 2004/05	-97
Commitments	80
Inflation	300
Pressures	469
Economies	-199
FRS17 Adjustment	172
Change in Capital Charges	-442
Change in Recharges	-509
Change in SMSS Allocations	113
Virements	74
Original Budget 2005/06	-39

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Summary of Services			
Traffic Management & Road Safety	41	40	36
Delegated Primary School Budgets	25,947	25,977	29,442
Delegated Secondary School Budgets	21,534	21,541	25,345
Delegated Special Schools Budgets	5,189	5,181	7,441
Pre-School Education	1,913	1,913	2,579
Adult & Community Learning	8	8	83
Student Support	95	95	33
Other Non-School Funding	208	256	48
Education Management & Support Service	6,362	6,290	0
Democratic Representation & Management	231	231	171
Corporate Management	73	73	43
Libraries	0	2,618	2,524
Youth Services	0	1,051	1,191
	61,601	65,274	68,936

Note:

Following the re-organisation of the Council's Departments in May 2004 budgets have been moved to reflect revised responsibilities. In addition, the recharges for internal services (Corporate Support Services and Service Management and Support Services costs) have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice". As a result of these changes, budgets for 2005/06 and 2004/05 are not directly comparable.

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Traffic Management & Road Safety			
Employees	31	30	23
Recharges and Support Services	10	10	13
	41	40	36
	41	40	36

Variation Analysis

Original Budget 2004/05	41
Commitments	0
DSB Allocations	0
Inflation	1
Pressures	0
Economies	-10
FRS 17 Adjustments	1
Change in Capital Charges	0
Change in Recharges	10
Grant Adjustments	0
Change in SMSS Allocations	-8
Virements	1
Original Budget 2005/06	36
	36

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Delegated Primary School Budgets			
Employees	19,337	19,359	20,978
Premises Related Expenditure	1,751	1,751	1,826
Transport -Related Expenditure	79	79	80
Supplies and Services	1,380	1,380	1,420
Third Party Payment	85	85	110
Recharges and Support Services	732	740	3,200
Capital Charges	4,615	4,615	4,535
Government Grants	-1,970	-1,970	-2,644
Sales	-31	-31	-31
Rents	-18	-18	-18
Other Income	-13	-13	-13
	25,947	25,977	29,442

Variation Analysis

Original Budget 2004/05	25,947
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	1,058
Economies	0
FRS 17 Adjustments	31
Change in Capital Charges	-99
Change in Recharges	670
Grant Adjustments	0
Change in SMSS Allocations	1,804
Virements	31
Original Budget 2005/06	29,442

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Delegated Secondary School Budgets			
Employees	19,089	19,097	21,241
Premises Related Expenditure	1,787	1,785	2,060
Transport -Related Expenditure	16	13	10
Supplies and Services	1,567	1,571	1,885
Third Party Payment	85	85	108
Recharges and Support Services	446	446	2,767
Capital Charges	3,967	3,967	4,000
Government Grants	-5,388	-5,388	-6,688
Rents	-12	-12	-13
Other Income	-23	-23	-24
	21,534	21,541	25,345

Variation Analysis

Original Budget 2004/05	21,534
Commitments	-37
DSB Allocations	0
Inflation	2
Pressures	1,368
Economies	0
FRS 17 Adjustments	-1
Change in Capital Charges	13
Change in Recharges	530
Grant Adjustments	0
Change in SMSS Allocations	1,910
Virements	26
Original Budget 2005/06	25,345

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Delegated Special Schools Budgets			
Employees	2,420	2,420	2,623
Premises Related Expenditure	88	88	120
Transport -Related Expenditure	16	16	20
Supplies and Services	81	81	96
Third Party Payment	3,479	3,479	3,673
Recharges and Support Services	28	28	1,858
Capital Charges	247	247	259
Government Grants	-552	-552	-620
Other grants, Reimbursements and Contributions	-543	-543	-582
Sales	-1	-1	-1
Fees & Charges	-70	-78	0
Rents	-3	-3	-4
Other Income	-1	-1	-1
	5,189	5,181	7,441

Variation Analysis

Original Budget 2004/05	5,189
Commitments	6
DSB Allocations	1
Inflation	15
Pressures	349
Economies	-20
FRS 17 Adjustments	-29
Change in Capital Charges	-6
Change in Recharges	215
Grant Adjustments	0
Change in SMSS Allocations	1,749
Virements	-28
Original Budget 2005/06	7,441

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Pre-School Education			
Employees	725	725	763
Premises Related Expenditure	26	26	32
Transport -Related Expenditure	13	13	20
Supplies and Services	1,974	1,974	2,208
Third Party Payment	49	49	170
Recharges and Support Services	113	113	336
Capital Charges	0	0	79
Government Grants	-875	-875	-771
Sales	-112	-112	-258
	1,913	1,913	2,579

Variation Analysis

Original Budget 2004/05	1,913
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	346
Economies	0
FRS 17 Adjustments	16
Change in Capital Charges	78
Change in Recharges	200
Grant Adjustments	-2
Change in SMSS Allocations	27
Virements	1
Original Budget 2005/06	2,579

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Adult & Community Learning			
Employees	199	199	253
Premises Related Expenditure	40	40	77
Transport -Related Expenditure	7	7	9
Supplies and Services	190	190	79
Third Party Payment	219	219	186
Recharges and Support Services	44	44	113
Capital Charges	7	7	7
Government Grants	-632	-632	-564
Sales	-1	-1	-1
Rents	-64	-64	-75
Other Income	-1	-1	-1
	8	8	83

Variation Analysis

Original Budget 2004/05	8
Commitments	0
DSB Allocations	0
Inflation	1
Pressures	0
Economies	0
FRS 17 Adjustments	6
Change in Capital Charges	-1
Change in Recharges	77
Grant Adjustments	1
Change in SMSS Allocations	-7
Virements	-2
Original Budget 2005/06	83

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Student Support			
Supplies and Services	85	85	13
Recharges and Support Services	95	95	33
Government Grants	-85	-85	-13
	95	95	33
	95	95	33

Variation Analysis

Original Budget 2004/05	95
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	0
Economies	0
FRS 17 Adjustments	0
Change in Capital Charges	0
Change in Recharges	24
Grant Adjustments	0
Change in SMSS Allocations	-87
Virements	1
Original Budget 2005/06	33

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Other Non-School Funding			
Employees	55	55	0
Transport -Related Expenditure	43	99	104
Recharges and Support Services	163	163	4
Sales	-53	-61	-60
	208	256	48
	208	256	48

Variation Analysis

Original Budget 2004/05	208
Commitments	0
DSB Allocations	0
Inflation	3
Pressures	0
Economies	3
FRS 17 Adjustments	0
Change in Capital Charges	0
Change in Recharges	0
Grant Adjustments	0
Change in SMSS Allocations	-160
Virements	-6
Original Budget 2005/06	48
	48

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Education Management & Support Service			
Employees	4,647	4,633	5,247
Premises Related Expenditure	113	111	161
Transport -Related Expenditure	1,851	1,786	1,891
Supplies and Services	573	577	972
Third Party Payment	263	254	216
Recharges and Support Services	4,631	4,637	-6,300
Capital Charges	115	115	0
Government Grants	-976	-979	-952
Other grants, Reimbursements and Contri	-44	-38	-691
Sales	-202	-118	-283
Fees & Charges	-4,561	-4,560	-123
Rents	-40	-120	-123
Other Income	-8	-8	-16
	6,362	6,290	0

Variation Analysis

Original Budget 2004/05	6,362
Commitments	25
DSB Allocations	-4
Inflation	187
Pressures	247
Economies	-345
FRS 17 Adjustments	127
Change in Capital Charges	-53
Change in Recharges	-1,210
Grant Adjustments	0
Change in SMSS Allocations	-5,321
Virements	-15
Original Budget 2005/06	0

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Democratic Representation & Management			
Employees	0	0	3
Recharges and Support Services	231	231	168
	231	231	171
	231	231	171

Variation Analysis

Original Budget 2004/05		231
Commitments		0
DSB Allocations		0
Inflation		0
Pressures		0
Economies		0
FRS 17 Adjustments		0
Change in Capital Charges		0
Change in Recharges		14
Grant Adjustments		0
Change in SMSS Allocations		-98
Virements		24
Original Budget 2005/06		171
		171

Corporate Management

Employees	0	0	1
Recharges and Support Services	73	73	42
	73	73	43
	73	73	43

Variation Analysis

Original Budget 2004/05		73
Commitments		0
DSB Allocations		0
Inflation		0
Pressures		0
Economies		0
FRS 17 Adjustments		0
Change in Capital Charges		0
Change in Recharges		4
Grant Adjustments		0
Change in SMSS Allocations		-39
Virements		5
Original Budget 2005/06		43
		43

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Libraries			
Employees	0	994	1,050
Premises Related Expenditure	0	144	161
Transport -Related Expenditure	0	17	9
Supplies and Services	0	550	444
Third Party Payment	0	81	48
Recharges and Support Services	0	649	735
Capital Charges	0	334	233
Sales	0	-4	-4
Fees & Charges	0	-147	-152
	0	2,618	2,524
	0	2,618	2,524

Variation Analysis

Original Budget 2004/05		0
Commitments		-115
DSB Allocations		3
Inflation		43
Pressures		30
Economies		-76
FRS 17 Adjustments		31
Change in Capital Charges		-102
Change in Recharges		-88
Grant Adjustments		0
Change in SMSS Allocations		123
Virements		2,675
Original Budget 2005/06		2,524
		2,524

EDUCATION AND LIBRARIES - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Youth Services			
Employees	0	702	779
Premises Related Expenditure	0	89	93
Transport -Related Expenditure	0	22	21
Supplies and Services	0	115	107
Third Party Payment	0	0	0
Recharges and Support Services	0	238	282
Capital Charges	0	127	119
Government Grants	0	-131	-102
Other grants, Reimbursements and Contrib	0	-1	-1
Sales	0	-7	-7
Fees & Charges	0	-9	-9
Rents	0	-94	-91
	0	1,051	1,191

Variation Analysis

Original Budget 2004/05	0
Commitments	11
DSB Allocations	0
Inflation	21
Pressures	50
Economies	0
FRS 17 Adjustments	19
Change in Capital Charges	-8
Change in Recharges	5
Grant Adjustments	0
Change in SMSS Allocations	108
Virements	985
Original Budget 2005/06	1,191

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Summary of Services			
Cemeteries, Crematoria & Mortuary Services	-82	-87	-102
Environmental Health	1,268	1,249	813
Flood Defence & Land Drainage	57	62	70
Consumer Protection	319	349	317
Waste Collection	1,888	1,967	2,071
Waste Disposal	2,544	2,444	3,161
Street Cleansing	776	768	807
Community Safety	372	181	104
Service Management & Support Services	-45	-515	0
Building Control	131	140	150
Development Control	713	729	591
Economic Development	334	55	16
Environmental Initiatives	193	196	129
Planning Policy	1,087	1,037	1,033
Highways Roads & Transport Services	7,837	7,973	7,497
Traffic Management & Road Safety	1,046	1,106	972
Emergency Planning	86	84	102
Central Support Services	192	136	33
Precepts & Levies	81	81	93
Other Trading Surpluses & Deficits	5	7	191
Culture and Heritage	1,145	1,206	1,364
Recreation, Sports and Leisure	5,808	5,837	7,061
Tourism	2	0	0
Libraries	2,702	0	0
Youth & Community Service	1,052	0	0
Democratic Representation & Management	389	405	96
Corporate Management	111	120	89
Local Land Charges	0	-61	-240
	30,011	25,469	26,418

Note:

Following the re-organisation of the Council's Departments in May 2004 budgets have been moved to reflect revised responsibilities. In addition, the recharges for internal services (Corporate Support Services and Service Management and Support Services costs) have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice". As a result of these changes, budgets for 2005/06 and 2004/05 are not directly comparable.

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Cemeteries, Crematoria & Mortuary Services			
Employees	171	166	176
Premises Related Expenditure	180	176	184
Transport -Related Expenditure	1	1	1
Supplies and Services	56	60	61
Recharges and Support Services	74	74	124
Capital Charges	54	54	51
Other grants, Reimbursements and Contributions	-1	-1	0
Sales	-84	-84	-3
Fees & Charges	-528	-528	-692
Other Income	-6	-6	-6
	-82	-87	-102

Variation Analysis

Original Budget 2004/05	-82
Commitments	4
Inflation	-7
Pressures	0
Economies	-63
Additional Income	0
FRS 17 Adjustment	3
Change in Capital Charges	-3
Change in Recharges / SMSS Allocations	50
Virements	-4
Original Budget 2005/06	-102

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Environmental Health			
Employees	766	752	817
Premises Related Expenditure	15	15	5
Transport -Related Expenditure	51	46	52
Supplies and Services	56	59	53
Third Party Payment	105	98	29
Recharges and Support Services	515	515	131
Capital Charges	42	42	19
Other grants, Reimbursements and Contributions	-16	-10	-18
Sales	-93	-93	-77
Fees & Charges	-174	-174	-198
	1,268	1,249	813

Variation Analysis

Original Budget 2004/05	1,268
Commitments	13
Inflation	20
Pressures	0
Economies	-73
Additional Income	-30
FRS 17 Adjustment	17
Change in Capital Charges	-23
Change in Recharges / SMSS Allocations	-383
Virements	4
Original Budget 2005/06	813

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Flood Defence & Land Drainage			
Employees	0	46	49
Third Party Payment	41	0	5
Capital Charges	15	15	14
	57	62	70
	57	62	70

Variation Analysis

Original Budget 2004/05	57
Commitments	1
Inflation	1
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	1
Change in Capital Charges	-1
Change in Recharges / SMSS Allocations	5
Virements	6
Original Budget 2005/06	70

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Consumer Protection			
Employees	181	217	248
Premises Related Expenditure	2	2	0
Transport -Related Expenditure	12	6	7
Supplies and Services	28	28	33
Recharges and Support Services	97	97	35
Capital Charges	4	4	0
Sales	-4	-4	-4
Fees & Charges	-2	-2	-2
	319	349	317
	319	349	317

Variation Analysis

Original Budget 2004/05	319
Commitments	4
Inflation	6
Pressures	5
Economies	0
Additional Income	0
FRS 17 Adjustment	5
Change in Capital Charges	-4
Change in Recharges / SMSS Allocations	-65
Virements	47
Original Budget 2005/06	317
	317

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Waste Collection			
Employees	117	91	43
Premises Related Expenditure	4	5	2
Transport -Related Expenditure	0	3	3
Supplies and Services	45	42	54
Third Party Payment	1,642	1,783	1,795
Recharges and Support Services	137	137	215
Capital Charges	44	44	49
Government Grants	-49	-49	0
Sales	0	-25	-26
Other Income	-52	-64	-66
	1,888	1,967	2,071

Variation Analysis

Original Budget 2004/05	1,888
Commitments	-39
Inflation	60
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	2
Change in Capital Charges	6
Change in Recharges / SMSS Allocations	75
Virements	79
Original Budget 2005/06	2,071

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Waste Disposal			
Employees	38	54	57
Premises Related Expenditure	81	72	104
Transport -Related Expenditure	2	2	2
Supplies and Services	119	123	54
Third Party Payment	5,142	4,866	4,910
Recharges and Support Services	153	153	803
Capital Charges	385	385	174
Government Grants	-431	-431	0
Other grants, Reimbursements and Contributions	-2,159	-2,015	-2,159
Sales	-787	-764	-784
	2,544	2,444	3,161

Variation Analysis

Original Budget 2004/05	2,544
Commitments	55
Inflation	65
Pressures	159
Economies	0
Additional Income	0
FRS 17 Adjustment	1
Change in Capital Charges	-211
Change in Recharges / SMSS Allocations	650
Virements	-102
Original Budget 2005/06	3,161

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Street Cleansing			
Employees	35	26	27
Premises Related Expenditure	0	50	52
Transport -Related Expenditure	0	1	1
Supplies and Services	7	7	7
Third Party Payment	659	609	643
Recharges and Support Services	68	68	76
Capital Charges	6	6	0
	776	768	807

Variation Analysis

Original Budget 2004/05	776
Commitments	13
Inflation	24
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	1
Change in Capital Charges	-6
Change in Recharges / SMSS Allocations	8
Virements	-9
Original Budget 2005/06	807

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Community Safety			
Employees	51	0	0
Premises Related Expenditure	20	20	2
Transport -Related Expenditure	1	0	0
Supplies and Services	129	51	39
Third Party Payment	61	54	58
Recharges and Support Services	59	0	10
Capital Charges	62	62	0
Other grants, Reimbursements and Contributions	-11	-6	-5
	372	181	104

Variation Analysis

Original Budget 2004/05	372
Commitments	0
Inflation	4
Pressures	0
Economies	-16
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	-62
Change in Recharges / SMSS Allocations	-1
Virements	-193
Original Budget 2005/06	104

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Service Management & Support Services			
Employees	2,005	1,621	1,786
Premises Related Expenditure	9	10	3
Transport -Related Expenditure	44	55	21
Supplies and Services	439	478	557
Recharges and Support Services	-2,651	-2,719	-2,446
Capital Charges	121	121	103
Sales	0	-13	-13
Fees & Charges	0	-45	0
Other Income	-12	-22	-10
	-45	-515	0

Variation Analysis

Original Budget 2004/05	-45
Commitments	25
Inflation	59
Pressures	14
Economies	-14
Additional Income	0
FRS 17 Adjustment	33
Change in Capital Charges	-18
Change in Recharges / SMSS Allocations	370
Virements	-424
Original Budget 2005/06	0

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Building Control			
Employees	287	300	325
Premises Related Expenditure	21	21	22
Transport -Related Expenditure	18	14	14
Supplies and Services	11	11	11
Recharges and Support Services	147	147	91
Fees & Charges	-352	-352	-312
	131	140	150

Variation Analysis

Original Budget 2004/05	131
Commitments	5
Inflation	10
Pressures	40
Economies	0
Additional Income	0
FRS 17 Adjustment	7
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-56
Virements	13
Original Budget 2005/06	150

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Development Control			
Employees	698	719	809
Transport -Related Expenditure	32	26	27
Supplies and Services	32	32	60
Third Party Payment	6	6	0
Recharges and Support Services	366	366	238
Capital Charges	9	9	9
Government Grants	0	0	-122
Sales	-4	-4	-4
Fees & Charges	-420	-420	-420
Other Income	-5	-5	-5
	713	729	591

Variation Analysis

Original Budget 2004/05	713
Commitments	4
Inflation	22
Pressures	55
Economies	-122
Additional Income	0
FRS 17 Adjustment	16
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-129
Virements	32
Original Budget 2005/06	591

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Economic Development			
Employees	52	0	0
Premises Related Expenditure	101	0	0
Transport -Related Expenditure	2	0	0
Supplies and Services	530	36	16
Third Party Payment	49	0	0
Recharges and Support Services	670	18	0
Capital Charges	810	0	0
Sales	-3	0	0
Fees & Charges	-31	0	0
Rents	-1,679	0	0
Other Income	-167	0	0
	334	55	16

Variation Analysis

Original Budget 2004/05	334
Commitments	0
Inflation	1
Pressures	0
Economies	-17
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-18
Virements	-284
Original Budget 2005/06	16

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Environmental Initiatives			
Employees	66	68	73
Premises Related Expenditure	3	3	1
Transport -Related Expenditure	1	2	2
Supplies and Services	39	39	38
Recharges and Support Services	84	84	15
	193	196	129
	193	196	129

Variation Analysis

Original Budget 2004/05		193
Commitments		1
Inflation		2
Pressures		0
Economies		-1
Additional Income		0
FRS 17 Adjustment		2
Change in Capital Charges		0
Change in Recharges / SMSS Allocations		-70
Virements		2
Original Budget 2005/06		129
		129

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Planning Policy			
Employees	514	473	523
Transport -Related Expenditure	17	11	12
Supplies and Services	6	6	41
Third Party Payment	298	294	363
Recharges and Support Services	257	257	97
Sales	-1	-1	-1
Other Income	-2	-2	-2
	1,087	1,037	1,033

Variation Analysis

Original Budget 2004/05	1,087
Commitments	158
Inflation	26
Pressures	30
Economies	-98
Additional Income	0
FRS 17 Adjustment	10
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-160
Virements	-20
Original Budget 2005/06	1,033

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Highways Roads & Transport Services			
Employees	659	784	864
Premises Related Expenditure	1,002	1,002	911
Transport -Related Expenditure	32	26	27
Supplies and Services	186	106	314
Third Party Payment	3,554	3,652	3,380
Recharges and Support Services	1,161	1,161	863
Capital Charges	2,919	2,919	2,938
Government Grants	-53	-53	-62
Other grants, Reimbursements and Contributions	-24	-24	-37
Sales	-1	-1	-2
Fees & Charges	-1,359	-1,359	-1,456
Rents	-116	-116	-116
Other Income	-122	-122	-128
	7,837	7,973	7,497

Variation Analysis

Original Budget 2004/05	7,837
Commitments	-110
Inflation	209
Pressures	0
Economies	-271
Additional Income	0
FRS 17 Adjustment	17
Change in Capital Charges	20
Change in Recharges / SMSS Allocations	-359
Virements	154
Original Budget 2005/06	7,497

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Traffic Management & Road Safety			
Employees	288	335	367
Premises Related Expenditure	0	142	118
Transport -Related Expenditure	0	12	13
Supplies and Services	49	49	105
Third Party Payment	220	78	32
Recharges and Support Services	247	247	67
Capital Charges	243	243	270
	1,046	1,106	972

Variation Analysis

Original Budget 2004/05	1,046
Commitments	6
Inflation	21
Pressures	0
Economies	-30
Additional Income	0
FRS 17 Adjustment	8
Change in Capital Charges	27
Change in Recharges / SMSS Allocations	-180
Virements	74
Original Budget 2005/06	972

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Emergency Planning			
Employees	60	61	65
Transport -Related Expenditure	6	2	2
Supplies and Services	23	23	23
Recharges and Support Services	61	61	11
Government Grants	-64	-64	0
	86	84	102

Variation Analysis

Original Budget 2004/05	86
Commitments	46
Inflation	2
Pressures	18
Economies	0
Additional Income	0
FRS 17 Adjustment	1
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-50
Virements	-1
Original Budget 2005/06	102

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Central Support Services			
Employees	1,810	337	320
Premises Related Expenditure	1,454	3	3
Transport -Related Expenditure	53	12	11
Supplies and Services	154	10	4
Third Party Payment	8	0	0
Recharges and Support Services	-4,960	190	-305
Capital Charges	1,802	0	0
Sales	-19	-8	0
Fees & Charges	-37	-403	0
Rents	-52	0	0
Other Income	-20	-4	0
	192	136	33
	192	136	33

Variation Analysis

Original Budget 2004/05	192
Commitments	-24
Inflation	21
Pressures	0
Economies	-45
Additional Income	0
FRS 17 Adjustment	7
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-71
Virements	-47
Original Budget 2005/06	33
	33

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Precepts & Levies			
Third Party Payment	81	81	85
Recharges and Support Services	0	0	8
	81	81	93
	81	81	93

Variation Analysis

Original Budget 2004/05	81
Commitments	0
Inflation	4
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	8
Virements	0
Original Budget 2005/06	93
	93

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Other Trading Surpluses & Deficits			
Employees	1,188	1,190	1,262
Premises Related Expenditure	127	127	108
Transport -Related Expenditure	451	443	461
Supplies and Services	185	195	200
Third Party Payment	84	84	73
Recharges and Support Services	-1,862	77	282
Capital Charges	13	13	13
Fees & Charges	0	-1,940	-2,031
Rents	-182	-182	-177
	5	7	191

Variation Analysis

Original Budget 2004/05	5
Commitments	9
Inflation	15
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	23
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	188
Virements	-49
Original Budget 2005/06	191

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Culture and Heritage			
Employees	349	405	431
Premises Related Expenditure	142	182	189
Transport -Related Expenditure	2	4	4
Supplies and Services	654	629	676
Third Party Payment	98	98	103
Recharges and Support Services	154	152	191
Capital Charges	150	151	210
Government Grants	0	-11	-11
Sales	-103	-103	-106
Fees & Charges	-281	-281	-303
Rents	-17	-17	-17
Other Income	-4	-4	-4
	1,145	1,206	1,364
	1,145	1,206	1,364

Variation Analysis

Original Budget 2004/05	1,145
Commitments	7
Inflation	26
Pressures	0
Economies	-13
Additional Income	0
FRS 17 Adjustment	8
Change in Capital Charges	58
Change in Recharges / SMSS Allocations	72
Virements	61
Original Budget 2005/06	1,364
	1,364

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Recreation, Sports and Leisure			
Employees	5,021	4,825	5,114
Premises Related Expenditure	2,956	2,883	3,025
Transport -Related Expenditure	84	76	75
Supplies and Services	1,902	1,875	1,912
Third Party Payment	2,030	2,016	49
Recharges and Support Services	-1,082	1,320	2,224
Capital Charges	2,054	2,055	2,131
Government Grants	-77	-103	-87
Other grants, Reimbursements and Contributions	-56	-65	-67
Sales	-1,561	-1,570	-1,618
Fees & Charges	-5,259	-7,248	-5,459
Rents	-183	-207	-208
Other Income	-21	-18	-32
Interest	-1	0	0
	5,808	5,837	7,061

Variation Analysis

Original Budget 2004/05	5,808
Commitments	18
Inflation	70
Pressures	150
Economies	-61
Additional Income	0
FRS 17 Adjustment	79
Change in Capital Charges	76
Change in Recharges / SMSS Allocations	900
Virements	21
Original Budget 2005/06	7,061

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Tourism			
Capital Charges	2	0	0
	2	0	0
	2	0	0

Variation Analysis

Original Budget 2004/05	2
Commitments	0
Inflation	0
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	0
Virements	-2
Original Budget 2005/06	0

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Libraries			
Employees	885	0	0
Premises Related Expenditure	169	0	0
Transport -Related Expenditure	10	0	0
Supplies and Services	540	0	0
Third Party Payment	81	0	0
Recharges and Support Services	847	0	0
Capital Charges	334	0	0
Sales	-19	0	0
Fees & Charges	-144	0	0
	2,702	0	0
	2,702	0	0

Variation Analysis

Original Budget 2004/05	2,702
Commitments	0
Inflation	0
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	0
Virements	-2,702
Original Budget 2005/06	0
	0

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Youth & Community Service			
Employees	587	0	0
Premises Related Expenditure	106	0	0
Transport -Related Expenditure	14	0	0
Supplies and Services	96	0	0
Recharges and Support Services	344	0	0
Capital Charges	127	0	0
Government Grants	-115	0	0
Sales	-6	0	0
Fees & Charges	-12	0	0
Rents	-88	0	0
Other Income	-1	0	0
	1,052	0	0
	1,052	0	0

Variation Analysis

	1,052
Original Budget 2004/05	0
Commitments	0
Inflation	0
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	0
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-1,052
Virements	0
Original Budget 2005/06	0

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Democratic Representation & Management			
Employees	181	193	80
Transport -Related Expenditure	0	3	3
Recharges and Support Services	208	209	13
	389	405	96

Variation Analysis

Original Budget 2004/05	389
Commitments	3
Inflation	6
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	4
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-196
Virements	-110
Original Budget 2005/06	96

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Corporate Management			
Employees	49	57	77
Transport -Related Expenditure	0	1	1
Recharges and Support Services	62	61	11
	111	120	89
	111	120	89

Variation Analysis

Original Budget 2004/05	111
Commitments	1
Inflation	2
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	1
Change in Capital Charges	0
Change in Recharges / SMSS Allocations	-51
Virements	25
Original Budget 2005/06	89
	89

ENVIRONMENT AND LEISURE - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Local Land Charges			
Employees	0	80	86
Premises Related Expenditure	0	2	2
Transport -Related Expenditure	0	1	1
Supplies and Services	0	8	8
Recharges and Support Services	0	228	56
Capital Charges	0	11	10
Sales	0	-391	-402
	0	-61	-240

Variation Analysis

Original Budget 2004/05	0
Commitments	1
Inflation	-10
Pressures	0
Economies	0
Additional Income	0
FRS 17 Adjustment	2
Change in Capital Charges	-1
Change in Recharges / SMSS Allocations	-172
Virements	-60
Original Budget 2005/06	-240

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Summary of Services			
Childrens Services-Commissioning & SW	1,173	1,174	1,195
Children Looked After (CLA)	3,683	3,553	3,168
Family Support Services	1,099	1,107	1,069
Youth Justice	390	387	367
Other Children's & Family Services	887	927	1,021
Older People (Aged 65 or Over)	9,275	9,162	9,247
Physical Disability/Sensory Impairment	1,786	1,833	1,844
Learning Disability (under 65)	4,417	4,461	5,667
Mental Health Needs (Under 65)	1,383	1,366	1,428
Asylum Seekers	13	13	14
Other Adult Services	127	222	438
Service Strategy	250	250	288
Supported Employment	23	23	21
Support Services & Management Costs	0	0	-19
Housing Strategy	235	272	260
Registered Social Landlords	102	102	71
Housing Advice	41	30	22
Housing Advances	5	5	2
Private Sector Housing Renewal	166	166	101
Homelessness	378	377	347
Housing Benefits Payments	227	226	972
Housing Benefits Administration	557	557	510
Contribns to HRA-Shared-Whole Community	8	19	92
Other Council Property	102	102	105
Supporting People	0	0	0
Community Safety	0	197	165
Housing Mangt & Support Services	0	0	-1
Demographic Representation & Management	213	197	209
Corporate Management	61	57	60
	26,601	26,785	28,663

Note:

Following the re-organisation of the Council's Departments in May 2004 budgets have been moved to reflect revised responsibilities. In addition, the recharges for internal services (Corporate Support Services and Service Management and Support Services costs) have been reviewed to reflect the new departmental structure and to ensure that they comply with the accounting principles as detailed by CIPFA in its "Best Value Accounting Code of Practice". As a result of these changes, budgets for 2005/06 and 2004/05 are not directly comparable.

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Childrens Services-Commissioning & SW			
Employees	980	975	1,038
Transport -Related Expenditure	32	41	42
Supplies and Services	2	2	2
Third Party Payment	8	8	8
Recharges and Support Services	154	148	105
Other grants, Reimbursements and Contributions	-5	0	0
	1,173	1,174	1,195

Variation Analysis

Original Budget 2004/05	1,173
Commitments	16
DSB Allocations	0
Inflation	30
Pressures	0
Economies	0
FRS17 Adjustment	18
Change in Capital Charges	0
Change in Recharges	-17
Grant Adjustments	0
Change in SMSS Allocations	-28
Virements	3
Original Budget 2005/06	1,195

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Children Looked After (CLA)			
Employees	971	987	963
Premises Related Expenditure	9	9	9
Transport -Related Expenditure	28	28	28
Supplies and Services	55	56	62
Third Party Payment	2,224	2,108	2,127
Transfer Payments	8	7	7
Recharges and Support Services	628	599	260
Capital Charges	34	34	37
Government Grants	-50	-50	-93
Other grants, Reimbursements and Contributions	-204	-204	-210
Fees & Charges	-21	-21	-22
	3,683	3,553	3,168

Variation Analysis

Original Budget 2004/05	3,683
Commitments	-178
DSB Allocations	0
Inflation	106
Pressures	0
Economies	-2
FRS17 Adjustment	25
Change in Capital Charges	3
Change in Recharges	-133
Grant Adjustments	0
Change in SMSS Allocations	-216
Virements	-120
Original Budget 2004/05	3,168

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Family Support Services			
Employees	443	443	470
Premises Related Expenditure	16	16	17
Transport -Related Expenditure	39	39	40
Supplies and Services	45	74	75
Third Party Payment	373	362	326
Transfer Payments	62	62	64
Recharges and Support Services	160	151	95
Capital Charges	46	46	45
Government Grants	-42	-42	-63
Other grants, Reimbursements and Contributions	-43	-43	0
Fees & Charges	-1	-1	-1
	1,099	1,107	1,069

Variation Analysis

Original Budget 2004/05	1,099
Commitments	7
DSB Allocations	0
Inflation	27
Pressures	0
Economies	-23
FRS17 Adjustment	7
Change in Capital Charges	-1
Change in Recharges	1
Grant Adjustments	0
Change in SMSS Allocations	-60
Virements	12
Original Budget 2004/05	1,069

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Youth Justice			
Employees	283	389	287
Premises Related Expenditure	30	30	30
Transport -Related Expenditure	19	22	20
Supplies and Services	28	52	27
Transfer Payments	0	0	0
Recharges and Support Services	67	64	41
Capital Charges	20	20	19
Government Grants	0	-133	0
Other grants, Reimbursements and Contributions	-50	-50	-51
Sales	-6	-6	-6
	390	387	367
	390	387	367

Variation Analysis

Original Budget 2004/05	390
Commitments	-22
DSB Allocations	0
Inflation	9
Pressures	0
Economies	-1
FRS17 Adjustment	18
Change in Capital Charges	0
Change in Recharges	-5
Grant Adjustments	0
Change in SMSS Allocations	-18
Virements	-4
Original Budget 2004/05	367
	367

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Other Children's & Family Services			
Employees	705	726	730
Premises Related Expenditure	1	1	1
Transport -Related Expenditure	16	16	13
Supplies and Services	51	198	257
Third Party Payment	618	550	427
Transfer Payments	95	121	102
Recharges and Support Services	116	110	159
Government Grants	-660	-740	-612
Other grants, Reimbursements and Contributions	-29	-29	-30
Other Income	-26	-26	-27
	887	927	1,021

Variation Analysis

Original Budget 2004/05	887
Commitments	24
DSB Allocations	0
Inflation	24
Pressures	20
Economies	-44
FRS17 Adjustment	21
Change in Capital Charges	0
Change in Recharges	36
Grant Adjustments	0
Change in SMSS Allocations	12
Virements	41
Original Budget 2004/05	1,021

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Older People (Aged 65 or Over)			
Employees	3,355	3,805	4,138
Premises Related Expenditure	44	44	47
Transport -Related Expenditure	134	137	141
Supplies and Services	189	292	330
Third Party Payment	6,986	7,096	7,134
Transfer Payments	6	6	6
Recharges and Support Services	1,575	1,504	1,332
Capital Charges	187	187	189
Government Grants	-464	-1,243	-1,552
Other grants, Reimbursements and Contributions	-1,211	-1,229	-1,035
Sales	-1	-1	-1
Fees & Charges	-1,525	-1,436	-1,483
	9,275	9,162	9,247

Variation Analysis

Original Budget 2004/05	9,275
Commitments	-190
DSB Allocations	0
Inflation	276
Pressures	90
Economies	-15
FRS17 Adjustment	78
Change in Capital Charges	2
Change in Recharges	58
Grant Adjustments	0
Change in SMSS Allocations	-255
Virements	-72
Original Budget 2004/05	9,247

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Physical Disability/Sensory Impairment			
Employees	675	705	750
Premises Related Expenditure	7	7	7
Transport -Related Expenditure	73	73	75
Supplies and Services	46	46	46
Third Party Payment	1,155	1,151	1,003
Transfer Payments	43	108	142
Recharges and Support Services	307	293	209
Capital Charges	65	65	55
Government Grants	-18	-48	-44
Other grants, Reimbursements and Contributions	-377	-377	-223
Sales	-10	-10	-10
Fees & Charges	-179	-179	-164
	1,786	1,833	1,844

Variation Analysis

Original Budget 2004/05	1,786
Commitments	-14
DSB Allocations	0
Inflation	51
Pressures	50
Economies	0
FRS17 Adjustment	14
Change in Capital Charges	-9
Change in Recharges	-17
Grant Adjustments	0
Change in SMSS Allocations	-72
Virements	55
Original Budget 2005/06	1,844

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Learning Disability (under 65)			
Employees	1,822	1,873	1,996
Premises Related Expenditure	127	127	136
Transport -Related Expenditure	181	181	188
Supplies and Services	81	81	81
Third Party Payment	8,478	8,758	9,955
Transfer Payments	189	189	191
Recharges and Support Services	754	720	1,468
Capital Charges	81	81	82
Government Grants	-295	-773	-369
Other grants, Reimbursements and Contributions	-6,058	-6,087	-7,342
Sales	-42	-42	-43
Fees & Charges	-901	-647	-675
	4,417	4,461	5,667

Variation Analysis

Original Budget 2004/05	4,417
Commitments	-33
DSB Allocations	0
Inflation	141
Pressures	0
Economies	0
FRS17 Adjustment	38
Change in Capital Charges	1
Change in Recharges	394
Grant Adjustments	0
Change in SMSS Allocations	342
Virements	367
Original Budget 2005/06	5,667

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Mental Health Needs (Under 65)			
Employees	744	744	793
Premises Related Expenditure	80	80	85
Transport -Related Expenditure	21	21	22
Supplies and Services	33	33	33
Third Party Payment	1,200	1,193	1,106
Transfer Payments	14	14	14
Recharges and Support Services	231	220	222
Capital Charges	8	8	8
Government Grants	-224	-224	-249
Other grants, Reimbursements and Contributions	-420	-420	-302
Sales	-6	-6	-6
Fees & Charges	-236	-236	-237
Rents	-62	-62	-62
	1,383	1,366	1,428

Variation Analysis

Original Budget 2004/05	1,383
Commitments	12
DSB Allocations	0
Inflation	50
Pressures	0
Economies	-15
FRS17 Adjustment	13
Change in Capital Charges	0
Change in Recharges	16
Grant Adjustments	0
Change in SMSS Allocations	-19
Virements	-12
Original Budget 2005/06	1,428

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Asylum Seekers			
Premises Related Expenditure	33	33	0
Supplies and Services	12	12	12
Transfer Payments	30	30	0
Recharges and Support Services	1	1	2
Government Grants	-63	-63	0
	13	13	14
	13	13	14

Variation Analysis

Original Budget 2004/05	13
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	2
Grant Adjustments	0
Change in SMSS Allocations	-1
Virements	0
Original Budget 2005/06	14
	14

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Other Adult Services			
Employees	127	133	251
Premises Related Expenditure	0	5	98
Transport -Related Expenditure	0	0	2
Supplies and Services	134	225	341
Third Party Payment	332	404	401
Transfer Payments	16	57	241
Recharges and Support Services	1	1	106
Government Grants	-482	-602	-1,002
	127	222	438

Variation Analysis

Original Budget 2004/05	127
Commitments	1
DSB Allocations	0
Inflation	7
Pressures	0
Economies	0
FRS17 Adjustment	5
Change in Capital Charges	0
Change in Recharges	36
Grant Adjustments	0
Change in SMSS Allocations	60
Virements	202
Original Budget 2005/06	438

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Service Strategy			
Employees	254	254	272
Transport -Related Expenditure	3	3	3
Supplies and Services	21	21	21
Recharges and Support Services	-29	-28	-8
	250	250	288
	250	250	288

Variation Analysis

Original Budget 2004/05	250
Commitments	4
DSB Allocations	0
Inflation	6
Pressures	0
Economies	0
FRS17 Adjustment	5
Change in Capital Charges	0
Change in Recharges	-8
Grant Adjustments	0
Change in SMSS Allocations	29
Virements	2
Original Budget 2005/06	288
	288

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Supported Employment			
Third Party Payment	18	18	19
Transfer Payments	1	1	1
Recharges and Support Services	4	4	1
	23	23	21
	23	23	21

Variation Analysis

Original Budget 2004/05	23
Commitments	0
DSB Allocations	0
Inflation	1
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	-1
Grant Adjustments	0
Change in SMSS Allocations	-2
Virements	0
Original Budget 2005/06	21

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Support Services & Management Costs			
Employees	2,382	2,360	2,536
Premises Related Expenditure	142	142	162
Transport -Related Expenditure	42	42	44
Supplies and Services	364	234	230
Third Party Payment	54	54	143
Transfer Payments	27	48	49
Recharges and Support Services	-2,531	-2,319	-2,481
Capital Charges	218	218	158
Government Grants	-171	-171	-255
Other grants, Reimbursements and Contributions	-525	-605	-599
Sales	-2	-2	-2
	0	0	-19

Variation Analysis

Original Budget 2004/05	0
Commitments	8
DSB Allocations	0
Inflation	69
Pressures	50
Economies	-120
FRS17 Adjustment	53
Change in Capital Charges	-60
Change in Recharges	-28
Grant Adjustments	0
Change in SMSS Allocations	-47
Virements	56
Original Budget 2005/06	-19

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Housing Strategy			
Employees	30	68	109
Transport -Related Expenditure	1	1	1
Supplies and Services	17	16	16
Recharges and Support Services	187	187	134
	235	272	260
	235	272	260

Variation Analysis

Original Budget 2004/05	235
Commitments	1
DSB Allocations	0
Inflation	2
Pressures	0
Economies	0
FRS17 Adjustment	-2
Change in Capital Charges	0
Change in Recharges	-44
Grant Adjustments	0
Change in SMSS Allocations	-9
Virements	77
Original Budget 2005/06	260
	260

Registered Social Landlords

Third Party Payment	75	75	63
Recharges and Support Services	27	27	8
	102	102	71
	102	102	71

Variation Analysis

Original Budget 2004/05	102
Commitments	0
DSB Allocations	0
Inflation	3
Pressures	0
Economies	-15
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	-12
Grant Adjustments	0
Change in SMSS Allocations	-7
Virements	0
Original Budget 2005/06	71
	71

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Housing Advice			
Supplies and Services	31	21	21
Recharges and Support Services	10	10	1
	41	30	22
	41	30	22

Variation Analysis

Original Budget 2004/05			41
Commitments			0
DSB Allocations			0
Inflation			0
Pressures			0
Economies			0
FRS17 Adjustment			0
Change in Capital Charges			0
Change in Recharges			-9
Grant Adjustments			0
Change in SMSS Allocations			1
Virements			-11
Original Budget 2005/06			22
			22

Housing Advances

Supplies and Services	2	2	2
Recharges and Support Services	3	3	0
	5	5	2
	5	5	2

Variation Analysis

Original Budget 2004/05			5
Commitments			0
DSB Allocations			0
Inflation			0
Pressures			0
Economies			0
FRS17 Adjustment			0
Change in Capital Charges			0
Change in Recharges			0
Grant Adjustments			0
Change in SMSS Allocations			-3
Virements			0
Original Budget 2005/06			2
			2

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Private Sector Housing Renewal			
Employees	125	125	77
Supplies and Services	17	17	17
Recharges and Support Services	24	24	7
	166	166	101
	166	166	101

Variation Analysis

Original Budget 2004/05	166
Commitments	2
DSB Allocations	0
Inflation	3
Pressures	0
Economies	0
FRS17 Adjustment	8
Change in Capital Charges	0
Change in Recharges	-4
Grant Adjustments	0
Change in SMSS Allocations	-13
Virements	-61
Original Budget 2005/06	101

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Homelessness			
Employees	101	101	108
Premises Related Expenditure	115	115	122
Transport -Related Expenditure	3	3	3
Supplies and Services	15	15	15
Third Party Payment	162	162	162
Recharges and Support Services	93	93	48
Capital Charges	26	26	26
Rents	-133	-133	-133
Other Income	-4	-4	-4
	378	377	347

Variation Analysis

Original Budget 2004/05	378
Commitments	-3
DSB Allocations	0
Inflation	16
Pressures	0
Economies	0
FRS17 Adjustment	2
Change in Capital Charges	0
Change in Recharges	-32
Grant Adjustments	0
Change in SMSS Allocations	-13
Virements	-1
Original Budget 2005/06	347

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Housing Benefits Payments			
Supplies and Services	45	45	45
Transfer Payments	6,622	6,622	6,626
Recharges and Support Services	97	96	839
Government Grants	-6,538	-6,538	-6,538
	227	226	972
	227	226	972

Variation Analysis

Original Budget 2004/05	227
Commitments	0
DSB Allocations	0
Inflation	3
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	324
Grant Adjustments	0
Change in SMSS Allocations	419
Virements	-1
Original Budget 2005/06	972
	972

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Housing Benefits Administration			
Employees	642	635	677
Transport -Related Expenditure	25	25	26
Supplies and Services	159	165	165
Recharges and Support Services	186	185	113
Capital Charges	24	24	22
Government Grants	-477	-477	-492
Other Income	-1	-1	-1
	557	557	510

Variation Analysis

Original Budget 2004/05	557
Commitments	-2
DSB Allocations	0
Inflation	20
Pressures	0
Economies	0
FRS17 Adjustment	10
Change in Capital Charges	-2
Change in Recharges	-91
Grant Adjustments	0
Change in SMSS Allocations	18
Virements	0
Original Budget 2005/06	510

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Contribns to HRA-Shared-Whole Community			
Recharges and Support Services	23	33	107
Fees & Charges	-14	-14	-15
	8	19	92
	8	19	92

Variation Analysis

Original Budget 2004/05	8
Commitments	70
DSB Allocations	0
Inflation	-1
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	2
Grant Adjustments	0
Change in SMSS Allocations	2
Virements	11
Original Budget 2005/06	92
	92

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Other Council Property			
Employees	81	81	85
Premises Related Expenditure	29	29	25
Supplies and Services	45	46	47
Recharges and Support Services	18	18	21
Capital Charges	13	13	13
Sales	-63	-63	-64
Fees & Charges	-3	-3	-3
Rents	-19	-19	-19
	102	102	105
	102	102	105

Variation Analysis

Original Budget 2004/05	102
Commitments	1
DSB Allocations	0
Inflation	3
Pressures	0
Economies	0
FRS17 Adjustment	2
Change in Capital Charges	0
Change in Recharges	3
Grant Adjustments	0
Change in SMSS Allocations	0
Virements	-6
Original Budget 2005/06	105
	105

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Supporting People			
Employees	143	143	86
Premises Related Expenditure	0	0	1
Transport -Related Expenditure	4	4	2
Supplies and Services	12	12	20
Transfer Payments	2,189	2,189	2,070
Government Grants	-2,349	-2,349	-2,179
	0	0	0
	0	0	0

Variation Analysis

Original Budget 2004/05	0	
Commitments	0	
DSB Allocations	0	
Inflation	0	
Pressures	0	
Economies	0	
FRS17 Adjustment	0	
Change in Capital Charges	0	
Change in Recharges	0	
Grant Adjustments	0	
Change in SMSS Allocations	0	
Virements	0	
Original Budget 2005/06	0	
	0	

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Community Safety			
Employees	0	42	45
Transport -Related Expenditure	0	1	1
Supplies and Services	0	95	105
Recharges and Support Services	0	59	14
	0	197	165
	0	197	165

Variation Analysis

Original Budget 2004/05	0
Commitments	-15
DSB Allocations	0
Inflation	2
Pressures	0
Economies	0
FRS17 Adjustment	1
Change in Capital Charges	0
Change in Recharges	-52
Grant Adjustments	0
Change in SMSS Allocations	7
Virements	222
Original Budget 2005/06	165
	165

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Housing Mangt & Support Services			
Employees	107	107	123
Transport -Related Expenditure	2	2	3
Supplies and Services	12	12	12
Recharges and Support Services	-122	-122	-139
	0	0	-1
	0	0	-1

Variation Analysis

Original Budget 2004/05	0
Commitments	2
DSB Allocations	0
Inflation	3
Pressures	0
Economies	0
FRS17 Adjustment	10
Change in Capital Charges	0
Change in Recharges	121
Grant Adjustments	0
Change in SMSS Allocations	-137
Virements	0
Original Budget 2005/06	-1
	-1

Demographic Representation & Management

Recharges and Support Services	213	197	209
	213	197	209
	213	197	209

Variation Analysis

Original Budget 2004/05	213
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	0
Grant Adjustments	0
Change in SMSS Allocations	6
Virements	-10
Original Budget 2005/06	209
	209

SOCIAL SERVICES AND HOUSING - REVENUE BUDGET

	2004/05 Original Budget £'000	2004/05 Revised Budget £'000	2005/06 Original Budget £'000
Corporate Management			
Recharges and Support Services	61	57	60
	61	57	60
	61	57	60

Variation Analysis

Original Budget 2004/05	61
Commitments	0
DSB Allocations	0
Inflation	0
Pressures	0
Economies	0
FRS17 Adjustment	0
Change in Capital Charges	0
Change in Recharges	0
Grant Adjustments	0
Change in SMSS Allocations	2
Virements	-3
Original Budget 2005/06	60

Summary of Capital Programme Report to Executive

1 Introduction

1.1 As part of the Council's financial and policy planning process the Executive issued its draft Capital Programme proposals for 2005/06 - 2007/08 for consultation on 21 December. The main focus of the programme has been departmental spending needs for 2005/06, although future years schemes do form an important part of the programme. The Executive considered the results of the consultation on 15 February and has put forward its capital programme proposals to the Council. The financial implications of the decisions within this report are reflected in the Council's revenue budget proposals for 2005/06.

2 Capital Resources

2.1 Each year the Council agrees a programme of capital schemes. These schemes are currently funded from three main sources

- The Council's accumulated capital receipts
- Government Grants
- Other external contributions

2.2 The Local Government Act 2003 brought in radical changes to the financing of capital expenditure including the "pooling" of housing capital receipts from 1 April 2004. This will have a substantial impact on the Council's capital programme as up to 75% of the receipts from future Right To Buy sales will be paid over to the Government once the transitional arrangements end in 2007/08. Under the new "prudential framework" Councils will also set their own borrowing limits based on the affordability of the debt.

2.3 The Council's total usable capital receipts at 31 March 2005, which are potentially available to fund capital schemes, will be approximately £4.70m. During 2005/06, it is anticipated that £9.50m of new capital receipts will be generated as a result of council house and other asset sales. Based on the "pooling" arrangements and the need to earmark £1.00m specifically for income generation, £5.40m will be available to fund the capital programme, making £10.10m in total. The accumulated receipts do, however, generate significant income in interest receipts, which are included in the revenue budget.

3 New Schemes

3.1 The Executive's proposals for the Council's capital programme for 2005/06 – 2007/08 were evaluated and prioritised into five broad categories in accordance with the Council's existing Corporate Capital Strategy and Asset Management Plan.

Unavoidable (Including committed schemes)

Schemes which must proceed to ensure that the Council is not open to legal sanction covering such items as health & safety issues, new legislation etc. Committed schemes are those that have been approved and started in the current year. By their nature, these schemes form a first call on the available capital resources.

Improvements and capitalised repairs (formerly Maintenance)

The Council is responsible for a significant number of properties and infrastructure assets. As part of the established capital planning process, property condition surveys are carried out to inform the maintenance needs. The proposed programme will ensure that the most urgent works required by each service can be carried out.

Rolling programmes

These programmes cover more than one year and give a degree of certainty for forward planning of schemes to improve service delivery. They make an important contribution towards the Council's Medium Term Objectives and Asset Management Plans. Examples of schemes within this criterion include minor works, parks and landscape improvements, recycling, IT infrastructure and curriculum development.

Other Desirable Schemes

In addition to the schemes identified in the above categories, each service has requested funding for other high priority schemes that meet the needs and objectives of their service. The net cost of schemes which attract partial external funding are included in the schemes put forward.

Additional Capital Schemes Funded from Revenue Savings/Additional Income (New Category)

It is recognised that further capital expenditure can be incurred provided that the financing costs do not have an impact on the Council's revenue position. In practice this means that a service needs to cover the financing costs by generating additional income or by identifying further revenue savings directly associated with the capital investment.

- 3.2 A summary of the new General Fund schemes that have been put forward to be funded from the Council's resources in 2005/06 is shown in Table 1. This shows that the total net funding requested by each service totals £8.922m. A detailed list of these new schemes, grouped into each of the above categories, for each service is included in Annexes A – D.

Table 1 - Capital Programme 2005/06-2007/08 (Excluding carry forward resources already funded)

Annex	Service Area	2005/06 £'000	2006/07 £'000	2007/08 £'000
A	Corporate Services & Resources	1,493	932	833
B	Education & Libraries	2,053	2,233	2,578
C	Environment & Leisure	4,999	4,393	3,773
D	Social Services & Housing	377	349	135
	Total request for Council funding	8,922	7,907	7,319

The above figures include the additional capital grant of £45,000 for minor improvement works at South Hill Park, agreed by the Executive on 25 January.

Housing Improvement Programme

- 3.3 It is proposed to spend £3.865m on the Council's housing stock in 2005/06 funded by a combination of the Major Repairs Allowance (£2.878m) and capital receipts earmarked for housing purposes (£0.987m) Details of the proposed schemes are included in Annex E. These schemes should result in a reduction of the percentage of homes not meeting the 'Decent Homes Standard'.

Externally Funded Schemes

- 3.4 In addition to the schemes included in the categories outlined above the Council's capital programme also includes schemes that are externally funded from the following sources:

- **Capital Grants**

A number of capital schemes attract specific grants which in 2005/06 will total £3.628m. All of these schemes have been included in the capital programme at the level of external funding that is received and these are shown in Annexes A – D.

- **Section 106**

Each year the Council enters into a number of agreements under Section 106 of the Town and Country Planning Act 1980 by which developers make a contribution towards the cost of providing facilities and infrastructure that may be required as a result of their development. Usually the monies are given for works in a particular area and/or for quite specific projects. Details of the proposed schemes are shown in Annexes A – D and total £1.532m.

4 Funding Options

- 4.1 The Executive agreed to fund the gap between the proposals submitted by services and the resources that are likely to be generated in 2005/06 from accumulated capital receipts. The interest costs associated with this decision have been reflected in the revenue budget. The draft capital programme for 2006/07 and 2007/08 exceeds the level of funding that is likely to be generated during these years. Consequently, the programme for those years needs to be seen as indicative and will need to be reviewed comprehensively along with any potential new schemes which are identified at this time next year.

CAPITAL PROGRAMME - CORPORATE SERVICES & RESOURCES

	2005/06 £000	2006/07 £000	2007/08 £000
Committed			
None	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
Unavoidable			
Access Improvement Programme (DDA legislation)	100	100	100
Corporate Buildings (transfer from Environment)	100	100	100
	<u>100</u>	<u>100</u>	<u>100</u>
Maintenance			
Improvements & Capitalised Repairs	133	133	133
Corporate Buildings (transfer from Environment)	133	133	133
	<u>133</u>	<u>133</u>	<u>133</u>
Rolling Programme/Other Desirable			
Maintain IT Infrastructure (Council wide budget)	500	500	500
Project Management	100	100	100
Customer Contact Initiative	400	60	0
"Yourself" Web Based Access to Rebus HR	85	39	0
	<u>1,085</u>	<u>699</u>	<u>600</u>
Additional Capital Schemes Funded from Revenue Savings/Additional Income			
SmartCard - Supplier Start Up Costs	175	0	0
	<u>175</u>	<u>0</u>	<u>0</u>
TOTAL REQUEST FOR COUNCIL FUNDING	<u>1,493</u>	<u>932</u>	<u>833</u>
Externally Funded			
Implementing E-Government	150	0	0
TOTAL EXTERNAL FUNDING	<u>150</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL PROGRAMME	<u>1,643</u>	<u>932</u>	<u>833</u>

CAPITAL PROGRAMME - EDUCATION & LIBRARIES

	2005/06 £000	2006/07 £000	2007/08 £000
Committed			
Ufton Court Residential Joint Arrangement	30	30	30
South Bracknell Reorganisation	80	0	0
Crowthorne Library Replacement	420	0	0
	<u>530</u>	<u>30</u>	<u>30</u>
Unavoidable			
Disabled Access (SENDA & DDA Legislation)	100	150	150
Asbestos Management (Asbestos at Work Legislation)	30	30	30
Water Hygiene Prevention of Legionellosis (COSHH Legislation)	20	20	20
Safety Glazing (Safety Glazing Regulations)	20	20	20
	<u>170</u>	<u>220</u>	<u>220</u>
Maintenance			
Improvements & Capitalised Repairs	738	838	838
	<u>738</u>	<u>838</u>	<u>838</u>
Rolling Programme/Other Desirable			
Minor Refurbishments (Caretakers/Kitchens/Health & Safety)	30	30	30
Rolling Pgm - Suitability/Improvement of Schools/Libraries/Youth Centres	150	370	370
Rolling Pgm - Curriculum Development of Specialist Areas	50	100	100
Rolling Pgm - ICT Programme (Schools)	160	160	160
Building Schools for the Future - Planning of Schemes	50	0	0
Disabled Access: Education Centre Lift	75	75	0
College Hall Modular Building for Behaviour Support KS3	100	0	0
Rolling Pgm - Security to Libraries	0	30	30
Edgbarrow School - Expansion of dining facilities	0	200	300
Sandhurst School - Extension to main hall	0	180	0
Programme of Branch Library Extensions	0	0	500
	<u>615</u>	<u>1,145</u>	<u>1,490</u>
TOTAL REQUEST FOR COUNCIL FUNDING	<u>2,053</u>	<u>2,233</u>	<u>2,578</u>
External Funding			
Modernisation Funding	981	981	981
Schools Devolved Formula Capital (incl VA schools and ICT)	1,479	1,858	1,965
LCVAP/Schools Access Initiative (VA Schools only)	91	85	86
Extended School	377	0	0
Town Centre Development - New Bracknell Library & Nursery	0	0	0
Section 106 Contributions - Schools	250	0	0
Section 106 Contributions - Community (Libraries & Youth)	57	0	0
Targeted Capital Fund bid - Kennel Lane Development	0	0	2,000
Brakenhale Land Sale - OLC demolition, Reprovision & Relocations	764	750	0
Brakenhale Land Sale - Refurbish School Curriculum Facilities	0	235	0
Brakenhale Land Sale - School Masterplan Development	0	1,000	1,150
Brakenhale Land Sale - Upgrade School Sports Facilities	0	455	455
Garth Hill College Land Sale and Targeted Capital Fund Bid - New Garth Hill College	0	0	16,000
NOF Sports & PE Programme - Harmanswater Artificial Pitch	173	0	0
NOF Sports & PE Programme Bid - Brakenhale Trampoline Centre	200	0	0
NOF Sports & PE Programme - Orienteering	30	0	0
South Bracknell Reorganisation - Occupation of Vacated Space	200	0	0
Permitting Disposal of Adastron House/OLC			
TOTAL EXTERNAL FUNDING	<u>4,602</u>	<u>5,364</u>	<u>22,637</u>
TOTAL CAPITAL PROGRAMME	<u>6,655</u>	<u>7,597</u>	<u>25,215</u>

CAPITAL PROGRAMME - ENVIRONMENT & LEISURE

	2005/06 £000	2006/07 £000	2007/08 £000
Committed			
None	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
Unavoidable			
Local Transport Plan (LTP)	2,479	2,479	2,479
LTP Top Up Funding	750	750	250
Amenity Improvements (New Town Inheritance)	130	120	0
Capitalisation of Revenue (Highways)	200	200	200
Health & Safety - South Hill Park	30	0	0
Health & Safety - Downshire Golf Course	25	0	0
Health & Safety - Trees	50	0	0
	<u>3,664</u>	<u>3,549</u>	<u>2,929</u>
Maintenance			
Improvements & Capitalised Repairs	443	443	443
Improvements & Capitalised Repairs (Street Lighting)	28	28	28
	<u>471</u>	<u>471</u>	<u>471</u>
Rolling Programme/Other Desirable			
Minor Works - Refurbishment	75	150	150
Equipment Replacement	25	25	25
Recycling	50	50	50
Parks and Landscape Improvement Programme	50	50	50
Look Out Purchase of Exhibits	180	0	0
Disabled Facilities Grants	0	98	98
Parking Improvements on Residential Estates	50	0	0
	<u>430</u>	<u>373</u>	<u>373</u>
Additional Capital Schemes Funded from Revenue Savings/Additional Income			
The Look Out car parking	125	0	0
BS&LC/Coral Reef Energy Efficiencies	82	0	0
South Hill Park - Minor Improvement Works	45	0	0
Easthampstead Crematorium - Floral Display Area Cover	95	0	0
Easthampstead Crematorium - Enlarged Waiting Area/Toilets	87	0	0
	<u>434</u>	<u>0</u>	<u>0</u>
TOTAL REQUEST FOR COUNCIL FUNDING	<u>4,999</u>	<u>4,393</u>	<u>3,773</u>
Externally Funded			
Section 106 Schemes (LTP)	750	1,000	750
Environment & Leisure Section 106 Funded Schemes	250	250	250
Disabled Facilities Grants	147	147	147
Lily Hill Park Restoration Phase 3 (S106)	225	675	0
	<u>1,372</u>	<u>2,072</u>	<u>1,147</u>
TOTAL EXTERNALLY FUNDED	<u>1,372</u>	<u>2,072</u>	<u>1,147</u>
TOTAL CAPITAL PROGRAMME	<u>6,371</u>	<u>6,465</u>	<u>4,920</u>

i Disabled facilities grants are mandatory and demand led. The budget reflects the anticipated demand and will be reviewed if actual demand indicates this is necessary.

CAPITAL PROGRAMME - SOCIAL SERVICES & HOUSING

	2005/06 £000	2006/07 £000	2007/08 £000
Committed			
None	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0
Unavoidable			
Electronic Social Care Record	<u>214</u>	<u>214</u>	<u>0</u>
	214	214	0
Maintenance			
Improvements & Capitalised Repairs	<u>35</u>	<u>35</u>	<u>35</u>
	35	35	35
Rolling Programme/Other Desirable			
Re-Provision of Services Relating to Community Health	100	100	100
Johnstone Court Alterations	<u>28</u>	<u>0</u>	<u>0</u>
	128	100	100
TOTAL REQUEST FOR COUNCIL FUNDING	<u><u>377</u></u>	<u><u>349</u></u>	<u><u>135</u></u>
Externally Funded			
None	0	0	0
TOTAL EXTERNALLY FUNDED	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL PROGRAMME	<u><u>377</u></u>	<u><u>349</u></u>	<u><u>135</u></u>

CAPITAL PROGRAMME- HOUSING IMPROVEMENT PROGRAMME

	2005/06 £000	2006/07 £000	2007/08 £000
Committed			
Capitalised Repairs	605	605	505
	605	605	505
Unavoidable			
None	0	0	0
Maintenance			
None	0	0	0
Rolling Programme			
uPVC Window Replacement	1,624	1,624	1,724
Central Heating Replacements	650	700	700
Bathroom & Kitchen Improvements	100	100	100
Improvements to common boiler systems (Sheltered Acc)	15	15	15
Landlords Services (Flats & Sheltered Acc)	10	10	10
Safety & Security Schemes / Door entry	30	30	30
Capitalised Repairs (Roofing, Subsidence, Guttering)	349	349	349
	2,778	2,828	2,928
Other Desirable			
Housing ITC Replacement Phase 2	100	100	100
Garage Areas	22	22	22
Improvement Programme Common Areas of Flats	30	80	80
Welfare Aids & Adaptations	160	160	160
Customer Contact Initiative	125	0	0
Maintain IT Infrastructure	45	33	0
	482	395	362
TOTAL	3,865	3,828	3,795

The level of future investment in the housing stock needed to achieve the decent homes standard will be reviewed following the recommendations arising from the Stock Options appraisal.

Summary of HRA Report on Budget Proposals to Executive

Introduction

- 1.1 The Housing Revenue Account (HRA) budget forms an important part of the overall budget proposals and will determine the level of expenditure on housing and the associated rent levels for next year.
- 1.2 The HRA is a ring-fenced account and as such stands separate from the General Fund. Local authorities have no general discretion to transfer sums out of the HRA, or to support the HRA with contributions from the General Fund.
- 1.3 The final HRA Subsidy Determination was received from the Government on 23 December 2004. This is used to calculate a "model" HRA from which the level of central government support for housing is determined.
- 1.4 Draft budget proposals were brought to the Executive in December, which are detailed below.

2005/06 Draft Proposals

- 1.5 The draft budget proposals were based on the following key financial assumptions:
 - Rent increase of 4.1% - in line with Rent Restructuring.
 - Investment Income assuming a rate of return of 4.75%.
 - Service Pressures of £90,000 as set out in Annexe A
 - Inflation of £303,000 as set out in Annexe B
 - Budget savings and additional one-off income of £226,000 (see Annexe B)
- 1.6 Continuing last years' approach, it was not considered appropriate to undertake a comprehensive consultation exercise with tenants on rents due to the introduction of Rent Restructuring. However, meetings were held with the Tenants and Leaseholders Panel, explaining both the outline budget proposals and investment programme. The panel was in broad agreement to the initial plans set out in the Capital Report on the 3-year programme that acknowledges the need to invest significantly in further Window Replacement and Heating upgrades. Furthermore they have been involved in identifying specific areas and work plans within the broad expenditure categories set out in the Programme.

Updated Position

- 1.7 There were very few changes to the underlying data that formed the basis for the draft budget proposals.
- 1.8 Changes to the Subsidy and Investment returns reflected the final figures stipulated in the final Housing Subsidy Determination and had an insignificant overall impact on the HRA.
- 1.9 It was therefore possible to balance the HRA in line with the draft proposals presented in December. Annexe C sets out the 2005/06 HRA budget in greater detail.

- 1.10 Changes were made to the Capital Accounting charges that must be shown within the HRA. These are purely accounting entries and are for presentation purposes only. There was a recent change in the rate of notional interest that must be charged on assets (i.e. the value of the Housing Stock) and as such the Capital Charge to the HRA has been amended to reflect this. This change has no impact on the actual level of resources available to the HRA.

Housing Investment Programme

- 1.11 The draft budget report set out the proposals for the three-year investment programme that was being submitted as part of the Council's overall capital programme. The proposed improvement programme is included within the Capital Budget Report.
- 1.12 Taken together with the Repairs and Maintenance budget within the HRA, the Council is investing almost £8m per annum in each of the next 3-years.
- 1.13 The Capital Budget report includes the proposal to spend £3.865m on the Council's housing stock in 2005/06 funded by a combination of the Major Repairs Allowance (£2.878m) and capital receipts earmarked for housing purposes (£0.987m). Details of the proposed schemes are enclosed within the Capital Programme Budget report. This level of investment should result in a reduction of the percentage of homes not meeting the technical 'Decent Homes Standard'. The programmes of work having an effect upon the non decent housing numbers are the renewal of windows, the replacement of central heating installations and work on the unfit dwellings. These have the effect of either removing dwellings from the non decency category altogether or of remedying one of the non decent characteristics. By the end of 2004/05 it is anticipated that the proportion of the stock which is decent will be 65%, up from 51% as at April 2003.
- 1.14 The proposed programme represents a re-phasing of the planned spending (by £0.8m) compared to last year's budget proposals. The Council's longer term Housing Investment Programme recognises the need to deliver Decent Homes by 2010. With 65% of properties expected to meet the Decent Homes Standard by 31 March 2005 and plans to bring at least 500 more up to standard in each of the next three financial years, this re-phasing will not impact upon this obligation, but recognises the organisation's capacity to deliver housing capital works in the future.
- 1.15 A fundamental review of Stock Options will be completed by July 2005 and the resulting recommendations will influence significantly future year's Housing Investment Programmes and General Fund capital programmes.
- 1.16 Tenants are being comprehensively involved in the Stock Options Appraisal that is currently underway and this process will have a key role in developing the longer term investment programme.

Pressures in 2005/06 within the Housing Revenue Account

Pressures	£000
<p>Cleaning Contract</p> <p>The current cleaning contract has not been renewed for a number of years. The cleaning contract for flats is currently under review, subject to consultation with Tenant and Leaseholders. There are 131 blocks which do not receive a service; tenants are expected to undertake their own cleaning of communal areas. The existing contract is for 79 blocks of flats. A revised cleaning specification, which is also planned to include flats currently omitted from the cleaning contract will be compiled and submitted for the re-tender process. The re-tender process is expected to result in a budget pressure due to the increase in costs and cleaning services offered. The pressure is estimated at £30k</p>	30
<p>Insurance Premium</p> <p>Current projections on insurance premiums are showing an increase in 2004/05. This represents a shift in the risk calculation for property cover and is unavoidable given the corporate nature of procuring insurance cover.</p>	21
<p>Superannuation Increase</p> <p>The latest information available indicates that there will be an increase in this rate of 2%.</p>	39
TOTAL	90

Initial Estimate of Inflation Provision

Inflation	£000
Employees	123
Premises & Property Maintenance	180
Transport	3
Supplies & Services	15
Fees & Charges	-18
TOTAL	303

Economies in 2005/06 within the Housing Revenue Account

Economies	£000
<p>ForestCare</p> <p>Following a review of the cost and nature of the services provided it is recommended that in order to reflect the statutory obligations of the ring-fenced account the contribution from the General Fund be increased by an additional £80,000</p>	-80
<p>Landscaping – General Fund Contribution</p> <p>The appropriate contribution to the landscaping costs within the HRA has been re-evaluated reflecting the reduction in the number of HRA properties through Right-to-Buy.</p>	-20
<p>Leaseholder Recharges</p> <p>Based on the level of works currently being carried out in over the last 2 years it is appropriate to reflect the additional income that will be raised as a result of recovering the cost of these works to leaseholders' properties. This is of a short-term nature and will be reduced if not removed in future years.</p>	-104
<p>Small Land Sales</p> <p>Following an increase in the de-minimis level of capital receipts it is possible to classify additional receipts as revenue income. The level of receipts from land and garage sales will vary from year to year and as such this economy has been identified as a one-off for 2005/06 and will be reviewed next year.</p>	-22
TOTAL	-226

Housing Revenue Account Budget

	2004/05 £'000	2005/06 £'000
Income		
Dwelling Rents (Gross)	-19,666	-20,134
Non-Dwelling Rents (Gross)	-1,268	-1,280
Heating Charges	-359	-359
Leaseholder's Charges for Services/Facilities	-229	-333
Other Charges for Services & Facilities	-337	-359
Transfers from the General Fund	-341	-441
	<u>-22,200</u>	<u>-22,906</u>
Expenditure		
Repairs and Maintenance	4,149	4,109
General Management	3,362	3,605
Special Services	2,726	2,726
Rents, Rates, Taxes and Other Charges	277	277
Rebates	0	0
Negative Subsidy Payable to Govt	9,107	9,553
Trfr-General Fund re Negative HRA Subsidy	3,859	3,516
Capital Charges	26,159	15,670
	<u>49,639</u>	<u>39,456</u>
Net Cost of Services	27,439	16,550
Capital Charges - Credit	-22,300	-11,620
Interest Receivable	-1,280	-1,414
Net Operating Expenditure	<u>3,859</u>	<u>3,516</u>
Transfer from MRR / Transitional Relief	-3,859	-3,516
Working Balance	0	0
Total	<u>0</u>	<u>0</u>